



NCF- Envirothon 2024

Volunteer Information

2 Needed each shift

Hospitality Lounge - Day

Sunday	7/28/2024	1:00pm - 6:00pm
Monday	7/29/2024	7:00am - 12:00pm
Tuesday	7/30/2024	8:00am - 3:30pm
Thursday	8/1/2024	8:00am - 3:00pm
Friday	8/2/2024	7:30am - 12:00pm

The NCF-Envirothon Committee is looking forward to an exciting competition and we appreciate your willingness to help. Thank you for volunteering!

The following information is to help you understand your duties.

- Please report to the Volunteer sign-in table in **Bartlett Theater in Coxe Hall** to pick up your t-shirt, name tag, and room number if you are staying overnight. Please wear your t-shirt during the competition as it will set you apart and make it easy for participants to locate a volunteer when needed. If you have any questions, please ask an NCF-Envirothon Committee member. If you need any additional information before the event, you can email Danielle Parker and Ryan Cunningham at nysenvirothon@gmail.com or call Danielle directly at (607)267-2099.
- If you are spending the night, please be sure to get your room key during check-in. **The college will provide you with a towel, washcloth, pillow, sheets, and a blanket.**
- Feel free to attend all the activities and enjoy yourself!

Hobart and William Smith Colleges Police: Emergency only

On campus: 3333

Off campus: 911

Hospitality Lounge:

- **The Hospitality Lounge will be located in the Hirshon Ballroom**
- During your shift, please make sure that drinks and food are well-stocked and the room is tidied. Make sure all of this has been completed upon the end of your shift so it is ready for the next person.
- If supplies are getting low, inform Scott Fickbohm.
- The Hospitality Lounge is to be used by adults only (NO STUDENTS)
- Hospitality Lounge Coordinator: **Scott Fickbohm**