

**Regular Meeting of the Minco City Council**  
**Monday June 5, 2023 6:30pm**  
**Minco City Hall 200 NW Main, Minco, OK**

AGENDA

- ❖ Call to order and Pledge of Allegiance
  - ❖ Proof of posting of the agenda ~ *The agenda was posted in the window of City Hall and filed with the City Clerk on Friday June 2, 2023.*
  - ❖ Roll Call- Announcement of quorum present.
  - ❖ Public Witness.
  - ❖ **Business Agenda:** The Mayor and City Council will discuss and consider the following matters and may take any action deemed appropriate concerning each matter, including adopting, approving, ratifying, denying, deferring, recommending, amending, striking, terminating, modifying, altering, or continuing any item of business, proposal, plan, contract, agreement, document, or action
- A. **Consent Agenda** - the following reports and matters of business will be approved by a single motion and vote unless any Councilmember requests that an item be removed from the Consent Agenda and considered separately:
- a) Police Report
  - b) Fire Report
  - c) Code Enforcement
  - d) Cemetery Report
  - e) Minutes
  - f) Budget Report
- B. **Items removed from consent agenda**
- C. **Old Business.**
- D. **Present Business.**
- 1. FY 2022-23 Budget – review, evaluate, discuss, amend, modify, and approve or not approve the City’s FY 2022-23 Budget.  
~Vice Mayor Susan Hollandsworth
  - 2. **Resolution 2023-09-** A Resolution Approving the Minco General Budget for Fiscal Year 2023-24 and Establishing Budget Amendment Authority  
~Vice Mayor Susan Hollandsworth
  - 3. Approve supplemental budget amendments to increase city revenue lines due to sales tax receipts being more than anticipated:
    - a. 01-04-4000 Sales Tax Increase By 20,000.00
    - b. 01-10-9006 Transfer Out- MMA Sales Tax  
~Vice Mayor Susan Hollansworth

2. Agreement with Crawford & Associates  
~Vice Mayor Susan Hollandsworth
3. Acceptance of Mayor Keith McMullen resignation letter  
~Vice Mayor Susan Hollandsworth
4. Resolution 2023-11- Resolution and Notice of Election (Mayor)  
~Vice Mayor Susan Hollandsworth
5. Crosswalk from the Daycare to the School - *I was informed TSET is going to do it for us*  
~Councilmember Felicia Tinsley
6. Appoint Ronnie Porter to Planning Commission for term expiring June 30, 2024  
~Vice Mayor Susan Hollandsworth
7. Discussion and possible action regarding the retention, appointment, or hiring of a city attorney  
~Councilmember Jim Rice
8. Bonding of City Officials or Employees  
~Councilmember Jim Rice
9. Enter or not enter into executive session as authorized by 25 O.S. § 307(B)(1) for the purpose of discussing the employment, hiring, appointment promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: Chief Josh Fletcher  
~Councilmember Felicia Tinsley
10. Acknowledge conclusion of executive session and return to open meeting (if applicable).
11. Discussion and action as deemed appropriate concerning the employment, hiring appointment, promotion, demotion, disciplining, or resignation of Chief Josh Fletcher
12. Enter or not enter into executive session as authorized by 25 O.S. § 307(B)(1) for the purpose of discussing the employment, hiring, appointment promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: Justin Harris.  
~Councilmember Jim Rice
13. Acknowledge conclusion of executive session and return to open meeting (if applicable).
14. Discussion and action as deemed appropriate concerning the employment, hiring appointment, promotion, demotion, disciplining, or resignation of Justin Harris.
15. Status of posting Utility Clerk Position  
~Councilmember Jim Rice

16. Format of Agenda  
~Councilmember Jim Rice
  17. Contract Trapping Services to trap nuisance animals in town  
~Councilmember Jim Rice
  18. Conveyance and acceptance of Real Estate for 618 NW Cloud St  
~Vice Mayor Susan Hollandsworth
  19. Discussion, consideration, and possible action concerning the following building/demo permits.  
~Vice Mayor Susan Hollandsworth
    - a. Rebecca Ratterman to build storage building at 606 NW 3<sup>rd</sup>
    - b. Johnny Randell to put tiny home at 400 NW 6<sup>th</sup>
    - c. Daniel Walh's to build a carport at 404 South St.
  20. Purchase Orders – review, evaluate, discuss, and take action as appropriate regarding purchase orders.
  21. New Business (business that could not have been known at the time the agenda was posted).
- ❖ Adjournment – motion and vote to adjourn.

This agenda was filed with the City Clerk and posted in the window of Minco City Hall by 6:30 p.m. Friday June 2, 2023

SEAL



Brenda Pitcher, City Clerk

