



ALASKA TEAMSTER-EMPLOYER
SERVICE TRAINING TRUST
&
CENTER FOR EMPLOYMENT EDUCATION



March 18, 2020

TO OUR VALUED CUSTOMERS:

Community is at the heart of everything we do, so as the novel Coronavirus (COVID-19) begins to have a greater impact, we want to share some of the immediate steps we are taking to help you keep you safe and healthy.

Like many others, our company is closely following guidelines from the CDC, the World Health Organization, and our local and national health organizations.

At present the companies in this building have instituted a building wide closure to the public.

- However, the ATESTT/CEE office will remain open **by telephone or email only** to continue to serve you in Anchorage and Fairbanks.
- If you have a **delivery, please call (907) 278-3674** and a staff member will greet you at the door.
- We will continue to serve our customers commercial driver training as scheduled unless we feel strongly that other necessary steps are required. We do ask that if you or anyone in your household feels unwell to please contact us to reschedule your training for a later date once we are able to determine a de-escalation of the COVID-19 threat. We will waive any reschedule fees during this time.
 - Our staff will also continue to disinfect our training equipment, especially with regard to the inside cabs of our tractor power units for commercial driver training.

While we know the COVID 19 threat will disrupt business as usual in the short term, everyone's health and safety are of utmost importance to us and we guarantee that we are closely monitoring updates from the CDC, and are following CDC recommendations. We wish you all the best during this trying time. We want to assure you - our valued customers, we will be here ready to serve and assist you as things get back on track in any way we can during this threat and after it has passed. Thanks for your continued business and be well!

- John Lovdahl, Director

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