

**ZONING & CODE
ENFORCEMENT
DEPARTMENT**

Tom Zedolik
Zoning - Code Enforcement Officer



" A Bicentennial Community "

150 WATSON STREET
WILKES-BARRE TOWNSHIP,
PENNSYLVANIA 18702
(570) 208-4635 Ext. 105
(570) 408-0245 Fax

Todd A. Johns
Solicitor
(570) 823-0101

CONTRACTORS LICENSE APPLICATION

Ordinance # 2004-10

READ THIS

BEFORE RECEIVING A GENERAL CONTRACTOR, ELECTRICAL CONTRACTOR, PLUMBING CONTRACTOR, HVAC / MECHANICAL CONTRACTOR LICENSE CONTRACTORS MUST SUBMIT EVIDENCE OF PASSING A TEST FROM ANY TESTING STATE, TESTING MUNICIPALITY OR CERTIFIED TESTING AGENCY.

CONTRACTOR NAME _____

ADDRESS _____

_____ PHONE# _____

CERTIFICATE OF INSURANCE MUST BE PROVIDED WITH APPLICATION

LICENSE TYPE CIRCLE ONE

GENERAL CONTRACTOR ELECTRICAL CONTRACTOR PLUMBING CONTRACTOR HVAC CONTRACTOR

FIRE SUPPRESSION SYSTEMS CONTRACTOR SECURITY SYSTEMS CONTRACTOR JOBBING CONTRACTOR

SIGN CONTRACTOR SITE WORK CONTRACTOR PAVING CONTRACTOR FLOORING CONTRACTOR

OTHER _____

CONTRACTORS SIGNATURE _____ DATE _____

APPROVED BY _____ DATE _____ LICENSE# _____

LICENSE FEE \$150.00 CHECK OR MONEY ORDER PAYABLE TO WILKES-BARRE TOWNSHIP

LICENSE IS VALID THROUGH CALENDAR YEAR OF ISSUE

BE IT ORDAINED by the Council of the Township of Wilkes-Barre:

**ORDINANCE
PERTAINING TO CONTRACTOR LICENSES
TO BE ISSUED BY THE CODE ENFORCEMENT OFFICER
FOR ALL TYPES OF WORK DONE
WITHIN THE TOWNSHIP OF WILKES-BARRE**

License Fee \$150.00

**IT IS HEREBY ENACTED AND ORDAINED BY THE COUNCIL OF THE TOWNSHIP OF WILKES-BARRE
AS FOLLOWS:**

1. That all contractors, whether a general contractor, jobbing contractor, heating contractor, plumbing contractor, electrical contractor, or any other contractor, before doing work within the Township of Wilkes-Barre, shall first purchase a contractor's license which shall be good for the calendar year during which it is purchased. The cost of the contractor's license shall be **\$150.00**
2. Before receiving a contractor's license, contractors must submit evidence of passing a test from any testing state, testing municipality, or certified testing agency, together with evidence of their insurance coverage.
3. If a contractor has failed to purchase the requisite license, the Code Enforcement Officer is hereby empowered to issue a cease and desist order directing the contractor to cease all work within the Township of Wilkes-Barre until the requisite license has been obtained.
4. Any person or persons, corporation, company, or other entity who refuses to purchase a contractor's license and continues to work within the Township of Wilkes-Barre after being notified by the Township of Wilkes-Barre of the need for the license shall, upon conviction thereof in a proceeding before a District Justice, be sentenced to pay a fine of not less than \$50.00 nor more than \$300.00, and costs, and/or be imprisoned in the County Jail for a period not to exceed thirty (30) days, or both. Each day that a violation continues after notice has been given by the Township of Wilkes-Barre Code Enforcement Officer or other person designated by the Township of Wilkes-Barre Council to issue such notice shall be deemed a separate offense.
5. Any ordinance or parts of ordinances inconsistent herewith are hereby repealed.

Submitted by Mr. Frank Tammale

Submitted by Mr. Michael Sumner

**ROLL CALL
COUNCIL**

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GARY POTAKOSKI

IF YOU ARE CONTRACTED TO PERFORM WORK
OR SERVICES IN WILKES-BARRE TOWNSHIP YOU
MAY OWE BUSINESS PRIVILEGE TAXES

TO AVOID POTENTIAL PENALTIES & INTEREST
CONTACT:

E*COLLECT+

@

1-866-225-0033

OR VISIT

www.ecollectplus.com