



2020 TGS VENDOR GUIDELINES and CONTRACT

Texas Gourd Society - Lone Star Gourd Festival
October 2 - 4, 2020
Gillespie County Fairgrounds
530 Fair Drive
Fredericksburg, TX 78624

FESTIVAL HOURS:

Friday October 2nd (9am -5pm); Saturday October 3rd (9am-5:00pm); Sunday October 4th (10am- 3:00pm)

NOTE: Only service animals to aid the handicap will be allowed. NO PETS ADMITTED.

PROCEEDS:

All proceeds support the Texas Gourd Society, Inc. a not for profit organization.

Once accepted as a vendor by TGS, THERE WILL BE NO REFUNDS.

BOOTH ASSIGNMENT & INFORMATION:

Booths will be awarded on first payment via postmark, PayPal, or to the vendor chair by other means.

- **NEW BOOTH SIZES - Each booth measures 10' deep x 12' wide**
- One (1) 8' Table and Two (2) chairs will be provided free in each booth. Additional tables and chairs are available for a small fee.
- Electricity is available for a small fee..
- Each vendor will be allowed a total of three (3) name tags for the first booth & one (1) free name tag for each additional booth rented. Additional name tags are available for a small fee.
- The Fairgrounds building is HEATED and NOT AIR CONDITIONED, cooled by fans.

SECURITY

Texas Gourd Society & Gillespie County Fairgrounds will provide reasonable security. The Exhibition Center will be locked from 7:00 PM until 7:00 AM. TGS assumes no responsibility for damage, theft or accidents; this includes but is not limited to entries, exhibits & displays.

VENDOR SETUP / BREAKDOWN:

Setup: Thursday, September 30 – 8:00 AM to 6:00 PM and Thursday, October 1 - 8:00 am till 6:00 pm.

Unloading/Loading will be done through the entrances. Garage Doors may be used depending on weather conditions and vendor booth placement. Because of the lack of space, it will be very important to unload and move your vehicle to the parking area ASAP.

NOTE: No modifications of any type can be made to the building or any structure. This includes using nails, tacks or certain types of tape.

Each vendor must furnish his/her own table covering and other accessories. All tables must be covered and draped to the floor/ground. All empty boxes, etc. must be removed from the booth area or stored out of site. TGS insists on a clean, professional look to our Festival. There will be some storage inside the vendor area.

Breakdown: Sunday, October 4th, 3:00 PM until 7:00 PM. **NO EARLY BREAKDOWNS.**

EARLY BREAKDOWN, PACKING OR ANY DISPLAY OF CLOSING BY A VENDOR WILL NOT BE TOLERATED AND COULD WARRANT REJECTION FROM FUTURE FESTIVALS.

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VENDOR RESPONSIBILITIES:

The artists and crafters of all items for sale must be present in his/her booth and available to the public.

Vendor's are required to contain all display, sale and viewing area within the rented space to alleviate encroachment on adjoining space or walkways. booths must remain open & staffed during festival hours of operation.

Sales are limited to clean, dry gourds, fresh green gourds, gourd art/crafts, wood carvings, wood turnings, beading, basketry, and items related to any of the above. All items for sale shall be handmade and/or approved by TGS.

Vendors & helpers are required to wear TGS Festival Nametags during event hours.

All SALES TAX IS THE INDIVIDUAL VENDORS RESPONSIBILITY. For help with Texas Sales Tax information, go to www.window.state.tx.us or call 800 252 5555.

SECURITY

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I have read, agree to and understand the **VENDOR GUIDELINES** described above and will comply with all rules set forth by the Texas Gourd Society.

Vendor Signature _____ Date _____



2020 TGS VENDOR APPLICATION AND CONTRACT

Texas Gourd Society
Lone Star Gourd Festival
October 1 - 4, 2020
Gillespie County Fairgrounds
530 Fair Drive
Fredericksburg, TX 78624

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Friday October 2nd (9am -5pm); Saturday October 3rd (9am-5:00pm); Sunday October 4th (10am- 3:00pm)

NOTE: Only service animals to aid the handicap will be allowed. NO PETS ADMITTED.

PLEASE PRINT:

Vendor Name: _____

Business Name: _____

Address: _____

Mobile Phone: _____ Home Phone: _____

Email: _____

Website: _____

Booths will be awarded on first payment via postmark, PayPal, or to the vendor chair by other means.
We will also take in to consideration special needs or requests.

- **TGS dues must be current at the time of application & festival date to qualify for member’s festival fee.**
- **TGS Membership is \$15 per year and can be purchased via PayPal at www.texasgourdsociety.org**

Number of Booths Requested _____ at TGS Member Cost of \$95.00 per booth

Number of Booths Requested _____ at Non-TGS Member Cost of \$115.00 per booth

See Vendor Layout for Booth Numbers

My booth space choices are: 1st _____ 2nd _____ 3rd _____ 4th _____

Special Needs or Requests: _____

I will sell the following: _____

NAME TAGS:

Each vendor will be allowed a total of **Three (3) name tags for the first booth & one (1) free name tag for each additional booth.**

- Name tags will not be issued blank, with no name or just the name of a gourd patch. NO EXCEPTIONS.
- Name tags may not be passed from person to person. This applies to vendors and gourd patch personnel alike.
- Additional nametags are available for \$5.00 each.

PLEASE PRINT: Names for badges need to be turned in no later than Monday, September 21, 2020 via email at: texasgourdsociety@hotmail.com

Business or Gourd Patch Name: _____

Booth # 1 Name: _____

Booth # 1 Name: _____

Booth # 1 Name: _____

Booth # 2 Name: _____

Booth # 3 Name: _____

Booth # 4 Name: _____

Booth # 5 Name: _____

Booth # 6 Name: _____

Booth # 7 Name: _____

Booth # 8 Name: _____

Enter name & quantity of additional name tags to be purchased at \$5.00 each

Name: _____ Name: _____

Name: _____ Name: _____

Name: _____ Name: _____

Name: _____ Name: _____

ELECTRICITY

Electricity is available at each booth for a fee of \$30.00 per hookup.

Note: This is the fee that the Fairground Charges TGS

TABLES AND CHAIRS

Each booth is provided for free one (1) 8' table and two (2) chairs.

- o Additional 8' tables can be purchased for a fee of \$8.00 each
- o Additional chairs can be purchased for a fee of \$1.00each

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TOTAL BOOTH AND ADDITIONAL FEES

Once accepted as a vendor by TGS, THERE WILL BE NO REFUNDS.

TGS MEMBER BOOTH # OF BOOTHS _____ \$ 95.00ea Sub-total \$ _____

NON-MEMBER BOOTH # OF BOOTHS _____ \$ 115.00ea Sub-total \$ _____

IF REQUIRED

ELECTRICITY # OF HOOKUPS _____ \$ 30.00ea Sub-total \$ _____

8' TABLES # OF TABLES _____ \$ 8.00ea Sub-total \$ _____

CHAIRS # OF CHAIRS _____ \$ 1.00ea Sub-total \$ _____

TOTAL \$ _____

PAYMENTS BY MAIL:

Make Checks Payable to: Texas Gourd Society, Inc

Mail Vendor Fees along with signed Vendor Contract and signed Vendor Guidelines to:

Becky Klix
1408 Bell Springs Rd
Dripping Springs, TX 78620

PAYMENTS BY PAYPAL VIA TGS WEBSITE www.texasgourdsociety.com

Go to the paypal shopping cart for Lone Star Gourd Festival Vendor Fees and select your options within the shopping cart.

If payment is made thru PayPal, signed copies of the GUIDLINES and CONTRACT are still required for the vendor chair, before booth space can be guaranteed,

You can email the signed documents to texasgourdsociety@hotmail.com or mail them to:

Becky Klix
1408 Bell Springs Rd
Dripping Springs, TX 78620

I understand and acknowledge my responsibility to comply with the rules and guidelines set by the Texas Gourd Society.

Vendors Signature _____ Date _____