

Indiana High School Rodeo Association Student Vice President Duties & Responsibilities

National High School Finals

- Coordinate and insure to completion the State Basket for the National Finals competition
- Insure Association banner, state representation is displayed in the spectator stands and camping area of the Association competitors
- Coordinating and being present whenever possible in the stands in full rodeo/western attire. When not able to be present, insure there is a designee to coordinate and lead:
 - ✓ Cheering on all Indiana State competitors
 - ✓ Represent the State in all areas requested by the student membership and/or IHSRA Board of Directors

Mid-Winter Meeting/Prom

- Coordinate, oversee and conduct the auction fund-raiser to include the solicitation of auction items to be sold

General Duties and Responsibilities

- Represent the Association in full rodeo/western attire in all requested activities including, but not limited to, parades, award ceremonies, media functions or events, fundraisers, etc.
- Send to each and every National Sponsor a Thank You Note for their support of the National High School Rodeo Association and the sport of Rodeo

- Send to each and every State Sponsor contributing \$100 or more a Thank You Note for their support of the IHSRA and the sport of Rodeo along with an invitation/schedule for them to attend one of the IHSRA in-state events
- Take responsibility for all National and State sponsor banners to insure they are transported and appropriately displayed at each and every in-state IHSRA rodeo event
- Serve on the IHSRA Board of Directors
 - ✓ Vote on behalf of the student membership represented
 - ✓ Be prepared to serve in the capacity of Student President in the absence (whether temporary or permanent) of the elected Student President.
- Attend all In-State Rodeos and represent the Association
 - ✓ At least one hour prior to rodeo start time and through the end of each rodeo, when not competing, be present in the stands in full rodeo/western attire. Student Vice President is expected to talk with spectators (especially any State Association sponsors that may be present), welcome them to the rodeo and sell fundraiser items and/or support other fundraiser activities of the Association
- Support the efforts, goals and endeavors of the IHSRA Board of Directors and the Student Officers/leadership within the Association
- Participate in the success of the Student Officer's Activity Fund
 - ✓ In coordination with the IHSRA Board of Directors, and upon their approval, utilize funds to support the efforts of student activities.
 - ✓ Coordinate, oversee and manage fundraising activities that replenishes the Student Officer's Activity Fund (if any) to the monetary level when position was assumed, or if monetary level was less than \$1,000, work to accomplish this minimum balance for the Student Officer's Activity Fund(if any) by the end of season. Specific expected fundraiser activities include, but are not limited to
 - 1) Sell IHSRA items and merchandise through the Rodeo season and at the rodeos
 - 2) Mid-Winter Meeting Auction
 - ✓ Solicit Sponsorships necessary to replenish the Student Officer's Activity Fund (if any) to the monetary level when position was assumed.
 - ✓ Items expected to be funded or paid for out of the Student Officer's Activity Fund(if any) include, but are not limited to: student activities/social events to be held at each in-state rodeo, winter prom, items for fundraisers to replenish Student Officer's Activity Fund (if any).