

MINUTES

ON THURSDAY NOVEMBER 12, 2020 AT 6:00 P.M., A SPECIAL MEETING WAS HELD IN THE MEETING ROOM OF THE STRATTON-CORBIN LIBRARY, LOCATED AT 4 EAST MAIN STREET, CRISFIELD, MARYLAND 21817, FOR THE PURPOSE OF ENTERTAINING A VOTE REGARDING THE FOLLOWING MATTER:

Approval of lot reconfiguration plat for certain real property located at 3 Hall Highway, Crisfield, Maryland 21817, being the same real property more particularly identified as Map 72B, Parcel 3, Lot 1080.

PRESENT

Eric Banks, Council Vice President Nelson Sheppard, Councilman

Jimmy Ford, Councilman Mike Atkins, Councilman Charlotte Scott, Councilwoman

Joyce L. Morgan, Clerk Treasurer Michael Sullivan, City Solicitor

Also in attendance; Valerie Swift, Secretary; Julie Bellamy, Grants Writer/ Administrator; Dean Bozman, Code Enforcement Officer.

Mr. Sullivan advised that tonight's agenda must be amended to add the Consideration of Agreement for Architectural Services between It Takes a Village and Chyke Maurice. So moved by Councilman Atkins, seconded by Councilwoman Scott and carried unanimously, 5-0.

Council Vice President Banks noted that this is for a lot configuration of Danny & Doug Mrohs.

Mr. Bozman reviewed the plat and request for the lot reconfiguration. He advised that they had submitted an application to the Planning Commission, which was approved, and a letter of recommendation had been issued to the Mayor and Council. Mr. Bozman advised that this will extend their property line beside the driveway. Councilwoman Scott inquired the reason for it coming before the Mayor and Council. Mr. Sullivan advised Councilwoman Scott that the Mayor and Council have to approve the Planning Commission's recommendation.

At this time, Councilman Atkins made a motion to approve the Planning Commission's recommendation for the Mrohs lot reconfiguration. Motion seconded by Councilman Sheppard and carried unanimously, 5-0.

Mr. Sullivan noted that the Mayor has to sign all plats.

Council Vice President Banks made reference to the agreement for architectural services with It Takes A Village and Chyke Maurice Contractors.

Mr. Sullivan noted that the total of the two funding sources was incorrect; \$1.35M was wrong and should have been \$1.15M. He also noted that there were a few other minor spelling changes, etc.

Councilwoman Scott noted that Mrs. Cindy Stone, CDBG, encouraged Ms. Taylor to apply for the funding and Ms. Taylor wrote the grant application, and through her hard work, got the first \$800K.

Councilman Atkins inquired if the payment of \$107K is in addition to the \$800K from CDBG. Mr. Sullivan advised that it comes from CDB; the City is not using any money from the General Fund.

Councilman Atkins inquired who is in charge of permitting. Mr. Sullivan advised that it is the architect's responsibility and he feels that Dr. Nwango will be doing a great job of preparing the

drawings.

Mr. Sullivan also reminded everyone that the City stood up for ITAV when the County rescinded the Sandy money.

At this time, Councilman Atkins made a motion to accept the Agreement for Architectural Services between It Takes a Village and Chyke Maurice.

Mrs. Morgan brought to the Mayor and Council a request from Cindy Stevens for use of the Carvel Hall property by Delmarva Power for two months.

Mr. Sullivan noted that no contract would be done and read the email from Mrs. Stevens on behalf of the DP & L, for us of the site to store trucks in the parking lot at a rate of \$1,700 per month. He noted that they had requested electricity, restroom, and internet services, which are not available at the site. Mr. Sullivan advised that Carvel Hall had been used before for the storage of solar panels. He also noted that there should be no impact on a potential buyer for use of the site during the first month.

Council Vice President Banks commented that after two months, we may no longer own the property.

Councilwoman Scott advised that she is open to pursuing it as we can use the money, but she would like it in writing that once it is sold, the equipment must be removed two weeks prior to settlement. Mr. Sullivan suggested holding them to two months; December 1, 2020 to January 1, 2021. If the City sells the property, rent per month gets pro-rated for the buyer, and they would get half of the rent. He advised limiting the use to two months and would review the last lease agreement, with no extension.

Councilman Sheppard inquired if the property isn't sold, can we continue to rent the space. Mr. Sullivan advised that we could continue to rent, amending the lease for another month.

Councilman Sheppard advised that he is ok with renting the property. Mr. Sullivan noted that the lease is only for the grounds, not the facility.

Councilman Sheppard advised that he is ok with renting the space. Council Vice President Banks advised that he is ok with renting it for \$1,700, making sure that they are advised that the property may be sold.

With no further discussion in the Special Meeting, Councilman Atkins made a motion to adjourn into a Closed Session to consider the acquisition of real property for a public purpose and matters directly related to the acquisition and to discuss, before a contract is awarded, a matter directly related to a negotiating strategy or the contents of a bid or proposal with respect to an agreement for the lease of property owned by the City of Crisfield, as public discussion or disclosure of the contents of the bid or proposal would adversely impact the ability of the public body to participate in the competitive proposal and negotiating process, as per Subsection 3-305(b)(3) and 3-305(b)(14) of the Annotated Code of Maryland. Motion seconded by Council Vice President Banks, and carried unanimously.

Respectfully submitted,

Prepared by Valerie Swift, Secretary

Joyce L. Morgan, Clerk-Treasurer