



Privacy Policy

Your Personal Health Information (PHI) includes data that identifies you and reports about the care and services you receive at the Dawson Road Family Medical Clinic. Your record at DRFMC is the property of the DRFMC but the information in your file belongs to you. DRFMC takes steps to protect your personal health information from theft, loss and unauthorized access, copying, modification, use, disclosure and disposal.

What personal information do we collect?

Identification and Contact information (name, address, date of birth, emergency contact, email, etc.)

Billing information (for provincial plan and / or private insurer)

Health information (symptoms, diagnosis, medical history, test results, reports and treatment, record of allergies, prescriptions, etc.)

When and to whom do we disclose personal information?

Implied consent for provision of care: By virtue of seeking care from us, your consent is implied (i.e. assumed) for your information to be used by the DRFMC to provide all information created by DRFMC physicians, other health care professionals, and other support staff.

Disclosure to other health care providers: Relevant health information is shared with other providers involved in your care, including (but not limited to) other physicians and specialists, pharmacists and nutritionists.

Disclosures authorized by law: There are limited situations where we are legally required to disclose your personal information without your consent. These situations include (but are not limited to) billing provincial health plans, reporting infectious diseases and fitness to drive by court order.

Disclosure to all other parties: Your express consent is required before we will disclose your information to third parties for any purpose other than to provide you with care or unless we are authorized to do so by law. Examples of disclosures to other parties requiring your express consent include (but are not limited to) third party medical examinations, provision of charts or chart summaries to insurance companies, and enrollment in research studies.

For More Information, Access Requests or Complaints

If you would like more information, please address your concerns in writing to:

DRFMC C/O Kevin McGuirk, Privacy Officer
83 Dawson Road, Suite 101 Guelph ON N1H 1B1

If you are not satisfied with the Privacy officer's response, you have the right to complain to the Information and Privacy Commissioner of Ontario. The Commissioner can be reached at 1.800.387.0073 or visit the IPC website at www.ipc.ca