

TOWN OF HAMILTON
P. O. BOX 130 HAMILTON, VA 20159-0130

BANK DRAFT PROGRAM

ENJOY A WORRY-FREE BILL

Your bi-monthly bill will be automatically drafted from your checking or savings account on time and for the exact amount. You will receive a bi-monthly billing statement detailing your water/sewer charges. If you have a question, you have 25 days from the date of your bill to call us before the total amount due is deducted from your account. You won't have to worry about late charges because your payment is drafted on the due date.

AUTHORIZATION TO PAY
TOWN OF HAMILTON
WATER/SEWER UTILITY BILLS

Customer Account Number (as it appears on your billing statement)_____

Name (as it appears on your account)_____

Mailing Address_____

City_____ **State**_____ **Zip Code**_____

Name of Bank/Savings & Loan_____

City_____ **State**_____ **Zip Code** _____

Bank Account Number_____

Bank Transit Number_____

Type of Account (check one) Checking*_____ **Savings**_____

I authorize the bank or Savings & Loan named on this form to pay my bi-monthly water/sewer bill, and to deduct each payment from my checking/savings account. I agree that each payment shall be the same as a check personally signed by me. This authority is to remain in effect until revoked by me in writing. I have the right to stop payment of a charge by timely notification to the Town of Hamilton prior to charging my account. I understand, however, that either the bank or savings & loan and the Town of Hamilton each reserve the right to terminate the Automatic Bill Payment Service (or my participation therein). I authorize you to deduct from checking or savings account the amount of my bi-monthly water/sewer bill and to make the deduction payable to the Town of Hamilton. I agree to the terms above.

Signature_____ **Date**_____

Mail to: P O Box 130 Hamilton, VA 20159-0130

Drop off: Town of Hamilton Office, 53 E Colonial Hwy, Hamilton, VA

Fax: (540)338-9263

E-mail:hamiltonva@hamiltonva.gov

Additional questions: (540)338-2811

***PLEASE ATTACH/INCLUDE A VOIDED CHECK**