### NCF- Envirothon 2024

Volunteer Information

### **Team Registration Table**

(4 - 6 needed per day)

Saturday 7/27/2024 12:00pm - 5:00pm

6:00pm - 9:00pm

Sunday 7/28/2024 8:00am - 5:00pm

6:00pm - 10:00pm

The NCF-Envirothon Committee is looking forward to an exciting competition and we appreciate your willingness to help. Thank you for volunteering!

The following information is to help you understand your duties.

- Please report to the Volunteer sign-in table in Bartlett Theater in Coxe Hall to pick up your t-shirt, name tag, and room number if you are staying overnight. Please wear your t-shirt during the competition as it will set you apart and make it easy for participants to locate a volunteer when needed. If you have any questions, please ask an NCF-Envirothon Committee member. If you need any additional information before the event, you can email Danielle Parker and Ryan Cunningham at <a href="mailto:nysenvirothon@gmail.com">nysenvirothon@gmail.com</a> or call Danielle directly at (607)267-2099.
- If you are spending the night, please be sure to get your room key during check-in. The college will provide you with a towel, washcloth, pillow, sheets, and a blanket.
- Feel free to attend all the activities and enjoy yourself!

Hobart and William Smith Colleges Police: Emergency only

On campus: 3333 Off campus: 911

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#### **Registration Table: (Saturday)**

- Arrive at 12:00pm in Melly Lobby in Gearon Center
- Help set up the registration table, put together welcome bags, signs, etc.
- Sign in teams, Collect release forms
- Distribute information packets, t-shirts, and dorm room information
- Direct team to dorms, etc

#### **Registration Table (Sunday)**

- Arrive at 8:00am in Melly Lobby in Gearon Center
- Help set up the registration table, put together welcome bags, signs, etc.
- Sign in teams. Collect release forms
- Distribute information packets, t-shirts, and dorm room information
- Direct team to dorms, etc



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Registration Coordinator: Blanche Hurlbutt