



## **2021-2022 National Leadership Program Awards Deadlines and Submission Requirements**

Thank you for taking the time to share a favorite story about the positive impact you or someone you know has had on our mission! Your story may inspire another member into service. It also helps us tell the world who we are, what we do, and why we matter.

Here are the national awards for this committee:

**Member Award:** Unit Member of the Year

- Deadline June 1
- Open to senior members who are not in an elected or appointed leadership role higher than unit president.
- Each department may submit only one entry. Units must submit a narrative of 1,000 words or less describing the nominee's accomplishments and activities together with the nominee's name and address.
- Send to National Leadership Chairman postmarked or emailed by 5 p.m. EST on the deadline listed above.

Just follow these simple steps to submit your award entry:

1. Fill out the form on the next page as completely as possible
2. Send your form National Chairman Brenda Collins, [brendawcollins@charter.net](mailto:brendawcollins@charter.net).

**Unit Award:** Most Outstanding Unit Leadership Program (per division)

- Deadline June 1
- All department entries must be sent by the department chairman to their national division chairman postmarked by 5 p.m. EST on the deadline listed above. Members should follow instructions from their department.

**Department Award:** Best Department Leadership Program (per division)

- Deadline June 1
- All department entries must be sent by the department chairman to their national division chairman postmarked by 5 p.m. EST on the deadline listed above. Members should follow instructions from their department.

**Please note – when applicable, unit and department deadlines differ.**

Just follow these simple steps to submit your award entry:

1. Fill out the form on the next page as completely as possible
2. Send your form to the appropriate division chairman for the Leadership program found at the Red Book link on this committee page by June 1. Please email a copy to National Chairman Brenda Collins, [brendawcollins@charter.net](mailto:brendawcollins@charter.net), and include any photos that aid in your storytelling.

If you have questions, please contact [Leadership@ALAforVeterans.org](mailto:Leadership@ALAforVeterans.org).



**American Legion Auxiliary  
National Leadership Report and Award Cover Sheet**

Please note, your report will also be viewed as an award entry if this cover sheet is attached.

**Complete the following if you are applying for a member award.**

Unit #: \_\_\_\_\_ Full official unit name: \_\_\_\_\_

Name of state where you are a member: \_\_\_\_\_

Nominee's Full Name: \_\_\_\_\_ ALA member ID#: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Department Leadership Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

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**For a unit award or to submit a year-end unit narrative report, please complete this section.**

Be sure to give the complete name of your unit. The award certificate will be prepared using the information you include below.

Unit #: \_\_\_\_\_ Full official unit name: \_\_\_\_\_

Name of department: \_\_\_\_\_

Unit president/chairman (**circle one**) name: \_\_\_\_\_

Above listed person's ALA member ID#: \_\_\_\_\_ Phone number: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

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**For a department award or to submit a year-end department narrative report, please complete this section:**

Name of department: \_\_\_\_\_

Name of department chairman: \_\_\_\_\_

Chairman's phone number: (\_\_\_\_)\_\_\_\_\_ ALA member ID#: \_\_\_\_\_

Chairman's email address: \_\_\_\_\_

**Please see instructions on previous page about where to send this form.**