



Montour Township

Work Session

June 4, 2026 / 6:30 PM

Montour Township Municipal Building, 296 Jackson Street, Bloomsburg, PA 17815

Members Present: Supervisors Michael Howe, Joseph Mullen, and James Ulshafer

AGENDA & MEETING MINUTES

- Call Meeting to Order: The meeting was called to order by Chairperson Howe at 6:30 PM.
- Pledge of Allegiance: The Pledge of Allegiance was completed by all present.
- Moment of Silence: A moment of silence was observed.
- Review/Discuss/Motion the following:
 - Sewer Items
 - Introduction: Peter (Pete) Fleszar, PE – JHA Project Lead for MTWP Sewer Projects
Mr. Howe introduced Peter Fleszar from JHA Engineering. Mr. Fleszar, along with Township Engineer Max Stoner, will be spearheading the Pump Station No. 4 project and the upgrade to the sewer plant. Mr. Fleszar will be handling most of the construction phase of the project. Regarding the pump station project, the wet well will be raised 4 feet, the electric will be raised, and an emergency generator will be installed.
A PennVest grant request will be prepared for the sewer plant upgrade. The grant needs to be processed before the project can be put out for bids.
Several parts have been replaced at the other pump stations.
Mr. Howe motioned to accept the professional services of JHA for the purposes of the wastewater treatment plant MPDS renewal. The motion was seconded by Mr. Mullen, and the motion carried 3-0.
Mr. Howe made a motion to accept a proposal from JHA for the initial work to be done for the upgrade to the sewer plant. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.
 - Status Review: WWTP & Pump Station No. 4 Projects
 - Phoenix Wastewater Proposal for MTWP Sewer Plant
A presentation from Phoenix Wastewater regarding the Township's sewer plant was tabled till the July meeting.
 - Sewer Payment Update
The number of EDUs (equivalent dwelling units) is 437 and 296 customers. This year, customers chose payment plans as follows: 65 – one payment for the full year; 11 – two payments for the full year; and 13 – four payments for the full year. At the end of 2025, delinquent accounts totaled over \$22,000.
 - Public Works (PW) Items
 - Congratulations to PW Employee J. Drumheller - Grandfather to a new Grandbaby!
Mr. Howe expressed congratulations to public works employee Jeff Drumheller on the birth of their first grandchild.
 - Open & review Road Work Paving Project Bids & motion to award bid, which is contingent upon satisfactory review of bid documentation by the municipal PennDOT Liaison, S. Kehoe. Paving project includes:
 - Bids were for the Avon Ave. from Clearview Ave. to Sunken Heights Ave.
 - Tower Rd. from Rt. 11 to Valley Rd. and from Valley Rd. to the Creek
Bids for the Avon Ave. and Towner Rd. projects were opened. The following bids were received:



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Big Rock Construction \$48,946

Don Bower \$57,010

Glenn Hawbacker (SPELLING) - \$56,947

Meckley's Limestone Products - \$46,610

Sokol - \$51,718

Mr. Howe made a motion to the award the contract to Meckley's Limestone Products contingent upon adequate review and approval by our Penn DOT representative. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.

- Discussion of the following:

➤ Tower Road to Cooper Township Roadwork Options from Suzie's Lane to Township Line

The road crew will be doing some work on a section of Tower Road which will potentially extend the life of the road for another year.

➤ New Berm Mower

The Township's berm mower needs to be replaced. A left-over berm mower is available at Hoover for \$11,995 which, with a Hoover new sales discount of \$3,500 and a trade-in on the old mower of \$1,200, would cost us \$7,295.

Mr. Howe made a motion to ask Hoover for a one-month demonstration period on a berm mower, and if it proves successful, purchase the mower for \$7,295. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.

▪ Police Department (PD) Items

- Challenge Coin Update: The Department is selling challenge coins to raise money for the Montour Township Police Association.

Additional Seminars from Attorney General's Office: The seminar with the Attorney General's Office was well received. Several other presentations are available: identity theft, avoiding holiday scams, and opioids and what you need to know. Mr. Mullen made a motion to make the Township meeting room available for the presentations from the Attorney General's Office. The motion was seconded by Mr. Howe, and the motion carried 3-0.

- Flat Screen TV for Meeting Room: Ralph Kelchner and Kerry Seeley kindly donated a large flat screen TV to the Township. The TV will be helpful for power point presentations, etc.

- Ongoing Phone Issues/Township Phone System: Issues and discussions regarding the phone system are on-going. Consideration is being given to having a singular phone system. One cell phone is no longer needed, so service for that phone will be discontinued. The Supervisors asked the Chief to continue his exploration of this situation.

- Potential 287(g) Partnership Funding Opportunity: The Chief presented information and answered questions about a potential 287(g) partnership funding opportunity.

▪ Planning Commission (PC) Items

- PC recommends the Board of Supervisors (BoS) action the following items; BoS to accept/motion as applicable:

The Planning Commission made recommendations to the Supervisors which were acted upon by the Board as follows:

➤ Accept Melissa Mathews' Letter of Interest to become a PC Member and motion to appoint her to fill the vacancy on the Planning Commission Board

Mr. Howe made a motion to appoint Melissa Mathews to the Planning Commission. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.

➤ Accept the resignation of Slusser Law Firm as PC Solicitor

Mr. Howe made a motion to accept the resignation of Slusser Law Firm. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.



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- Accept the Letter of Interest from Attorney Justin Richards and the firm of Elliott Greenleaf as PC Solicitor and motion to appoint Attorney Justin Richards and the firm of Elliott Greenleaf as PC Solicitor

Mr. Howe made a motion to appoint Elliott Greenleaf and specifically Attorney Justin Richards as the Planning Commission Solicitor. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.

- Make a motion to advertise a public hearing for the "Catch All Ordinance" on July 9 prior to the Supervisors Meeting. The advertising dates would be June 23 and 30.

Mr. Mullen made a motion for a public hearing for a "Catch All Ordinance" to be held on July 9, with the date of the hearing publicly advertised on June 23 and June 30. The motion was seconded by Mr. Ulshafer. The "Catch All Ordinance" will be voted on the July 9th, Supervisor's meeting.

- Make a motion to advertise a public hearing for the Fire Prevention and Fire Protection Ordinance changes on July 9 prior to the Supervisors Meeting. The advertising dates would be June 23 and 30.

Mr. Howe made a motion to advertise the Fire Prevention and Fire Protection Ordinance on June 23 and 30 and hold a public hearing on July 9. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.

- Make a motion to advertise a public hearing for the Table of Use Regulation changes on July 9 prior to the Supervisors Meeting. The advertising dates would be June 23 and 30.

Mr. Howe made a motion to make changes to Chapter 27 402-2 and 402-3 as recommended by the Planning Commission and to advertised June 23 and 30 with a public hearing July 9. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.

- Do not advertise the Data Center Ordinance, as they previously approved a motion to do so. It's exclusionary and will not hold up in court if challenged.

The Supervisors had voted to hold a hearing for a Data Center Ordinance, but the Planning Commission recommends it not occur because the proposed ordinance is exclusionary and will not hold up in court if challenged.

- Other PC Updates:

- W.W. Evans Plans were re-submitted and there are still questions about setbacks.

W.W. Evans plans were resubmitted to the Planning Commission and are being reviewed. Plans for the Tracy May Subdivision and the Venn Subdivision were submitted to the Planning Commission and are being reviewed.

- Venn Subdivision submitted and is being reviewed.

- Tracy May Subdivision was submitted and is being reviewed.

- New Business

- Proposed change(s) in the Rental Ordinance

Mr. Mullen and the Township's Officer propose there be a discussion regarding the required inspections for residential rental units.

- MTWP Municipal Building Sign Placement

The Supervisors discussed placing a sign perpendicular to Jackson Street and the other sign be placed so it can be seen from Rt. 42. The addition of shrubbery and a light for the flag were also discussed. The item was tabled to the next meeting.

- Motion for M. DeStefano to attend the PSATS 2026 Secretary/Manager Summit 23-24JUN2026; member cost \$195.00 + travel reimbursement.

Mr. Ulshafer made a motion to send M. DeStefano to the PSATS 2026 Secretary/Manager Summit. The motion was seconded by Mr. Howe, and the motion carried 3-0.

- Motion to accept Township Clerk S. Houseknecht's Resignation effective 10JUN2026.



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Ms. Houseknecht's primary employer has changed her schedule, and she is no longer available to work during the Township's office hours.

Mr. Howe made a motion to accept the resignation of S. Houseknecht. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.

Mr. Howe made a motion to advertise for a part-time Township Clerk with salary commensurate with experience. The motion was seconded by Mr. Mullen, and the motion carried 3-0.

Mr. Howe made a motion to appoint J. Mullen as the Right-to-Know Officer and M. DeStefano as the Back-Up Right-to-Know Officer until the Clerk position can be filled. The motion was seconded by Mr. Ulshafer, and the motion carried 3-0.

- Public Comment

Tim Mauk presented concerns regarding the proposed Transfer Station on Grovania Dr. The Supervisors agreed to write a letter of concern.

- For the Good of the Township & Public Service Announcements (PSAs)

Mr. Howe announced the following items:

- Electronics Recycling E-Waste Recycling Day Event, Saturday, June 6, 2026 from 10 AM to 1 PM at the BIDA Complex, 117 Power House Road, Berwick, PA 18603 sponsored by PA State Rep. R. Leadbetter partnering with Mammoth Recycling.
- Public Hearing re: 22 Transfer LLC: PA DEP will host a public hearing to obtain public comments regarding 22 Transfer LLC's municipal waste application for a permit to construct the proposed Municipal Waste Transfer Station in Cooper Township, Montour County, PA.
 - The hearing will be held on Monday, June 15, 2026, from 6:00 PM to 8:00 PM at the Montour County Administration Center, 435 East Front Street, Danville, PA 17821.

- Next Meeting: Supervisors Meeting, Thursday, 11JUNE2026 at 6:30PM

The July Work Session has been cancelled.

- Adjournment: Mr. Ulshafer made a motion to adjourn the meeting. The motion was seconded by Mr. Mullen, and the motion carried 3-0. The meeting was adjourned at 8:27 PM.

Respectfully submitted,

Joe Mullen
Supervisor