



NEW STANTON VOLUNTEER FIRE DEPARTMENT  
 108 S. Main St., New Stanton, PA 15672-0020

## BUILDING USE AGREEMENT

This Agreement between the New Stanton Volunteer Fire Department, New Stanton Borough, Pennsylvania, herein-after referred to as the **LESSOR** and \_\_\_\_\_, herein-after referred to as the **LESSEE**, is written herein and with any attachments thereto:

That in consideration of the sum of \$ \_\_\_\_\_, the **LESSOR** agrees to lease to the **LESSEE** its premises consisting of the Stanton Room for the purpose of holding a(n) \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_, between the hours of \_\_\_\_\_am/pm and \_\_\_\_\_am/pm.

1. The **LESSEE** agrees to erect the necessary tables and/or chairs and take down the same at the end of function. The **LESSEE** agrees to provide the necessary service to place the premises in the same condition prior to their lease.
2. Decorations shall only be placed on the designated panels/hooks. No decorations shall be hung from the ceiling or the walls. Decorations shall not include the use of: pins, tacks, nails, staples, putty or tape anywhere in the room, including the walls, floors and ceiling. All tables used will be covered with a plastic covering.
3. The **LESSEE** may use the walk-in cooler in the serving area to store cold items.
4. The **LESSEE** shall remove **all** articles and property brought upon the premises before the Agreement expires. NO parking will be permitted in areas so indicated (e.g. adjacent to the truck room doors).
5. The **LESSEE** shall be responsible for any injury or damage that may happen to any person(s) using the premises at the time of the rental.
6. It is expressly understood and agreed that the **LESSOR** is not responsible in any manner for any personal property or equipment that the **LESSEE** or any guest attending said function brings to the premises. All losses and damages from theft or otherwise to the premises or property of the **LESSOR** is entirely assumed by the **LESSEE**.
7. The **LESSEE** is not permitted to tamper with electrical, mechanical, heating and ventilating or other utilities within the premises other than normal lighting. Special requirements shall be identified by the **LESSEE** at the time this Agreement is made.
8. In the event of any damages, the **LESSEE** agrees to pay for any damages to the Hall or property of the **LESSOR** within 30 **days** from the date of the rental.
9. Special requirements (if any): \_\_\_\_\_  
 \_\_\_\_\_

WITNESS WHEREOF the parties hereto have read this *Building Use Agreement* and intending to be legally bound thereby, have this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ affixed their signatures below:

By \_\_\_\_\_ for the **LESSOR** Anticipated no. of persons: \_\_\_\_\_

and \_\_\_\_\_ for the **LESSEE** Print Name: \_\_\_\_\_

at Address \_\_\_\_\_ Phone: Day: \_\_\_\_\_

Evening: \_\_\_\_\_

Rental \$ \_\_\_\_\_ received, \_\_\_\_\_ Deposit \$ \_\_\_\_\_ received, \_\_\_\_\_, by \_\_\_\_\_

Top copy: New Stanton VFD

Bottom Copy: Lessor