

**PANDECT**  
**OF**  
**THE GRAND COUNCIL OF KENTUCKY**  
**ROYAL AND SELECT MASTERS**

**ARTICLE 1: THE GRAND COUNCIL**

This body shall be styled “The Grand Council of Kentucky,” Royal and Select Masters, whose jurisdiction embraces the Commonwealth of Kentucky.

The Grand Council of Kentucky is the only source of Cryptic Masonry under which Councils of Royal, Select, and Super Excellent Masters can convene in Kentucky, and then only by virtue of a dispensation, or a charter, granted by its authority. In it rests the power to enact, alter or repeal laws and regulations for the government of Cryptic Masonry in Kentucky; to try its own members and determine all matters relating to Councils; the Council degrees; and individual Royal, Select, and Super Excellent Masters- by its own action or by delegated authority. **Provided:** That this Grand Council may become affiliated with and subject to the Constitution and laws of the General Grand Council of Cryptic Masons International.

## ARTICLE 2: COMPOSITION OF THE GRAND COUNCIL

### 1. PERMANENT MEMBERS

Permanent members shall consist of all Past Grand Masters of this Grand Council, and all Past Masters of Kentucky Councils who are affiliated with Councils subordinate to this Grand Council.

### 2. REPRESENTATIVES EX-OFFICIO

Representatives ex-officio (without vote) shall consist of the Deputy Master and Principal Conductor of Work of every Kentucky Council- by virtue of their respective offices.

### 3. ELECTIVE REPRESENTATIVE

An elective representative shall be chosen by ballot from among the members of a Council to represent it in the event the Master, Deputy Master, and the Principal Conductor of Work shall fail to attend a particular Assembly of the Grand Council and such elected representative shall be given a certificate of his election under the seal of his Council.

### 4. COUNCIL REPRESENTATION

Each Constituent Council shall be represented at each Annual Assembly of the Grand Council by at least one of the following: the Illustrious Master or, in his absence, the Deputy Master, the Principal Conductor of Work, or an elected representative, in person, as provided by law. A Council failing to be represented at two consecutive Grand Assemblies will show just cause to arrest the charter of the Council, and the Most illustrious Grand Master will report his actions to the Grand Council.

### 5. REGISTER, SEATS

Officers, Permanent Members, and Representatives shall register in the Grand Recorder's office and file with him their credentials, if any, prior to taking seats in the Grand Council. Once a Representative has so registered and takes his seat, he shall be entitled to serve until the Assembly closes.

### 6. HONORARY MEMBERS

The Grand Council may confer the title of Honorary Member on any visiting Grand or Past Grand Officer of any Grand Council recognized by the General Grand Council of Cryptic Masons International. Such title will not carry with it the right to vote nor the enjoyment of any of the privileges of members of this Grand Council. The Grand Master may also, at his discretion, recognize Companions from other fraternal bodies within or without our Jurisdiction as Honorary Members, with the same restrictions as listed above. The Grand Recorder is directed to prepare a Certificate of Honorary Membership which may be presented to the recipients. Such action shall be unanimous and the election does not extend as to him any penal jurisdiction, except the Grand Council may revoke the Honorary Membership.

## **ARTICLE 3: FISCAL YEAR, ASSEMBLIES**

### **1. FISCAL YEAR**

The fiscal year of the Grand Council accounts shall commence on July 1<sup>st</sup> and close on June 30<sup>th</sup> the following year.

### **2. ASSEMBLIES**

The Annual Assembly of the Grand Council shall be held at such time and place as may be determined by the four (4) elected Grand Council line Officers.

### **3. EMERGENCY ASSEMBLIES**

Emergency assemblies may be held by order of the Grand Master, with both the Deputy Grand Master and Grand Principal Conductor of Work agreeing, or upon petition of one-third of the Councils under the jurisdiction of this Grand Council.

### **4. QUORUM AND VOTES**

Representatives of one-third of the Councils under the jurisdiction of this Grand Council shall constitute a quorum. All Permanent Members and one Representative from each Council of this Grand Council, if present shall be entitled to one vote each, and no more, provided that no person shall have more than one vote.

## **ARTICLE 4: OFFICERS OF THE GRAND COUNCIL**

### **1. ELECTED GRAND OFFICERS**

The Grand Council of Kentucky is composed of the following Officers:

The Grand Master, titled Most Illustrious  
The Deputy Grand Master, titled Right Illustrious  
The Grand Principal Conductor of Work, titled Right Illustrious  
The Grand Treasurer, titled Right Illustrious  
The Grand Recorder, titled Right Illustrious  
The Grand Captain of the Guard, titled Right Illustrious

### **2. APPOINTED GRAND OFFICERS**

The Assistant Grand Treasurer, titled Illustrious  
The Assistant Grand Recorder, titled Illustrious  
The Grand Chaplain, titled Illustrious  
The Associate Grand Chaplain, titled Illustrious  
The Grand Conductor of Council, titled Illustrious  
The Grand Marshal, titled Illustrious  
The Grand Steward, titled Illustrious  
The Grand Sentinel, titled Illustrious  
The Assistant Grand Sentinel, titled Illustrious

Note: During introductions, the Most Illustrious Past Grand Masters are ahead of the Grand Treasurer, and the Associate Grand Chaplain and Grand Chaplain Emeritus follow the Grand Chaplain.

### **3. QUALIFICATIONS, NOMINATIONS, ELECTIONS, INSTALLATION, AND TENURE**

No one shall be eligible to any office in the Grand Council unless he is a permanent member thereof. **(Exceptions: Assistant Grand Sentinel, Grand and Associate Grand Chaplain).**

Nominations for elective offices shall be made without comment, stating only the Companion's name, his Council's name and number, his current office, (if any) and the fact that he is a Past Illustrious Master.

The Grand Officers shall be elected by ballot at each Annual Assembly, with the exception of the Assistant Grand Recorder, Assistant Grand Treasurer, Associate Grand Chaplain, and the Assistant Grand Sentinel, who are appointed by the lead Officers of those respective stations.

The Grand Officers shall be installed before entering upon the duties of their respective offices, by the Grand Master or his proxy. The installation, not the election of an Officer clothes him with the privileges of his office. Being elected vests the right of the elected Officer installation.

Grand Officers shall hold their respective offices until the ensuing Annual Assembly of the Grand Council or until their successors shall be elected, appointed, and installed. If any Grand Officer shall die, leave the residence of this Commonwealth, cease to be affiliated with a Kentucky Council, resign, be suspended or expelled, his office shall then become vacant and filled as outlined in the Duties of the Grand Master.

## ORDINANCES

### ORDINANCE 1: DUTIES OF GRAND MASTER

#### GRAND MASTER

The Grand Master shall have such powers as are conferred by this Pandect and all laws enacted therein. He cannot set aside actions of the Grand Council, but like every Companion is governed by its Pandect, laws, and edicts. The Grand Master may preside in any Council if it is deprived of its Officers who could assemble and open it; or if it shall fail to hold an annual election of Officers, he may authorize it to hold a special election. The Recorder shall notify the members of the time and place when the said special election is held.

He shall preside over the Grand Council, exercise general supervision of Constituent Councils, inspect their methods and books, and require compliance with the Pandect, Ordinances, and By-Laws of the Grand Council.

#### A. DUTIES:

##### 1. PRESIDE AND SUPERVISE COUNCILS

Preside over the Grand Council, exercise general supervision of Constituent Councils, inspect their methods and books, and require compliance with the laws of this Grand Council.

##### 2. ERECT ARCHES AND APPOINT ARCH DEPUTIES

He shall appoint a Chief Arch Deputy-Instructor who shall have direct supervision over the inspection – instruction system. He shall divide this Grand jurisdiction into nine Arches to coincide with the boundaries of the districts as recommended by the York Rite Council of Kentucky; appoint, in conjunction with the Chief Arch Deputy-Instructor, an Arch Deputy Grand Master for each of the nine Arches who shall also act as the Grand Council York Rite Coordinator for his Arch.

##### 3. INSPECTIONS

- a. Each Constituent Council shall be subject to annual inspection on or before May 31<sup>st</sup> of the Cryptic year by the Arch Deputy. Inspection dates will continue as in current practice unless on a proper showing the Grand Master permits a change in the day for the inspection of that Council on a one time or permanent basis.
- b. The Grand Master shall arrest the Charter of a Constituent Council which shall have failed to convene and participate in their scheduled inspection for two (2) consecutive years and cite it to appear before the Grand Council to make explanation, unless immediate and satisfactory action be taken to rehabilitate the Council.

##### 4. APPOINT COMMITTEES

To appoint Committees not otherwise provided for.

## **ORDINANCE 1 A: (cont.)**

### **5. DECIDE QUESTIONS**

- a. To decide questions of law, order and usage-subject to review by the Grand Council.
- b. It is not improper for any Companion or any Council to ask advice of the Grand Master on a point of Masonic law; neither is it improper for the Grand Master to give advice in response to such requests, or upon his own motion; but such advice does not rise to the dignity of a “decision”. A decision can be made only by the Grand Master when presiding, or in case of any appeal from the decision of the Master of a Council. The question or facts necessary to be stated to enable the Grand Master to understand the point or points in controversy should be certified to the Grand Master under seal of the Council.

### **6. FILL VACANCIES**

To fill vacancies in offices or committees of the Grand Council.

### **7. GRANT DISPENSATIONS**

To grant dispensations for new Councils during the recess of the Grand Council, and, in person or by proxy, set them to work.

### **8. ARREST DISPENSATION**

To arrest the dispensation or Charter of any Council for just cause.

### **9. SUSPEND MASTER**

To suspend from office any officer of the Grand or Constituent Council who is not performing to the best of his ability the duties assigned to him by the Grand or his own Constituent Council, but in no case shall such suspension affect his membership in the Council. Such action is to be taken after full investigation and if he deem the good of the Council or if Cryptic Masonry requires it. The Grand Master shall report his action to the next assembly of the Grand Council for its final action.

### **10. REPORT**

The Grand Master shall make report of his official acts during his term to the Grand Council, and shall place the same in the hands of the Committee on Jurisprudence prior to the opening of Grand Council. He shall also furnish a copy to the Grand Recorder prior to the closing of Grand Council.

## **B. JEWEL AND APRON:**

A suitable jewel and apron shall be presented annually to the incoming Grand Master.

**ORDINANCE 2: DUTIES OF OTHER ELECTED GRAND OFFICERS  
AND ACTING GRAND MASTER**

**DEPUTY GRAND MASTER:**

The Deputy Grand Master shall assist the Grand Master, and in his absence from the jurisdiction, or on his refusal or inability to serve, shall perform his duties.

**GRAND PRINCIPAL CONDUCTOR OF WORK:**

The Grand Principal Conductor of Work shall assist the Grand Master and act as Grand Master in case the Grand Master and Deputy Grand Master are absent from the jurisdiction or if they refuse or are unable to serve.

**GRAND CAPTAIN OF THE GUARD:**

The Grand Captain of the Guard shall assist the Grand Master and shall act as Grand Master in case the Grand Master, Deputy Grand Master and Grand Principal Conductor of Work are absent from the jurisdiction, or if they refuse or are unable to serve.

**ACTING GRAND MASTER:**

If the Grand Master, Deputy Grand Master, Grand Principal Conductor of Work, and Grand Captain of the Guard be absent, the duties of Grand Master shall devolve upon:

1. The Junior Most Illustrious Past Grand Master present. If none be present then upon
2. The Master of the oldest Council present.

## ORDINANCE 2: (cont.)

### GRAND TREASURER

#### DUTIES:

1. TO RECEIVE ALL MONEY

To receive all money of the Grand Council from the Grand Recorder, giving all receipts therefore; **Provided**, if he hold any bonds or other securities of the Grand Council, he shall collect the interest or dividends thereon, but shall immediately state the facts, dates and amounts in writing and detail and receipt to the Grand Recorder so that the same may be properly accounted for and entered in the Grand Council books. He shall in like manner report and receipt for interest on deposits.

2. TO DEPOSIT AT INTEREST

To deposit at interest in some good solvent bank or trust company, in the name of the Grand Council, all money that may come into his hands. By consent of the Grand Master and Finance Committee he shall invest any surplus over probable demands for expenses of the Grand Council and payment of claims upon it.

3. TO ACCOUNT FOR ALL MONEY AND PROPERTY

To account for all money and property received by him, and at the Annual Assembly, or when required, submit a full statement thereof, with his books and vouchers-which shall be examined and reported by the Finance Committee; thereupon said statement with the vouchers shall be filed with the Grand Recorder.

4. ACCOUNTS EXAMINED

The books and financial affairs of the Grand Treasurer's office shall be examined by an expert accountant to be selected and make the report annually to the Most Illustrious Grand Master.

5. UNUSED LINE ITEM FUNDS

At the end of each Annual Assembly, the Grand Treasurer may take from the checking account any funds not used in the previous year's budget and invest it in the Permanent Fund. He shall make the Chairman of the Permanent Fund Committee aware of the amount to be invested. He shall request a list of recommended investment vehicles from the broker and call a meeting.

6. ASSISTANT GRAND TREASURER

The assistant Grand Treasurer shall assist the Grand Treasurer in the discharge of his duties, under his direction.



**ORDINANCE 2: (cont.)**

**GRAND RECORDER**

**DUTIES:**

**1. TO RECEIVE ALL MONEY**

To receive all money due or paid to the Grand Council, except in Ordinance 2 “Duties” and promptly pay the same to the Grand Treasurer.

**2. TO KEEP TRUE MINUTES**

To keep true minutes of the proceedings of the Grand Council, cause the same to be printed and distributed as the Grand Council may direct and preserve a copy thereof.

**3. TO HAVE CHARGE OF THE SEAL**

To have charge of the seal of the Grand Council and affix it to official papers requiring such attestation.

**4. TO PROCURE BOOKS, PRINTING AND STATIONERY**

To procure books, printing and stationery required for use in the Grand Recorder’s Office.

**5. TO EXAMINE AND CORRECT THE RETURNS**

To examine and correct the returns of Constituent Councils and make proper entries in regular books of account in his office, to the debit and credit of the respective Constituent Councils and notify them once a year of their indebtedness.

**6. TO PROCURE FIDELITY BONDS FOR GRAND RECORDER AND GRAND TREASURER**

The Grand Recorder-elect shall procure a fidelity bond with some reliable guaranty company as surety in the penal sum of not less than \$25,000.00 each to cover the Grand Recorder, Grand Treasurer, the Assistant Grand recorder, and the Assistant Grand Treasurer payable to the Grand Council, conditioned they will each faithfully receive and account for all money due to the Grand Council, or which it may authorize them to receive, and at all times to hand over all books, paper, or other property in their possession belonging to the Grand Council, upon the requisition of the Grand Council or its authorized agent. Such bond shall be filed with the Grand Master. The premium thereon shall be paid by warrant on the Grand Treasurer.

**7. ACCOUNTS EXAMINED**

The books and financial affairs of the Grand Recorder’s Office shall, be examined annually by an expert accountant to be selected by and make his report to the Most Illustrious Grand Master.

## ORDINANCE 3: COMMITTEES

### A. QUALIFICATION FOR APPOINTMENT:

No person shall be appointed on any Standing Committee unless he is a permanent member of the Grand Council; nor sit on committees unless he be a permanent member, or a Representative to the Assembly at which he may be selected to serve.

### B. WHO APPOINTS AND WHEN:

All committees are appointed by the Grand Master. The Committees on Credentials and on Visitors shall be appointed immediately before the opening of the Grand Council. The other Standing Committees shall be appointed immediately after the installation of the Grand Master, provided that the Grand Master may appoint all committees immediately following his installation.

### C. STANDING COMMITTEES:

There shall be Standing Committees as follows:

1. COMMITTEE ON APPEALS shall report on all appeals from decisions of Constituent Councils and of the Masters thereof, and on all questions in controversy between Constituent Councils.
2. COMMITTEE ON BY-LAWS shall examine the By-laws of approximately one third (1/3) of the Constituent Councils each year on a rotating basis so that no Constituent Council will have By-laws or amendments that have not been reviewed within three (3) years. All Constituent Councils shall submit the original and two (2) copies of all new By-laws and all new amendments to the By-laws Chairman and his Committee, who will examine them. The Grand Recorder shall maintain a master list of reviewed and approved Constituent Council by-laws.
3. COMMITTEE ON CREDENTIALS shall register and report on the credentials of representatives.
4. COMMITTEE ON COUNCILS UNDER DISPENSATION shall report upon the books, work and methods of Councils under dispensations; and also upon the issue or reissue of charters.
5. COMMITTEE ON CRYPTIC MASON AWARD shall secure nominations from Constituent Councils for the Cryptic Mason Award and present their recommendations to the Grand Master for his decision.
6. COMMITTEE ON EXECUTIVE PLANNING shall consist of the six (6) elected Grand Council Officers and the immediate Illustrious Past Grand Master. This Committee shall, but is not limited to:
  - a. Hold a meeting within sixty (60) days after the close and sixty (60) days before opening their Grand Assembly annually.
  - b. Evaluate the goals and programs of Grand Officers.
  - c. Establish priorities, timetables and costs of these programs.
  - d. Promote and publicize the activities of Grand Council.
  - e. See that required action on approved recommendations of Grand Council is implemented.
  - f. Report its activity to the Grand Assembly annually.

ORDINANCE 3 C: (cont.)

7. COMMITTEE ON FINANCE shall report upon all questions of a monetary character. It shall also examine the books, accounts and vouchers of the Grand Treasurer and Grand Recorder.

The Finance Committee shall meet each August with the Deputy Grand Master, Grand Recorder, Grand Treasurer, Assistant Grand Treasurer, Grand Principal Conductor of Work, and Grand Captain of the Guard for the purpose of developing and setting a budget for the operation of the Grand Council of Kentucky, Royal and Select Masters. The Committee shall develop a balanced budget, with no funds taken from the Permanent Fund unless voted and passed by the delegates at the Annual Assembly.

8. COMMITTEE ON JURISPRUDENCE shall report upon all questions of law and usage. All proposed amendments to the Pandect shall be referred to the Committee on Jurisprudence which shall in its report to the Grand Council make its recommendations as to the adoption or rejection of said proposed amendments; couch it in suitable words to make it so and this shall apply to proposed amendments to the code and forms. Unfinished business shall be reported by this committee for consideration of the Grand Council.
9. COMMITTEE ON NECROLOGY shall make a brief report on the deaths of distinguished Select Masters, with appropriate notices of other deceased companions as, in its opinion, ought to be made. Its report shall be sent to the Grand Recorder.
10. COMMITTEE ON VISITORS shall examine unavouched Representatives, and such Select Masters as may apply for admission to the sittings of the Grand Council, as it may deem advisable, and if they be found worthy, may conduct them to appropriate seats, or may introduce them to the Grand Council.
11. COMMITTEE ON YOUTH AWARD shall secure nominations from Constituent Councils for the Youth Award and present their recommendations to the Grand Master for his decision.
12. COMMITTEE ON RITUALS, EDUCATION AND PUBLICATIONS shall monitor Rituals on hand, track funds paid to the Grand Council for all printed materials, and procure supplies necessary for the support and education of Constituent Councils.
13. COMMITTEE ON PANDECT To see that the body of laws and codes of the Grand Council of R&SM or system of laws and codes are correct and in order are complete. It is a Treatise covering all the working of this Grand body. The committee is to recommend to Jurisprudence committee and the elected Grand officers any changes that may be recommended.

14. PERMANENT FUND COMMITTEE

- A. There shall be a Board of Trustees for the Permanent Fund of this Grand Council, which shall consist of three (3) members, with one (1) of these members to be elected, at the Annual Assembly each year, for a term of three (3) years. The Most Illustrious Grand Master and the Grand Treasurer shall be ex-officio members of this board.
- B. The Grand Treasurer shall serve as Secretary for the Board.
- C. Neither the Board of Trustees, nor any member thereof, shall receive any remuneration for their services in the management or investment of the Permanent Fund.
- D. The Board of Trustees shall supervise and direct investments of the Permanent Fund of the Grand Council, and render to the Grand Council at each Annual Meeting, a true and accurate account of its actions in regard to the receipt, disbursement and/or investment of Bonds, 11.

Stocks, and Securities belonging to the Grand Council

E. None of the principal resources (corpus) of the permanent fund shall be used or appropriated, except by the consent of three-fourths ( $3/4$ ) of the members of the Grand Council reported as present at the Annual Assembly by the Credentials Committee. The income received from investments of these resources may be utilized as approved by the Grand Council, generally as a result of recommendations for the Most Illustrious Grand Master and /or form the Finance and Budget Committee.

F. Written notice of the proposed appropriation of any portion of the principal (corpus) shall be filed in the office of the Grand Recorder at least ninety (90) days prior to said Annual Assembly, and shall be provided to each constituent Council, in the same manner as required for a change to the Pandect.

G. The senior member of the Board (the elected member serving the last year of his three-year term) shall serve as Chairman of the Committee and shall be an ex-officio member of the Finance and Budget Committee.

**ORDINANCE 3: (cont.)**

**D. MEMBERSHIP OF EACH COMMITTEE:**

The Committee on Necrology shall consist of one (1) member, the Executive Planning Committee of seven (7) members and each of the other Standing Committees of three (3) members. The Elective Grand Officers shall be ex-officio members of all Committees unless otherwise listed as a member.

**E. REPORTS:**

**1. REQUIRED**

All matters that are referred to the several Committees shall be reported on, with recommendations, giving such synopsis in each case as may be necessary for a clear understanding.

**2. MINORITY REPORTS**

The majority of a Committee constitutes the Committee, but a majority of the minority thereof may make a minority report. If done, the first motion in order will be that the minority report be substituted for that of the majority. If such motion be adopted only the minority report can be considered as being before the Council or Grand Council.

## **ORDINANCE 4: PAY, FORFEITURE, ROLL CALL**

### **A. DOUBLE PAY OR PAY WITHOUT SERVICE:**

No person shall receive mileage or per diem in a dual capacity, nor when not actually in attendance during the sittings of the Grand Council, except as specially provided in this Constitution.

### **B. PER DIEM:**

Each Grand Officer, Past Illustrious Grand Master, Members of Committees, and one (1) Representative from each Constituent Council shall be paid the amount of per diem through the time he is in attendance on the sitting of the Grand Council, and for mileage, one way, over the nearest route usually traveled from his Council hall to the place where the Grand Council meets; provided, however, that Grand Officers, Past Illustrious Grand Masters, and Representatives of a Constituent Council shall not receive in the aggregate more than seventy-five percent (75%) of the sum his or their Constituent Council paid in dues. No Representative shall receive anything unless his Council dues are paid in full; nor shall payment be made to one who vacates his seat without permission of the Grand Council. If so paid, it shall be charged to his Constituent Council, which may in turn collect it from him as dues are collected.

### **C. GRAND OFFICERS EXPENSES AND PAY:**

1. The Most Illustrious Grand Master, Deputy Grand Master, Grand Principal Conductor of Work, and Grand Captain of the Guard shall be allowed actual expenses relating to Grand Council business, to be paid upon presentation of proper voucher, but in no event shall the amount exceed the sum in By-laws F.
2. The Grand Recorder's and Grand Treasurer's pay shall be the amount in By-Laws F-3.
3. Whenever in the judgment of the Grand Recorder it may be considered advisable for him to visit or incur expense as a result of delinquency or failure of officers of a Constituent Council to properly discharge their duties, the Constituent Council affected shall reimburse the Grand Council for expenses thus incurred by the Grand Recorder in respect thereto.

### **D. ROLL CALL:**

Whenever the roll is called, every person who is entitled to mileage, or per diem, shall answer. Failure to do so shall forfeit mileage and per diem. If he shall have received pay, the Grand Recorder shall charge the amount to his Constituent Council, which may collect the same from him as dues.

## **ORDINANCE 5: GRAND COUNCIL DUES & ASSESSMENTS**

### **A. DUES OF CONSTITUENT COUNCILS:**

Every Constituent Council shall pay to the Grand Recorder the sum provided for in By-Laws D as dues, for everyone who may be a member of the Council at low twelve, June 30.

### **B. EXEMPTIONS FROM DUES:**

Exempted from the foregoing are those Companions who have been members for fifty years, or a member who is a destitute resident of the Masonic Homes of Kentucky, Inc., or any lawful successor thereto, or a member who has been adjudged insane under civil law or minister of the Gospel or Jewish faith who is wholly engaged as such and not in secular pursuits if, by the By-laws of the Council, they are exempted from payment of Council dues.

### **C. ASSESSMENTS:**

At the same time as the Council shall pay its dues, it shall also pay such assessments as may be ordered by the Grand Council.

### **D. WHEN PAYABLE:**

Each Council every year shall pay to the Grand Recorder its indebtedness to the Grand Council.

### **E. PENALTIES:**

#### **For Dues and Assessments**

If any Council shall fail to comply with By-Laws D, its representative shall not be permitted to take his seat in Grand Council, nor draw mileage or per diem for that year; and the Council shall immediately be charged with a fine of \$5.00 and an additional fine of \$5.00 for each successive fifteen days of delinquency. If the fine be not paid by January 1, the next thereafter, the Grand Master shall arrest the charter of such delinquent Council.

## ORDINANCE 6: PENALTIES

The only penalties of Cryptic Masonry are fines, forfeitures, reprimands, suspensions, and expulsions:

### A. FINES AND FORFEITURES:

Fines and Forfeitures apply only to Councils and can be imposed or remitted by the Grand Council only.

### B. REPRIMAND:

Reprimand shall be inflicted in open Council.

### C. SUSPENSIONS:

Suspensions shall be for a definite period.

### D. EXPULSION:

Expulsion terminates every vestige of Cryptic rights and privileges.



## **ORDINANCE 7: RITUALS**

### **A. AUTHORIZED RITUAL EXCLUSIVELY:**

Each Council within this Grand Jurisdiction shall use the Rituals authorized by this Grand Council to the exclusion of all others.

### **B. PURCHASE:**

Councils shall be entitled to purchase as many copies of the ritual as needed.

### **C. BOOK OF ESSENTIALS:**

1. There shall be a “Book of Essentials” which contains the ‘secret work’ of the Cryptic Degrees, as authorized by this Grand Council in 1989.
2. The Individual possessing a copy of the Book of Essentials shall safe-guard the same, keeping it in such a manner that it will not be accessible to those not authorized to see it.

## **ORDINANCE 8: TRIALS, APPEALS and RESTORATIONS**

### **A. TRIALS and APPEALS:**

Trials and appeals shall be conducted and governed by the forms and requirements provided in the law and rules of the Grand Lodge of Kentucky Free and Accepted Masons, so far as applicable and not inconsistent with the Constitution, Regulations and Edicts of this Grand Council, and substituting Council and/or Grand Council terms, titles, and nomenclatures as may be appropriate.

Any Select Master may appeal from the decision of the Master of his Council to the Grand Master and from his decision to the Grand Council, or direct to the Grand Council.

### **B. RESTORATION AFTER SUSPENSION FOR NONPAYMENT**

A Council member suspended for non-payment of dues shall rest under suspension until payment is made. Payment of the amount owing up to the time he was suspended plus the CURRENT year's dues shall restore him to membership without action of the Council, provided that the time of suspension shall not be longer than two (2) years; if two (2) years or longer, the procedure outlined in Ordinance 8 shall be followed.

### **C. RESTORATION OF ONE EXPELLED OR SUSPENDED:**

Restoration of one expelled, or restoration of one whose suspension is longer than two (2) years shall require regular petition, reference to committee and unanimous ballot by the Council that suspended him. If the Council be defunct, restoration can only be made by the Grand Council.

### **D. EXPIRATION OF SUSPENSION:**

Except as otherwise provided in this Pandect, expiration of the term of suspension shall operate as a restoration to membership without action of the Council, and shall be entered in the minutes.

## **ORDINANCE 9: COUNCIL UNDER DISPENSATION**

### **A. GOVERNING LAWS:**

Laws that govern Councils under dispensation shall be the same as those that govern chartered Councils, except that Councils U.D. cannot elect officers and need not have a seal.

### **B. NUMBER OF COUNCILS:**

There may be one, and but one Council in the jurisdiction of any Chapter of Royal Arch Masons, including each Chapter in a city; although, in case there be more than one Council in a city, their jurisdiction shall be concurrent.

### **C. HOW TO ESTABLISH:**

#### **1. Establishment**

A Council under dispensation may be established on the petition of twenty-seven or more Select Masters or Royal Arch Masons, residents of the jurisdiction of the proposed new Council, who shall file with the Grand Recorder said petition, along with demits or petitions for membership of the Select Masters, and petitions for membership of the Select Masters and petitions for degrees and membership and certificates of the good standing in the Chapter to which the other petitioners belong, and the recommendation of at least one Constituent Council whose jurisdiction would be affected by the new Council, if established.

#### **2. Exception to Number**

Provided, if there be not so many as twenty-seven (27) Select Masters among the petitioners for such dispensation, the Grand Master or his proxy may communicate or confer the Royal and Select Master degrees upon not exceeding twenty-seven Royal Arch Masons, signers of the petition, to make the requisite number.

### **D. FEES:**

The fee for dispensation to form a new Council shall be fifty dollars (\$50.00) or actual expenses incurred, if greater, and shall not be abated, but shall be paid for the benefit of the proposed Council, and shall be paid before the said dispensation shall be issued.

### **E. GRANTING AND TERMINATION OF DISPENSATION:**

#### **1. If Granted**

If the dispensation be granted, the Grand Master or his proxy shall congregate the petitioner, communicate (or confer) the degrees of Royal and Select Masters, open the Council, install its officers and declare the Council regularly established, and may, at its discretion, confer the Super Excellent Master degree in full form.

#### **2. Expiration**

The dispensation shall expire at the close of the next succeeding Annual Assembly of the Grand Council.

### **F. BOOKS OF ACCOUNTS, BY-LAWS AND DISPENSATIONS:**

Books of accounts, by-laws and dispensations of Councils Under Dispensation shall be sent to the Grand recorder in time to reach him at least one day before the next assembly of the Grand Council, and be returned to said Council if the dispensation be continued for another year; but if a charter be granted, the dispensation shall be retained by the Grand Recorder.

## ORDINANCE 10: CHARTERED COUNCILS

### A. INSTITUTED WHEN:

A Council having worked under dispensation may be granted a charter and continue to work without the formality of a reinstatement of those officers who may be named in the charter, and who were installed when it was established under dispensation; and all petitions and unfinished business, By-laws and obligations of such Councils that may have been received, entertained or incurred by the Council while working under dispensation shall be treated by the same Council, when chartered, precisely as if no change in the form of its authority to work had taken place.

### B. FEE:

The fee for a charter shall be fifty dollars (\$50.00), payable before the charter is delivered.

### C. SEAL:

Every chartered Council shall have a seal.

### D. SURRENDER OF CHARTER:

Surrender of a charter shall not take place so long as nine members of the Council will maintain and work under it conformable to the laws of the Grand Council.

### E. CONSOLIDATION OF COUNCILS:

Two or more Councils having concurrent or contiguous jurisdictions may consolidate into one by the following method:

1. A resolution or motion agreeing to consolidate must be offered at a stated assembly of each of the Councils, parties to the proposed consolidation and be laid over until the next stated assembly. As soon as possible after such action, but not less than 15 days before the vote is to be taken, the Recorder of each Council shall by written or printed notices, inform his Council members of the proposed action and when a vote will be taken.
2. At the next stated assembly, held pursuant to said notice, if a majority of the members present in each Council vote for the proposition it shall be declared adopted; PROVIDED, however, if nine or more members vote against it any one Council, the proposal to the consolidation shall be declared defeated.
3. If the proposition carries, the Recorder of each Council shall promptly notify the other Council or Councils in interest of the action taken by his own Council.
4. If all of the Councils are agreed on the proposition, the Grand Master shall be informed, and he shall set a time and place of meeting to complete the consolidation. After consulting the wishes of the Companions, as far as practicable, he shall name the consolidated Council to be the name and/or number of any of the consolidating Councils, as may be agreed upon by the consolidating Councils.
5. At the meeting for the consolidation, the Grand Master or the Master of the oldest Council in interest, if present, (or if not, of the next oldest Council and so on) shall congregate and open a Council of Royal and Select Masters and hold an election of officers of the consolidated Council. The appointive officers shall be named and all others installed, By-laws adopted or provided for and matters of detail arranged.

**ORDINANCE 10 E: (cont)**

6. The Recorder of the consolidated Council shall forward immediately a report to the Grand Master of the proceedings herein before indicated, and forward to the Grand Recorder a full transcript of the proceedings had in all Councils, parties to the agreement, included that of the consolidated Council, relative to the consolidation, and also send to the Grand Recorder all charters, seals and rituals of the several Councils, except that of the newly consolidated Council.
7. The property of all the Councils in interest, except their old charters and seals, shall at once become the property of the consolidated Council.

## **ORDINANCE 11: DEFUNCT COUNCILS**

### **A. PROPERTY OF:**

The charter, rituals and all property of a defunct Council shall at once become the property of the Grand Council. Disposal of property of a Council in view of its surrender or arrest is unlawful and void. It is unlawful for any other person to hold the charter, rituals, or property of a defunct Council without written special authority of the Grand Council, or as by law provided.

Should the defunct Council have had a Life Membership fund, the Grand Recorder shall keep separate accounting of such fund as long as there are any “affiliates at large” holding such life membership and shall pay the amount contributed by such member to any Kentucky Council to which such member affiliates, provided the Council has a Life Membership fund and agrees to accept the payment as a fully paid life membership for the member. When there are no “affiliates at large” holding such life membership, the Grand Recorder shall transfer the corpus of the fund to the Grand Council permanent fund.

### **B. DUTIES OF LAST OFFICERS:**

#### 1. Duties

When a Council becomes defunct from any cause, its last Master, Treasurer, and Recorder shall immediately make a complete inventory of all its effects, send the same to the Grand Recorder, and hold said property subject to his order or that of the Grand Council.

#### 2. Penalty

In default thereof, the said officers shall be cited by the Grand Master to answer before the Grand Council, or may be tried by a Council named by the Grand Master, and, on conviction, may be suspended or expelled.

### **C. SETTLE AFFAIRS:**

The Grand Recorder is charged with the duty of settling the affairs of defunct Councils, and may sell the personal property thereof. He may also sell real estate and halls of defunct Councils on the best practical terms, and execute a quick claim deed therefore, conditioned that such sale shall be subject to the approval or confirmation of the Grand Council.

## ORDINANCE 11: (cont.)

### **D. MEMBERS' STATUS/DEMIT:**

When a Council becomes defunct, its members, whose dues are current, thereby become affiliates at large.

1. Demit:

On application, the payment of fifteen dollars (\$15.00), and any dues owed, the Grand Recorder may issue a demit to such members, provided that no demit can be issued without some record upon which to base it.

2. Dues:

The dues for affiliates at large shall be three times the Grand Council dues listed in By-Laws D and payable to the Grand Recorder prior to January 1 of each year, except as modified below:

Companions exempt from dues in Ordinance 5 b shall be exempt from the above dues.

Companions who held a life membership in the defunct Councils in accordance with Ordinance 17 shall be exempt from the above dues provided the defunct Council turned over to the Grand Recorder such Life Membership fund.

3. Vote:

Affiliates at large who have a current dues card shall be permitted to attend Grand Council Assemblies but are not entitled to vote.

### **E. RESTORATION OF DEFUNCT COUNCILS:**

1. A Defunct Council may be restored only by the process herein pertaining to the granting of a dispensation.
2. The defunct Council may use its original name while operating under dispensation and may be re-assigned the original number when subsequently re-chartered if the name and/or number has not been reassigned to another Council.
3. A re-chartered defunct Council has no claim to the property or seal previously turned over to the Grand Council unless the same is clearly identifiable, available, and approved by the Grand Council.
4. A re-chartered defunct Council has no claim to or jurisdiction over its former members who are currently affiliated with another constituent Council of the Grand Council of Kentucky.

## **ORDINANCE 12: AUTHORIZATION**

### **A. ORDER OF THE SILVER TROWEL:**

The Grand Council of Kentucky, Royal and Select Masters hereby authorizes, supports, and recognizes as legitimate and constituent to this Grand Council of Kentucky, Royal and Select Masters, the organization to become and be known as “Kentucky Council of Anointed Kings, the Order of the Silver Trowel”.

### **B. KENTUCKY COUNCIL OF ISH-SODI:**

The Grand Council of Kentucky, Royal and Select Masters hereby authorizes, supports and recognizes as legitimate and constituent to this Grand Council of Kentucky, Royal and Select Masters, the organization to become and be known as “Kentucky Council of ISH-SODI”.

### **C. CRYPTIC MIDWEST LEADERSHIP CONFERENCE (O.K.I.)**

The Grand Council of Kentucky, Royal and select Masters, recognizes the organization known as the Cryptic Midwest Leadership Conference (O.K.I.), and authorizes our companions to participate in this Organization and recognizes the Degrees conferred at their Convocation.



## **ORDINANCE 13: CONSTITUENT COUNCILS**

### **A. OFFICERS:**

The officers of each Council shall be as follows, except at the option of the individual constituent Council, the offices of the Treasurer and the Recorder may be combined if permitted in their By-laws.

The Master, titled Illustrious  
The Deputy Master, titled Companion  
The Principal Conductor of Work, titled Companion  
The Treasurer, titled Companion  
The Recorder, titled Companion  
The Captain of the Guard, titled Companion  
The Conductor of Council, titled Companion  
The Steward, titled Companion  
The Sentinel, titled Companion

### **B. ASSISTANT RECORDER AND ASSISTANT TREASURER:**

The Recorder and the Treasurer of each Constituent Council within the Grand Council of Royal and Select Masters, shall immediately upon his election, appoint an Assistant Recorder and an Assistant Treasurer, subject to the approval of the Illustrious Master. (2013)

### **C. MEMBERSHIP:**

#### **1. MEMBERS**

The members shall be as many as may be elected and introduced or admitted to membership, who shall be affiliated with some regular Lodge of Free and Accepted Masons and some regular Chapter of Royal Arch Masons. Ceasing to hold such affiliations shall at once terminate Council membership – but will not divest a Council the right to suspend or expel the non-affiliate.

#### **2. HONORARY MEMBERS**

A Council may confer the title of Honorary Member on any member of any Council recognized by the General Grand Council of Cryptic Masons International. Such action shall be unanimous and the election does not extend as to him any penal jurisdiction, except the Council may revoke the Honorary Membership. Such title will not carry with it the right to vote nor the enjoyment of any of the privileges of membership of the Council. The recorder shall prepare a Certificate of Honorary Membership for presentation to the recipient.

### **D. FISCAL YEAR:**

Each Council shall operate its business upon a fiscal year basis, July 1<sup>st</sup> through June 30<sup>th</sup> next succeeding, **EXCEPT** in the matter of collection of its annual membership dues. All dues in each constituent Council shall become due and payable on the first day of January of each year.

## **ORDINANCE 13: (cont.)**

### **E. APRON:**

The apron of a Select Master should be of white material, square in form and have a narrow border of purple. The flap should be a right angle- triangle in form. In the center of the flap stamped in purple should be represented two sides of an equilateral triangle and a trowel both within a circle. The apron should be worn in full view.

### **F. 25 and 50 YEAR CERTIFICATES AND PINS:**

Certificates for Companions attaining 25 and 50 years will be furnished by the Grand Recorder at no charge upon request by the Council Recorder.

Pins for Companions attaining 25 and 50 years will be furnished by the Grand Recorder upon request by the Council recorder. The charge to the Council for 25 year pins will be the actual cost plus shipping and handling. 50 year pins will be furnished without charge.

Consideration should be given to having Grand Council officers present 50 year pins, provided suitable and timely arrangements can be made.

### **G. ELECTIONS:**

Elections in every Council shall be by ballot, and be held at the last stated assembly in June annually, except as in Ordinances 1A and 1B 6; and all officers elected or appointed shall be installed as soon as practicable.

### **H. QUALIFICATION FOR OFFICE:**

Any Select Master shall be eligible for election or appointment to any office in the Council of which he is a member.

### **I. TENURE OF OFFICE:**

Every installed officer shall hold his office until the next succeeding election or until his successor shall be elected and installed.

### **J. PAST ILLUSTRIOUS MASTERS:**

A Companion having been lawfully installed as Illustrious Master of a constituent Council, and having served a complete term, becomes a Past Illustrious Master at the close of his term or when his successor is installed, provided that an Illustrious Master becomes a Past Illustrious Master upon his death or when replaced by special election due to his physical or mental incapacitation – no matter how short the term.

### **K. VACANCIES:**

If a Council be deprived of any of its Elective Officers by death, demit, resignation, removal from the jurisdiction, or by non-affiliation as in Ordinance 13C the presiding officer thereof shall, after due notice to the members hold an election to fill same (and any others vacated due to the election) at the next stated assembly after such notice.

**ORDINANCE 13: (cont.)**

**L. OFFICERS DUTIES:**

**MASTER**

1. **To preside** and have general supervision over his Council, decide questions of law, usage and order-- subject to appeal to the Grand Master and Grand Council.
2. **To execute the laws** of his Council and of the Grand Council.
3. **To require of officers** that they perform their duties and see that they become well qualified to do so.
4. **To call a meeting** of his Council as in Ordinance 15 B.
5. **To have charge** of the charter, rituals and their safe-keeping.

**DEPUTY MASTER and PRINCIPAL CONDUCTOR OF WORK**

The Deputy Master and Principal Conductor of Work shall assist the Master and perform such other duties as the law and usages of Cryptic Masonry require.

**TREASURER**

1. To **receive all money** from the Recorder, except (by analogy) Ordinance 1, give receipt therefore, and pay it out, by consent of the Council, on warrant of the Master, counter-signed by the Recorder.
2. To **submit his books and vouchers** for examination on June 30<sup>th</sup>, annually, and when required.
3. To **make his annual report** not later the final stated assembly in July annually.

**ASSISTANT TREASURER**

It shall be the duty of the Assistant Treasurer to at once, under the supervision of the Treasurer, acquaint himself with the procedures of the office of the Treasurer. It shall also be his duty upon notification of the absence, illness, death, or removal from office of the elected Treasurer, to assume and perform all of those duties of the Treasurer as defined in Ordinance 13 L.

## ORDINANCE 13: (cont.)

### RECORDER

1. To keep correct minutes of the transaction of the Council.
2. To collect and receive all money of the Council, keep true accounts thereof, and promptly pay the same to the Treasurer.
3. To have charge of the seal of the Council and affix it to official papers requiring it.
4. To promptly make the returns required and place an order on the Treasurer to remit to the Grand Recorder dues and other indebtedness owing by his Council.
5. To submit his books and accounts to an examination in June, annually, and when required by his Council or by the Grand Council.
6. To report membership recapitulation reports on a quarterly basis and shall be mailed to the Grand Recorder in time to meet the following schedule to be in the office of the Grand Recorder: For the months of January, February, and March—not later than April 10<sup>th</sup>; for April, May, and June not later than July 10<sup>th</sup> (which shall constitute the “Annual” report)); for the months of July, August, and September not later than October 10<sup>th</sup>; and for the months of October, November, and December, not later than January 10<sup>th</sup> of the next year and make his annual report not later than the final stated assembly in July.
7. To have custody of the Council’s Pandect and printed proceedings of the Grand Council, to take care of them, and have the Pandect present at each meeting and the proceedings of the Grand Council available for use by the members of his Council.
8. To preserve with scrupulous care his Council’s book of records and accounts.
9. To carefully preserve a copy of all the annual returns made to the Grand Council by his Council.
10. To immediately notify the affected Commandery(s) of all demits, suspensions, and expulsions from or by the Council.

### ASSISTANT RECORDER

It shall be the duty of the Assistant Recorder to at once, under the supervision of the Recorder, acquaint himself with the procedures of the office of the Recorder. It shall also be his duty, upon notification of the absence, illness, death or removal from office of the elected Recorder, to assume and perform all of those duties of the Recorder as defined in Ordinance 13.

## ORDINANCE 13: (cont.)

### **M. BY-LAWS:**

#### **1. MINIMUM REQUIREMENTS**

Each constituent Council shall have up-to-date By-laws and shall include all of the following along with other subjects the Council may deem appropriate that are not in conflict with the General Grand Council of Cryptic Masons International and the Grand Council Pandect, Ordinances, and By-Laws.

- a. Council name
- b. Location
- c. Meeting time (including alternate dates when stated Assemblies fall on a holiday or are in conflict with Grand Lodge or Grand York Rite)
- d. Fees (including automatic increases in event of increase in Grand Council fees or assessments)
- e. Dues (including automatic increases in event of increase in Grand Council dues, fees, or assessments)
- f. Update and revision procedure (including requirements to submit in writing, lay over one month, notification of members, and two-thirds vote of members present to adopt)

#### **2. ADOPTION AND EFFECTIVE DATE**

The original and two copies of all newly adopted By-laws and amendments thereto shall be submitted to the By-Laws Committee Chairman and his Committee for approval. Such By-laws are not effective until approved by the Committee on By-laws.

#### **3. REVIEW AND UP-DATE**

The Grand Council Committee on By-laws shall review all constituent Council By-laws at least every three (3) years.

Should the Committee on By-laws identify any changes required in the By-laws, the Council shall, as soon as practical, and within 3 months adopt the necessary changes and submit for approval as required in Ordinance 3 C 2.

## **ORDINANCE 14: JURISDICTION**

### **A. GENERAL:**

The jurisdiction of every Constituent Council shall be co-extensive with the limits of this Grand Jurisdiction and concurrent.

### **B. WAIVER OF JURISDICTION (OUT OF STATE):**

Waiver of jurisdiction may be given, by any Council possessing it, over a candidate for degrees or membership.

### **C. INVADED JURISDICTION (OUT OF STATE):**

A Council that confers any degree except as in Ordinance 16 C 1 or admits to membership a person from a jurisdiction not its own, without a waiver as in Ordinance 14 B shall pay the fee to the Council having jurisdiction, and be subject to such additional penalty as may be inflicted by the Grand Council.

### **D. MOVING FROM A JURISDICTION:**

Moving from a jurisdiction does not forfeit membership.

## **ORDINANCE 15: COUNCIL MEETINGS**

### **A. STATED ASSEMBLIES OF CONSTITUENT COUNCILS:**

The stated assemblies of Constituent Councils shall be held at least monthly, at the place named in the dispensation or charter, or authorized by this Grand Council and endorsed thereon; and at such times as may be designated by the By-laws.

### **B. CALLED ASSEMBLIES:**

Called assemblies may be held at the pleasure of the Master, or shall be called by him on written request of nine members of the Council. Due notice of called meetings shall be given of the time, place and business to be transacted.

### **C. SPECIAL OCCASIONAL CHANGE OF MEETING PLACE:**

A Council may meet at any suitable place within its jurisdiction, and there receive and act upon petitions and confer degrees, after giving its members and the Grand Master due notice. A Council may hold a special assembly anywhere, except within the limits of a city in which there is located another Council.

### **D. BUSINESS:**

Business shall be done in a Council opened on the Select Master degree, except conferring the Royal and Super Excellent Master degrees; but no work or business shall be transacted on Sunday.

### **E. QUORUM:**

Select Master Degree: Nine Select Masters, including one Select Master authorized to open the Council Ordinance 15 F constitute a quorum to transact its business. One Companion authorized to open it and such additional Companions of the particular degree to be opened, as may be prescribed by the ritual shall constitute a quorum for conferring degrees only – whether they be members of that particular Council or not. But this will not prevent any number of Select Masters from meeting for practice or rehearsal.

### **F. WHO PRESIDES:**

When the Master is absent, the Deputy Master shall perform his duty; when both are absent the Principal Conductor of Work shall act as Master. At a stated or lawfully called assembly, if the three principal officers be absent, the Junior Past Master of the Council may open it for work, business or instruction, but the powers of such Past Master shall not extend beyond that particular assembly.

## **ORDINANCE 16: PETITIONS, BALLOT, DEGREES, DEMITS**

### **A. PETITIONS:**

#### **1. Petition for Degrees**

- a. A candidate for degrees must be an affiliated Royal Arch Mason and a member of some symbolic lodge of Freemasons and a resident of the jurisdiction of the Council, unless the same is waived. Provided, however, a petition for the degrees may be received at the same time the candidate petitions a Royal Arch Chapter, but no degrees shall be conferred until after said candidate has received the Royal Arch degree.
- b. A petition for the degrees shall be accompanied by the fees for the degrees of Royal and Select Master, which shall be not less than \$10.00, at least \$5.00 of which must accompany the petition, with the remainder to be paid before the degree of Royal Master is conferred.
- c. A petition for degrees shall be recommended by two members of the Council, and may be acted on immediately, either as a stated or called assembly.
- d. A rejected petition for degrees cannot again be received in less than six months.

#### **2. Petition for Affiliation of Membership**

- a. A petition for affiliation shall be accompanied by demit or its equivalent (Ordinance 16 D 3 & 4) and one year's dues. If the petitioner be rejected the demit certificate and dues shall be returned to him.
- b. Petitions for membership shall be recommended by two members of the Council, and may be acted on immediately, either at a stated or called assembly.
- c. A rejected petition for membership cannot again be received in less than three months.

### **B. BALLOT:**

#### **1. Unanimous Ballot**

A unanimous ballot is necessary to elect a petitioner to membership or to receive the degrees, except for affiliation in the Council which issued the demit, the applicant may be re-elected to membership by three-fourths of the members present expressed by ballot.

#### **2. Disclosure of Ballot**

Disclosing a vote by ballot subjects the one so offending to trial, and, if found guilty, he may be suspended or expelled.

#### **3. No Proxy, or Withdrawal of Ballot**

A ballot cannot be cast by proxy nor be withdrawn.



ORDINANCE 16: (cont.)

**C. DEGREES:**

**1. Conferred by Another Council**

A degree may be conferred by another Council on request of the Council that elected the Candidate. When done, the petitioner becomes a member of the Council that had jurisdiction and elected him to receive the degrees.

**2. Membership**

Conferring the degrees, on petition, confers membership.

**3. Royal and Select Master**

The Royal and Select Master degrees shall invariably be conferred at one and the same assembly.

**4. Super Excellent Master**

The Super Excellent Master degree is an honorarium and record of its conferment shall be made upon the books of the Council and report thereon shall be made in the Council returns. No Council working under the authority of the Grand Council of Kentucky shall collect any fee from a candidate for the Super Excellent Master degree who is a member of a constituent Council of this Grand Council.

**D. DEMITTS:**

**1. Cannot be Refused**

A demit cannot be refused to a member whose dues are paid in full, on his making written request therefore, or verbal request therefore during a Stated Assembly of the Council, and there be no charge pending against him, and shall be issued without action by Council, except for the presiding officer having “granted his request”, but must be noted in the minutes.

However, a Constituent Council may withhold a demit if there be grounds against a Companion, whether charges are actually pending or not, but charges in such a case, must be preferred not later than the next succeeding Stated Assembly.

**2. Refusal to Issue**

In the event the Grand Recorder is asking for assistance in obtaining a Demit from either a dormant Council, or a Recorder who will not reply to regular correspondence, the following procedure will be followed:

- a. The Grand Recorder will request of the complainant, copies of at least two letters written in request of a Demit;
- b. After receiving proper evidence that such a request has been made with no results, the Grand Recorder will then forward such evidence by certified mail to the constituent Recorder involved, with a request that a Demit be issued, or a letter of explanation as to why a Demit cannot be issued, be mailed to the Grand Recorder by Certified Mail. In the event no Demit or reply is received by the Grand Recorder by the end of the next quarterly report date following the lapse of ninety days after such request was made, the Grand Recorder shall issue a Grand Demit.

**ORDINANCE 16: (cont.)**

**3. Duplicate Demit**

A duplicate demit cannot be issued, but if the original certificate be lost, a statement of the fact that a demit had been granted, the same shall be noted on Council records and in the ledger account of the Companion. The Grand Recorder may issue such equivalent demit if the Council be defunct.

**4. Defunct Councils and Demits**

Certificates of demit to members of defunct Councils shall be issued by the Grand Recorder; but no demit can be issued without some record.

**5. Continuous Membership**

Continuous membership may be secured by filing with the petition for affiliation a receipt for the current year dues paid, and written request for demit from the Council to which the Companion belongs. If he be elected, the request shall be sent to his Council and when the certificate of demit is received it shall be filed with the petition, and the name of the Companion shall be entered, as a member as of the date of his demit. A copy of the petition for affiliation by transfer of membership, forwarded to the petitioners home Council by the Recorder of the Council petitioned, shall constitute a request for a demit.

**6. Affiliation after Demit**

- a. A member who has been granted a demit and who applies to the same Council for affiliation within two (2) years after granting of the demit shall be granted his request, upon payment of the current year's dues, without action of the Council.
- b. A member who has been granted a demit and who applies to that same Council for affiliation more than two (2) years after granting of the demit shall require regular petition, reference to committee and shall be required to receive by ballot at least three quarters (3/4) approval by the members present of the Council that granted the demit.

## **ORDINANCE 17: COUNCIL DUES, LIFE & DUAL MEMBERSHIPS**

### **A. COUNCIL DUES:**

#### **1. Fixed in By-laws**

Council dues shall be fixed in the By-laws in an amount sufficient to discharge all the duties and obligations of the Council.

#### **2. Suspension For Non-Payment**

A Council may suspend any member who is in arrears for at least one full year's dues, provided he have previous notice of the time the Council will take action thereon; but in no event shall the delinquency be allowed to be over two years without action taken by the Council to either suspend the member or to remit his dues.

### **B. LIFE MEMBERSHIP DUES FUND:**

#### **1. Authorized**

Each Council in this Grand Jurisdiction is authorized to establish a Pre-paid, or Life Membership Dues Fund, for the purpose of permitting members to pre-pay their dues for LIFE.

#### **2. Fund Ownership**

The pre-paid dues shall be and remain the property of the Council which has established the fund.

#### **3. Requirements for Fund**

A constituent Council desiring to establish a pre-paid dues fund must adhere to the following:

- a. Provision for such dues fund MUST be a portion of the By-laws of the Council.
- b. The amount required to pre-pay dues for LIFE shall be established by the Council, which sum shall not be less than twenty (20) times the amount of annual dues or a MINIMUM of one hundred (\$100.00), whichever is the greater amount.
- c. All monies paid into the pre-paid dues fund are the property of the Council and are to remain in such dues fund in perpetuity.
- d. The pre-paid dues fund shall in no manner be co-mingled with any other assets of the Council. Councils shall in no case borrow from such pre-paid dues fund, pledge the assets of such fund, or loan any part of such dues fund for any purpose.

#### **4. Investments**

All monies paid into such pre-paid dues fund shall be invested by the Council. These monies are to be invested in insured income producing accounts, and ONLY in Federally insured financial institutions. The income, and only the income from the investment of such monies may be used to pay the dues of the member or other expenses of the Council. The corpus (original investment) shall NOT be reduced.

#### **5. Life Member**

A member of a Council which has established a pre-paid dues fund, having paid into such fund the sum designated by the Council shall, each year thereafter, receive his dues card for the current year, without making further payment.

No refund shall be made from the pre-paid dues fund to any person for any reason.

## ORDINANCE 17: (cont.)

### C. DUAL MEMBERSHIP:

#### 1. Permitted

A Royal and Select Master in good standing in a Cryptic Council of this Grand Jurisdiction, or in a Council of Royal and Select Masters of a sister Grand Jurisdiction, which does not forbid dual or plural membership, may apply for affiliation to any other Council of Royal and Select Masters, or he may join in the application for a new Council of Royal and Select Masters in this Grand Jurisdiction, and if such Council of Royal and Select Masters be formed, he may retain his former membership and also his new membership, but shall thereupon and thereafter pay all dues and assessments required by each Council of Royal and Select Masters and shall be entitled to all the rights and privileges of membership in each Council of Royal and Select Masters.

#### 2. Form of Petition

Petitions for Dual Membership will be completed on a special form titled "Petitions for DUAL MEMBERSHIP ONLY", said blank petitions to be furnished by the Grand Recorder's office. The petitions will be in two parts, the original to be obtained by the Constituent Recorder, the duplicate to be mailed to the Grand Recorder along with the Grand Council Report on which the dual member is listed.

#### 3. Upon Election

Upon election of a Royal and Select Master to dual or plural membership as provided in this section, the Recorder of the Council of Royal and Select Masters wherein such election is held, shall immediately notify each Council of Royal and Select Masters of which the elected Companion is a member, and thereafter the records of the Recorder of each Council of Royal and Select Masters in this Grand Jurisdiction shall be kept as to show such dual or plural membership.

The returns of each Council of Royal and Select Masters shall show the name of each member holding such membership, and the name of each Council of Royal and Select Masters wherein such membership is held.

#### 4. Suspension or Expulsion

Suspension or expulsion from any Council of Royal and Select Masters shall suspend or expel him from every Council of Royal and Select Masters with which he may have affiliated in this Grand Jurisdiction.

**ORDINANCE 18: REPEAL OF FORMER CONSTITUTION**

All former Constitutions of this Grand Council are hereby repealed.

**ORDINANCE 19: RULES OF ORDER**

General parliamentary laws, unless otherwise expressly stated herein, shall govern in the transaction of business of the Grand Council.

# **BY-LAWS**

## **A. AMENDMENT OF PANDECT**

### **1. Procedure**

- a. This Pandect shall not be amended until a proposed amendment shall have been presented in writing to the Grand Recorder of the Grand Council of Kentucky no later than ninety (90) days before the Annual Assembly of said Grand Council.
- b. Changes in the General Grand Council of Cryptic Masons International shall automatically be reflected in this Pandect.

### **2. Grand Recorder's Responsibilities**

The Grand Recorder shall within ten (10) days after receipt thereof send a copy of such proposed amendment to the Committee on Jurisprudence and to each constituent Council with instructions that said proposed amendment will be submitted to the forthcoming annual assembly of the Grand Council for consideration, provided that a proposed amendment received by the Grand Recorder more than 90 days before the annual assembly may be treated by him as if it had been received on the 90<sup>th</sup> day before such assembly. The Grand Recorder shall not accept for action at a forthcoming annual assembly of the Grand Council any proposed amendment that is not presented to him in writing at least ninety (90) days before said annual assembly.

### **3. Presentation & Adoption**

- a. At said forthcoming annual assembly, said proposed amendment shall be submitted for consideration and be adopted only by an affirmative vote of three fourths (3/4) of the votes cast by the members of the Grand Council present at its annual assembly.
- b. At said forthcoming annual assembly, a proposed amendment which has not been submitted ninety (90) days in advance as required herein above may be submitted, nevertheless, to the Grand Assembly ONLY upon affirmative vote of two thirds (2/3) of the votes cast by members of the Grand Council present at its annual Assembly and shall be adopted only by unanimous vote of the votes cast by members of the Grand Council present at its annual Assembly.

## **B. AMENDMENT OF ORDINANCES**

### **1. Procedure**

Ordinances of the Grand Council shall not be amended until a proposal shall have been presented in writing to the Grand Recorder of the Grand Council of Kentucky no later than ninety (90) days before the Annual Assembly of said Grand Council. Provided that a proposed amendment received by the Grand Recorder more than 90 days before the annual assembly may be treated by him as if it had been received on the 90<sup>th</sup> day before such assembly.

## **BY-LAWS**

### **B. AMENDMENT OF ORDINANCES (cont.)**

#### 2. Grand Recorder's Responsibilities

The Grand Recorder shall within ten (10) days after receipt thereof send a copy of such proposed amendment to each subordinate Council with instructions that said proposed amendment will be submitted to the forthcoming annual assembly of the Grand Council for consideration, provided that a proposed amendment received by the Grand Recorder more than ninety (90) days before the annual assembly may be treated by him as if it had been received on the 90<sup>th</sup> day before such assembly. The Grand Recorder shall not accept for action at a forthcoming annual assembly of the Grand Council any proposed amendment that is not presented to him in writing at least ninety (90) days before said annual assembly.

#### 3. Presentation & Adoption

- a. At said forthcoming annual assembly, said proposed amendment shall be submitted for adopting and shall be adopted only by an affirmative vote of two-thirds (2/3) of the votes cast by the members of the Grand Council present at its annual Assembly.
- b. At said forthcoming annual assembly, a proposed amendment which has not been submitted ninety (90) days in advance as required herein above may be submitted, nevertheless, to the Grand Assembly ONLY upon affirmative vote of two-thirds (2/3) of the votes cast by members of the Grand Council present at its annual Assembly and shall be adopted only by an affirmative vote of three-fourths (3/4) of the votes cast by members of the Grand Council present at its annual Assembly.

### **C. EFFECT OF BY-LAWS**

Grand Council By-Laws shall have the same force and effect as any provision of the Grand Council Pandect, the only difference between the two being the method of promulgation.

A By-Law may be changed by majority vote at the Annual Session if it has been submitted 90 days prior to the session.

### **D. GRAND COUNCIL DUES**

The dues payable to the Grand Council are \$14.00 per member. (2015)

### **E. GRAND RECORDER and GRAND TREASURER PAY**

The pay for the Grand Recorder and Grand Treasurer per annum shall be no more than: Grand Recorder \$2,800.00 Grand Treasurer \$ 500.00

### **F. EXPENSE ALLOWANCES, MILEAGE, and PER DIEM**

1. Claims for expense allowances shall be submitted during the fiscal year for which they were authorized. Any claims for expenses which reach the office of the Grand Recorder after the close of the fiscal year for which they were authorized shall be denied.
2. The maximum allowable expenses per annum shall be:

Grand Master	\$ 2,300.00
Deputy Grand Master	\$ 1,000.00
Grand Principal Conductor of Work	\$ 750.00
Grand Captain of the Guard	\$ 600.00

## BY-LAWS

### F. EXPENSE ALLOWANCES, MILEAGE, and PER DIEM (cont.)

3. The Chief Arch Deputy- Instructor and each Arch Deputy shall receive as compensation for their services the sum of fifteen (\$0.15) per mile for miles traveled in performance of their duties, not to exceed two visits and inspection (if made) to each Council within his Arch each year provided that he shall receive no compensation for visits to his home Council.
4. The mileage and per diem payable for the Annual Assembly shall be: Fifteen cents (\$ 0.15) per mile. Per diem: Ten dollars (\$ 10.00)



# INDEX

## Articles, By-laws, Ordinances

<b>Article 1: The Grand Council</b> .....	<b>1</b>
Description	
<b>Article 2: Composition of the Grand Council</b> .....	<b>2</b>
Permanent Members	
Representatives Ex-Officio	
Elective Representative	
Council Presentation	
Register, Seats	
Honorary Members	
<b>Article 3: Fiscal Year, Assemblies</b> .....	<b>3</b>
Fiscal Year	
Assemblies	
Emergency Assemblies	
Quorum and Votes	
<b>Article 4: Officers of the Grand Council</b> .....	<b>4</b>
Elected Grand Officers Appointed Grand Officers	
Qualifications, Nominations, Elections, Installations	
and Tenure	
<b>By-Laws</b> .....	<b>37-39</b>
Amendment of Pandect	
Amendment of Ordinances	
Effect of By-Laws	
Grand Council Dues	
Grand Recorder and Grand Treasurer Pay	
Expense Allowances, Mileage and Per Diem	
<b>Ordinance 1: Duties of Grand Master</b> .....	<b>5-6</b>
Grand Master	
Preside and Supervise Councils	
Erect Arches and Appoint Arch Deputies	
Inspections	
Appoint Committees	
Decide Questions	
Fill Vacancies	
Grand Dispensations	
Arrest Dispensations	
Suspend Master	
Report	
Jewel and Apron	
<b>Ordinance 2: Duties of Other Elected Grand Officers and Acting Grand Master</b> .....	<b>7-9</b>
Deputy Grand Master	
Grand Principal Conductor of Work	
Grand Captain of Guard	
Acting Grand Master	
Grand Treasurer	
Duties:	
Receive all money	
Deposit at interest	
Account for all money and property	
Accounts examined	
Unused line item funds	
Assistant Grand Treasurer	
Grand Recorder	
Duties:	
Receive all money	
Keep true minutes	
Have charge of the seal	
Procure books, printing and stationery	
Examine and correct returns	
Procure fidelity bonds for Grand Recorder and Grand Treasurer	
Accounts examined	

## INDEX (cont.)

<b>Ordinance 3: Committees .....</b>	<b>10-12</b>
Qualifications for Appointment	
Who Appoints and When	
Standing Committees:	
Appeals	
By-laws	
Credentials	
Councils Under	
Dispensation Cryptic Mason	
Award Executive Planning	
Finance	
Jurisprudence	
Necrology	
Visitors	
Youth Award	
Rituals, Education and Publications	
Membership of each	
Committee Reports:	
Required	
Minority Reports	
<b>Ordinance 4: Pay, Forfeiture, Roll Call.....</b>	<b>13</b>
Double Pay of Pay Without	
Service Per Diem	
Grand Officers Expense and	
Pay Roll Call	
<b>Ordinance 5: Grand Council Dues &amp; Assessments.....</b>	<b>14</b>
Dues of Constituent	
Council Exemptions from	
Dues Assessments	
When Payable	
Penalties	
<b>Ordinance 6: Penalties .....</b>	<b>15</b>
Fines and Forfeitures	
Reprimand	
Suspensions	
Expulsion	
<b>Ordinance 7: Rituals.....</b>	<b>16</b>
Authorized Rituals Exclusively	
Purchase	
Book of Essentials	
<b>Ordinance 8: Trials, Appeals and Restorations .....</b>	<b>17</b>
Trials and Appeals	
Restoration After Suspension for Non-	
payment Restoration of One Expelled or	
Suspended Expiration of Suspension	
<b>O r d i n a n c e 9 : C o u n c i l U n d e r D i s p e n s a t i o n 1 8</b>	
<b>G o v e r n i n g L a w s N u m b e r o f C o u n c i l s H o w</b>	
<b>t o E s t a b l i s h</b>	
Establishment	
Exception to Number	
Fees	
Granting and Termination of Dispensation	
Granted	
Expiration	
Books of Accounts, By-laws and Dispensations	
<b>Ordinance 10: Chartered Councils .....</b>	<b>19-20</b>
Instituted	
When Fee	
Seal	
Surrender of Charter	
Consolidation of Councils	

## INDEX (cont.)

<b>Ordinance 11: Defunct Councils</b> .....	<b>21-22</b>
Property of	
Duties of Last Officers	
Settle Affairs	
Members' Status/Demit	
Dues	
Vote	
Restoration of Defunct Councils	
<b>Ordinance 12: Authorization</b> .....	<b>23</b>
Order of the Silver Trowel	
Kentucky Council of Ish-Sodi	
<b>Ordinance 13: Constituent Councils</b> .....	<b>24-28</b>
Officers	
Assistant Recorder & Assistant	
Treasurer Membership	
Fiscal Year	
Apron	
25 & 50 Year Certificate and Lapel	
Pins Elections	
Qualifications for Office	
Tenure of Office	
Past Illustrious Masters	
Vacancies	
Officers Duties	
Master	
Preside, Execute Laws, Requirement of Officers, Call Meeting, Have Charge of	
Deputy Master and Principal Conductor of Work	
Treasurer	
Receive Money, Submit Books and Vouchers, Make Annual Report	
Assistant Treasurer	
Recorder	
Keep Correct Minutes, Receive All Money, Make Prompt Returns,	
Etc. Assistant Recorder	
By-Laws	
Minimum Requirements	
Adoption and Effective	
Date Review and Up-date	
<b>Ordinance 14: Jurisdiction</b> .....	<b>29</b>
General	
Waiver of Jurisdiction (Out of State)	
Invaded Jurisdictions (Out of State)	
Moving from Jurisdiction	
<b>Ordinance 15: Council Meetings</b> .....	<b>30</b>
Stated Assemblies	
Called Assemblies	
Special Occasion, Change in Meeting Place	
Business	
Quorum Who	
Presides	
<b>Ordinance 16: Petitions, Ballot, Degrees, Demits</b> .....	<b>31-33</b>
<b>Ordinance 17: Council Dues, Life &amp; Dual Memberships</b> .....	<b>34-35</b>
Fixed in By-Laws Suspension	
for Non-payment Life	
Membership Dues Fund Dual	
Membership	
<b>Ordinance 18: Repeal of Former Constitution</b> .....	<b>36</b>
<b>Ordinance 19: Rules of Order</b> .....	<b>36</b>

