



# **PRO-33: FINRA RULES: CYBERSECURITY ASSESSMENT**

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## **PROGRAM SUMMARY**

2021/04/21

**Effective From** 2020-02-29 16:00:00  
**Effective To** 2022-03-30 17:00:00  
**Report Date** 2021-04-21 13:16:38

**Standards** Finra Rules: Cybersecurity Assessment

## Description

Financial Industry Regulatory Authority, Inc. (FINRA) is a private corporation that acts as a self-regulatory organization (SRO). The Financial Industry Regulatory Authority is the largest independent regulator for all securities firms doing business in the United States. FINRA's mission is to protect investors by making sure the United States securities industry operates fairly and honestly. FINRA oversees about 4,250 brokerage firms, about 162,155 branch offices and approximately 629,525 registered securities representatives and suppliers.

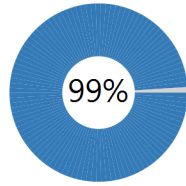
## Scope

FINRA rules create a framework to check if suppliers have cybersecurity policies and procedures in place, as well as the proofs that these vendors are able to uphold them. With FINRA's increased focus on cybersecurity, xMatters is willing to take a proactive approach to satisfy regulators and financial institutions as clients.

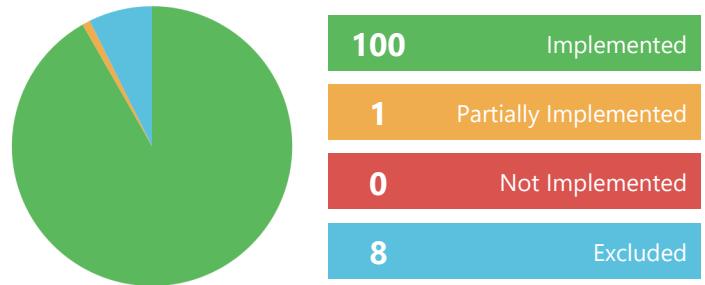
## Notes

More information about Finra: [www.finra.org](http://www.finra.org).

### Overall Progress



### Implementation Status



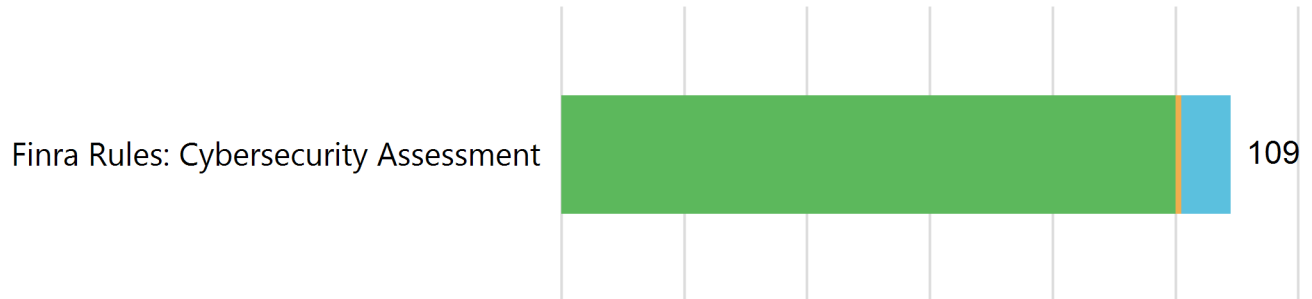
Total Controls/Policies

39

Number of Requirements

109

### Requirements Per Standard



Requirement	Status	Owner
FINRA RULES: CYBERSECURITY ASSESSMENT		
PART 1: Cybersecurity Governance		
1.0 Cybersecurity Governance	<b>Implemented</b>	
<b>1.A Chief Information Security Officer or Equivalent</b>		
<b>Notes</b>		
xMatters has a Data Privacy Officer that oversees privacy and security process and ensures accountability.		
1.0 Cybersecurity Governance	<b>Implemented</b>	
<b>1.B Cybersecurity Governance Committee (CGC)</b>		
<b>Notes</b>		
The ISMS (Information Security Management System) Steering Committee reviews the entire program and controls on a regular basis during the Management Review Meetings.		
<a href="https://www.xmatters.com/trust/security/">https://www.xmatters.com/trust/security/</a>		
1.0 Cybersecurity Governance	<b>Implemented</b>	
<b>1.C Documented Cybersecurity Roles/Responsibilities</b>		
<b>Notes</b>		
Management commitment to Information Security objectives and well-established roles and responsibilities.		
<a href="https://www.xmatters.com/trust/security/">https://www.xmatters.com/trust/security/</a>		

1.0 Cybersecurity Governance **Implemented**

### **1.D Documented Cybersecurity Risk Profile**

#### **Notes**

xMatters has a Risk Management Procedure in place to identify, assess and treat risks depending on the level of impact and likelihood.

After treatment, all risks are re-assessed for residual risk evaluation. Risks are only accepted when they reach the lowest level and no longer represent threats to xMatters system and data assets.

#### **Incident Management**

xMatters has an established procedure for responding to potential security incidents.

All security incidents are managed by following the non-conformity treatment process:

- Immediate action
- Root-cause analysis and incident classification (based on severity)
- Corrective action
- Preventive action

All processes are documented and updated annually. Lessons learned are kept for future reference.

<https://www.xmatters.com/trust/security/risk-management/>

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1.0 Cybersecurity Governance **Implemented**

### **1.E Documented Cybersecurity Program**

#### **Notes**

Documented and monitored processes for incident management, data breach, risk assessment, nonconformities to the ISMS, and corrective action.

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1.0 Cybersecurity Governance **Implemented**

**1.F Risk Management Models (ISO/NIST/SANS 20)**

**Notes**

Data Security: Our security practices and controls are aligned with the highest internationally recognized standards, such as ISO 27001 and NIST.

xMatters has a Risk Management Procedure in place to identify, assess and treat risks depending on the level of impact and likelihood.

After treatment, all risks are re-assessed for residual risk evaluation. Risks are only accepted when they reach the lowest level and no longer represent threats to xMatters system and data assets.

<https://www.xmatters.com/trust/security/risk-management/>

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1.2 Metrics and Thresholds **Implemented**

**2.A Defined Implementation Metrics**

**Notes**

Security policies, procedures and technical controls enable and effectively support the information security management and information security initiatives of XMatters.

xMatters Information Assurance Team has establish metrics that provide evidence about the transformation of information security policies into action and of their performance. The purpose of this procedure is to establish metrics in order to assist xMatters Management in ascertaining the extent to which the policies, procedures and controls are functioning effectively and whether or not the desired performance objectives are being achieved.

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1.2 Metrics and Thresholds **Implemented**

**2.B Defined Effectiveness/Efficiency Metrics**

**Notes**

Controls and metrics are reassessed periodically and evaluated based on the Maturity Model (PMM: Project Maturity Model)

The procedure for monitoring and measurement shall determine the maturity level and effectiveness for each one of the ISMS controls.

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1.2 Metrics and Thresholds **Implemented**

**2.C Defined Impact Metrics**

**Notes**

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1.2 Metrics and Thresholds **Implemented**

### 2.D Defined Thresholds for Targeted Performance

#### Notes

## PART 2: Cybersecurity Risk Assessment

2.1 Asset Inventory of Critical Assets **Implemented**

### 1.A Inventory All Asset Types

#### Notes

Keep an up-to-date data inventory. Our centralized GRC system streamlines the development of a mature and comprehensive data inventory and map. Customer information is treated as an asset and is an essential component of our inventory of assets.

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2.1 Asset Inventory of Critical Assets **Implemented**

### 1.B Identify Critical Assets

#### Notes

At xMatters, data is treated as a valuable asset. Information assets of the organization will be classified based on their relative business value, legal requirements and impact due to loss of confidentiality, availability and integrity of the information asset. The level of security will be identified based on the information classification performed.

2.1 Asset Inventory of Critical Assets **Implemented**

### 1.C Identify Regulated Assets (eg: PII)

#### Notes

<https://www.xmatters.com/trust/privacy/privacy-notice/>

2.1 Asset Inventory of Critical Assets **Implemented**

### 1.D Map Access to Assets (Firm Practices)

#### Notes

2.1 Asset Inventory of Critical Assets **Implemented**

**1.E Evaluate Potential Resulting Damages**

**Notes**

We have a process in place to handle privacy breaches that involves, but is not limited to, report the breach, contain the breach and assess the extent and Impact of the Privacy Breach.

<https://www.xmatters.com/trust/privacy/privacy-notice/>

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2.2 Risk Assessment Program and Governance **Implemented**

**2.A Identify and Document Asset Vulnerabilities**

**Notes**

A central risk management software connects threats to assets and, through a documented Risk Assessment Procedure, xMatters can track, remediate and control risks. Historical records and recent findings are analyzed during Risk Management Meetings.

<https://www.xmatters.com/trust/privacy/ccpa/>

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2.2 Risk Assessment Program and Governance **Implemented**

**2.B Document Threat Intelligence from Forums**

**Notes**

2.2 Risk Assessment Program and Governance **Implemented**

**2.C Identify External Threat Actors**

**Notes**

xMatters Business Impact Analysis (BIA) has the objective to identify and evaluate the risks and issues that may arise from natural and human (external) initiated events on xMatters operations.

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2.2 Risk Assessment Program and Governance **Implemented**

### 2.D Identify Internal Threat Actors

#### Notes

xMatters AUP is a set of rules that must be followed by all xMatters employees. The document focuses on the handling procedures of any asset – including data, hardware, and information systems (software) – to produce security-conscious operations for minimizing risk to people, processes, technology, and environments.

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2.2 Risk Assessment Program and Governance **Implemented**

### 2.E Identify Likely Cyber Attack Vectors

#### Notes

Vulnerability and Penetration testing xMatters engages independent vendors to conduct application and infrastructure-level vulnerability scanning and penetration testing on the SaaS platform. All findings are logged into a database, risks are identified, assessed, and treated until residual risk comes down to the lowest acceptable level. Results of vulnerability scans and risk assessments are available to users upon request.

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2.2 Risk Assessment Program and Governance **Implemented**

### 2.F Identify and Prioritize Risk Responses

#### Notes

<https://www.xmatters.com/trust/security/risk-management/>

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2.2 Risk Assessment Program and Governance **Implemented**

### 2.G Document Past Cyber Incidents

#### Notes

A central risk management software connects threats to assets and, through a documented Risk Assessment Procedure, xMatters can track, remediate and control risks. Historical records and recent findings are analyzed during Risk Management Meetings.

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2.2 Risk Assessment Program and Governance **Implemented**

### 2.H Risk Assessment Scoring System (CVSS)

#### Notes

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2.3 Periodic Cybersecurity Vulnerability Assessment **Implemented**

**3.A Assessment Details (Who/Date)**

**Notes**

xMatters engages independent vendors to conduct application and infrastructure-level vulnerability scanning and penetration testing on the SaaS platform. All findings are logged into a database, risks are identified, assessed, and treated until residual risk comes down to the lowest acceptable level. Results of vulnerability scans and risk assessments are available to users upon request.

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2.3 Periodic Cybersecurity Vulnerability Assessment **Implemented**

**3.B Describe High to Critical Risks**

**Notes**

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2.3 Periodic Cybersecurity Vulnerability Assessment **Implemented**

**3.C Penetration Testing Details (Results/Date)**

**Notes**

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2.4 Periodic Physical Vulnerability Assessment **Implemented**

**4.A Assessment Details (Who/Date)**

**Notes**

Access to the office, computer room, and work area containing sensitive information will be physically restricted to limit access to only authorized personnel. Employees use access cards for entering the offices and maintain a visitor log. Physical Security Audits are conducted annually. There are surveillance cameras and security in place to monitor the buildings.

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2.4 Periodic Physical Vulnerability Assessment **Implemented**

**4.B Describe High to Critical Risks**

**Notes**

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2.5 Test Environment for New Software/Applications **Implemented**

**5.A Test/Dev for New Software**

**Notes**

Production and testing environment are segregated.

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2.5 Test Environment for New Software/Applications **Implemented**

**5.B Test/Dev for Web Application**

**Notes**

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PART 3: Technical Controls

3.1 Defense in Depth Models (NIST/ISO) and Strategy **Implemented**

**Notes**

The xMatters security framework is governed by ISO/IEC 27001:2013 Information Security Standard and uses the comprehensive set of policies, processes, and controls for standardized treatment of data. All controls are centrally monitored and assessed for quality assurance. xMatters has a constantly improving security program in place with semi-annual internal audits conducted by an independent third party, and an external annual certification audit performed by an accredited organization.

<https://www.xmatters.com/trust/security/>

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3.2 Identity and Access Management **Implemented**

### 2.A Documented Identity and Access Management Policy

#### Notes

Users are only provided with access to the network, systems, applications, and network services that they have been specifically authorized to use. Access to the system is audited semi-annually, logged, and verified.

To further reduce the risk of unauthorized access to data, xMatters Access Control model is based on Mandatory Access Control (MAC) using Role Based Access Control (RBAC) to create separation of state. There is continuous monitoring at the application and infrastructure level with all monitoring data sent to a Security Information and Event Management (SIEM) system. Principles of least privilege are enforced.

xMatters employs multi-factor authentication for all access to systems with client data. Whenever possible, xMatters uses private keys for authentication, in addition to the multi-factor authentication on a separate device. Clients can also use Federated Access Control; xMatters uses Security Assertion Markup Language (SAML) version 2.0 protocol for Identity Provider (IDP) Single Sign-On (SSO).

All employees are required to use an approved password manager. Password managers generate, store, and enter unique and complex passwords to avoid password reuse, phishing, and other password-related risks. To manage access to these accounts, xMatters uses LastPass Enterprise for authentication.

3.2 Identity and Access Management **Implemented**

### 2.B Policy of Least Privilege Policy

3.2 Identity and Access Management **Implemented**

### 2.C Separation of Duties Policy

#### Notes

To further reduce the risk of unauthorized access to data, xMatters Access Control model is based on role based access control to create separation of state. There is continuous monitoring at the application and infrastructure level with all monitoring data sent to an event management system. Principles of least privilege are enforced.

<https://www.xmatters.com/trust/security/organizational-security/>

3.2 Identity and Access Management **Implemented**

### 2.D Entitlement Transparency (Documented)

3.2 Identity and Access Management **Implemented**

### 2.E Documented Authorization Scheme

#### Notes

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3.2 Identity and Access Management **Implemented**

**2.F Mechanism to Provision Entitlement**

**Notes**

Human Resources and Corporate IT follow a document to provision entitlement.

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3.2 Identity and Access Management **Implemented**

**2.G Mechanism to Monitor Use and Access Review**

**Notes**

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3.2 Identity and Access Management **Implemented**

**2.H Mechanism to Update Entitlement**

**Notes**

xMatters has a document process applicable to change of employment.

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3.2 Identity and Access Management **Implemented**

**2.I Mechanism to Terminate Access**

**Notes**

Terminated employees are removed from all systems. All access to management systems, hardware, tools and SaaS platform is revoked immediately. All assets must be returned to the company.

<https://www.xmatters.com/trust/security/organizational-security/>

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3.2 Identity and Access Management **Implemented**

**2.J Policy of Third-Party Access**

**Notes**

Prior to engaging any third-party sub-processor, xMatters Information Assurance Team performs diligence to evaluate their privacy, security, and confidentiality practices, and executes a non-disclosure agreement implementing its applicable confidentiality obligations. The assessment process is repeated annually.

<https://www.xmatters.com/trust/security/supplier-management/>

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3.3 Use of Data Encryption **Implemented**

### 3.A Encryption Mechanism for Data at Rest

#### Notes

xMatters uses Data at Rest Encryption using GCP Key Management Service (KMS). All data is encrypted using 256-bit Advanced Encryption Standard (AES-256), with each encryption key is itself encrypted with a regularly rotated set of master keys. xMatters is the only entity that possess the keys for the Data at Rest Cryptographic Controls within GCP and therefore Google does not have access to the data. Each client database protected using schema separation.

<https://www.xmatters.com/trust/security/data-encryption/>

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3.3 Use of Data Encryption **Implemented**

### 3.B Encryption Mechanism for Data in Transit (HTTP/VPN)

#### Notes

xMatters' cryptography controls use Hyper-Text Transfer Protocol Secure (HTTPS) over Transport Layer Security (TLS) version 1.2 using 2048 bit key length, and Internet Protocol Secure (IPSec).

<https://www.xmatters.com/trust/security/data-encryption/>

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3.4 Penetration Testing **Implemented**

### 4.A Assessment Details (Who/Date)

#### Notes

xMatters engages independent vendors to conduct application and infrastructure-level vulnerability scanning and penetration testing on the SaaS platform. All findings are logged into a database, risks are identified, assessed, and treated until residual risk comes down to the lowest acceptable level. Results of vulnerability scans and risk assessments are available to users upon request.

<https://www.xmatters.com/trust/security/assurance-process/>

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3.4 Penetration Testing **Implemented**

### 4.B Describe High to Critical Risks

#### Notes

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3.4 Penetration Testing **Implemented**

### 4.C Penetration Testing Details (Results/Date)

#### Notes

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**PART 4: Incident Response**4.1 Incident Response **Implemented****1.A Documented Incident Response Protocol****Notes**

All security incidents are managed by following the non-conformity treatment process:

- Immediate action
- Root-cause analysis and incident classification (based on severity)
- Corrective action
- Preventive action

All processes are documented and updated annually. Lessons learned are kept for future reference.

In the event of an incident, affected customers will be informed by our Technical Support Team or Customer Success Manager.

<https://www.xmatters.com/trust/security/risk-management/>

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4.1 Incident Response **Implemented****1.B Documented Team of First Responders****Notes**

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4.1 Incident Response **Implemented****1.C Documented Notification Process (FINRA Rule 4530(b))****Notes**

We have a process in place to handle privacy breaches that involves, but is not limited to, report the breach, contain the breach and assess the extent and Impact of the Privacy Breach.

In the case of a privacy breach, we will, not later than 72 hours after having become aware of it, notify the data breach to the supervisory authority. When the personal data breach is likely to result in a high risk to your rights, we will communicate the personal data breach to you without undue delay.

xMatters Privacy Officer is responsible for maintaining and applying this procedure.

<https://www.xmatters.com/trust/privacy/privacy-notice/>

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4.1 Incident Response **Implemented****1.D Procedures to Determine the Scope of a Breach****Notes**

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4.1 Incident Response **Implemented**

**1.E Procedures to Remediate Breach**

**Notes**

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4.1 Incident Response **Implemented**

**1.F Periodic Fire Drills to Test IR Protocols and Teams**

**Notes**

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4.1 Incident Response **Implemented**

**1.G Procedures to Make Clients Whole**

**Notes**

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PART 5: Vendor Management

5.1 Cybersecurity Risk Assessment **Implemented**

**1.A Physical Access Controls**

**Notes**

Access to the office, computer room, and work area containing sensitive information are physically restricted to limit access to only authorized personnel. Employees use access cards for entering the offices and maintain a visitor log. There are surveillance cameras and security in place to monitor the buildings. Physical Security Audits are conducted annually.

<https://www.xmatters.com/trust/security/organizational-security/>

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5.1 Cybersecurity Risk Assessment **Implemented**

**1.B Network Access Controls**

**Notes**

Users are only provided with access to the network, systems, applications, and network services that they have been specifically authorized to use. Access to the system is audited semi-annually, logged, and verified.

<https://www.xmatters.com/trust/security/organizational-security/>

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5.1 Cybersecurity Risk Assessment **Implemented**

**1.C Restricted Access/Least Privilege Access Controls**

**Notes**

To further reduce the risk of unauthorized access to data, xMatters Access Control model is based on role based access control to create separation of state. There is continuous monitoring at the application and infrastructure level with all monitoring data sent to an event management system. Principles of least privilege are enforced.

<https://www.xmatters.com/trust/security/organizational-security/>

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5.1 Cybersecurity Risk Assessment **Implemented**

**1.D Test/Dev Environment for New Software/Apps**

**Notes**

xMatters engages independent vendors to conduct application and infrastructure-level vulnerability scanning and penetration testing on the SaaS platform. All findings are logged into a database, risks are identified, assessed, and treated until residual risk comes down to the lowest acceptable level. Results of vulnerability scans and risk assessments are available to users upon request.

<https://www.xmatters.com/trust/security/assurance-process/>

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5.1 Cybersecurity Risk Assessment **Implemented**

**1.E Controlled Baseline System Configurations**

**Notes**

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5.1 Cybersecurity Risk Assessment **Implemented**

**1.F Controlled System Maintenance (Patching)**

**Notes**

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5.1 Cybersecurity Risk Assessment **Implemented**

**1.G Controlled Removal/Disposal Assets**

**Notes**

Data is retained for the duration of the contract or unless indicated within the Master Service Agreement (MSA). Data destruction and sanitization is conducted in alignment with the National Institute of Standards and Technology (NIST) Special Publication 800 – 88: Guidelines for Media Sanitization.

<https://www.xmatters.com/trust/security/data-deletion/>

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5.1 Cybersecurity Risk  
Assessment

**Implemented**

**1.H Policies and Controls for Mobile/Removable Devices**

**Notes**

Mobile devices used to engage in company business are required to be enrolled in the appropriate mobile device management system and to meet CorpIT security standards, including endpoint protector.

<https://www.xmatters.com/trust/security/organizational-security/>

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5.1 Cybersecurity Risk  
Assessment

**Implemented**

**1.I Documented Policies/Controls for Data Disposal**

**Notes**

Data is retained for the duration of the contract or unless indicated within the Master Service Agreement (MSA). Data destruction and sanitization is conducted in alignment with the National Institute of Standards and Technology (NIST) Special Publication 800 – 88: Guidelines for Media Sanitization.

<https://www.xmatters.com/trust/security/data-deletion/>

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5.1 Cybersecurity Risk  
Assessment

**Implemented**

**1.J Testing of Back-up Systems**

**Notes**

The data centers are paired in each region to provide fault tolerance and redundancy at the data center level of operations. Client data is backed up between two data centers within the same economic region, with one data center providing services and the second data center providing standby services, in the event the primary site becomes unavailable. Should a single data center within an economic region become completely unavailable, all services will be transferred to the secondary data center.

<https://www.xmatters.com/trust/security/business-continuity-disaster-recovery/>

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5.1 Cybersecurity Risk Assessment **Implemented**

### 1.1 Periodic Compliance Audits

#### Notes

Security Standards

xMatters has a constantly improving security program (ISO 27001 / SOC 2) in place with semi-annual internal audits conducted by an independent third party, and an external annual certification audit performed by an accredited organization.

<https://www.xmatters.com/trust/security/>

Privacy Assurance

The xMatters Privacy Program is designed to assure the highest possible levels of privacy protection to our customers. We have developed and implemented transparent, comprehensive processes as part of our commitment to the responsible use of information.

Our privacy program is fully compliant with the following industry standards, and meets or exceeds all applicable requirements from Privacy Regulations.

The xMatters Privacy Program is reviewed by an independent, reputable third party on an annual basis. The xMatters Information Assurance team is responsible for managing and updating the privacy policy and procedures.

<https://www.xmatters.com/trust/privacy/>

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5.2 Contractual Provisions **Implemented**

### 2.A Non-Disclosure/Confidentiality Agreements

#### Notes

Prior to engaging any third-party sub-processor, xMatters Information Assurance Team performs diligence to evaluate their privacy, security, and confidentiality practices, and executes a non-disclosure agreement implementing its applicable confidentiality obligations. The assessment process is repeated annually.

<https://www.xmatters.com/trust/security/supplier-management/>

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5.2 Contractual Provisions **Implemented**

### 2.B Data Storage/Retention/Delivery

#### Notes

<https://www.xmatters.com/trust/privacy/privacy-notice/>

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5.2 Contractual Provisions **Implemented**

**2.C Breach Notification Responsibilities**

**Notes**

<https://www.xmatters.com/trust/privacy/privacy-notice/>

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5.2 Contractual Provisions **Implemented**

**2.D Right-to-Audit**

**Notes**

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5.2 Contractual Provisions **Implemented**

**2.E Vendor Employee Access Limitations**

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5.2 Contractual Provisions **Implemented**

**2.F Use of Subcontractors**

**Notes**

Prior to engaging any third-party sub-processor, xMatters Information Assurance Team performs diligence to evaluate their privacy, security, and confidentiality practices, and executes a non-disclosure agreement implementing its applicable confidentiality obligations. The assessment process is repeated annually.

To obtain a complete list of xMatters sub-processors, contact [security@xmatters.com](mailto:security@xmatters.com).

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5.2 Contractual Provisions **Implemented**

**2.G Obligations Upon Termination**

**Notes**

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5.3 Segregation/Limitations to Third-Party Network Access **Excluded**

**Notes**

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5.4 Third-Party Remote  
Maintenance Policies and  
Procedures

**Excluded**

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5.5 Incident Response  
Protocols

**Implemented**

**5.A Documented Incident Response Protocol**

**Notes**

xMatters has an established procedure for responding to potential security incidents. All security incidents are managed by following the non-conformity treatment process:

- Immediate action
- Root-cause analysis and incident classification (based on severity)
- Corrective action
- Preventive action

All processes are documented and updated annually. Lessons learned are kept for future reference. In the event of an incident, affected customers will be informed by our Technical Support Team or Customer Success Manager.

<https://www.xmatters.com/trust/security/risk-management/>

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5.5 Incident Response  
Protocols

**Implemented**

**5.B Documented Team of First Responders**

**Notes**

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5.5 Incident Response  
Protocols

**Implemented**

**5.C Documented Breach Reporting Decision Tree**

**Notes**

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5.5 Incident Response  
Protocols

**Implemented**

**5.D Procedures to Determine the Scope of a Breach**

**Notes**

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5.5 Incident Response Protocols **Implemented**

**5.E Procedures to Remediate Breach**

**Notes**

5.5 Incident Response Protocols **Implemented**

**5.F Periodic Fire Drills to Test IR Protocols and Teams**

**Notes**

5.6 SSAE SOC II Security Audit and Report **Partially Implemented**

**Notes**

xMatters has initiate engagement for SOC 2 Type II and the final audit/report is due in November 2020. In the meantime, an internal audit program was implemented for continuously monitoring, and improving the effectiveness of our security controls and compliance to privacy regulations. These activities are regularly performed by independent external assessors, authorized certification suppliers, and by xMatters Information Assurance Team.

PART 6: Staff Training

6.1 Training Planning **Implemented**

**1.A Frequency and Milestone Triggers**

**Notes**

We monitor a complete organizational framework to ensure that client data is always secure and each employee goes through a comprehensive security assessment and training.

<https://www.xmatters.com/trust/security/organizational-security/>

6.1 Training Planning **Implemented**

**1.B Content and Content Updates**

**Notes**

An information security competence and awareness program is in place so employees can perform their functions in an secure manner.

<https://www.xmatters.com/trust/security/organizational-security/>

6.1 Training Planning **Implemented**

**1.C Development and Delivery Mechanisms**

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6.2 General Training Content **Implemented**

**2.A Recognizing Threats**

**Notes**

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6.2 General Training Content **Implemented**

**2.B Social Engineering Schemes and Phishing**

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6.2 General Training Content **Implemented**

**2.C Handling Confidential Information**

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6.2 General Training Content **Implemented**

**2.D Password Protection**

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6.2 General Training Content **Implemented**

**2.E Escalation Policies**

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6.2 General Training Content **Implemented**

**2.F Physical Security**

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6.2 General Training Content **Implemented**

**2.G Mobile Security**

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6.3 IT/Management Training **Implemented**

**3.A Application Lifecycles**

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6.3 IT/Management Training **Implemented**

**3.B Application Security**

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6.3 IT/Management Training **Implemented**

**3.C Privilege Management**

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6.3 IT/Management Training **Implemented**

**3.D Emerging Technology**

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6.3 IT/Management Training **Implemented**

**3.E Software Vulnerabilities**

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## PART 7: Cyber Intelligence and Information Sharing

7.1 Intelligence and Information Sharing Planning **Implemented**

**1.A Assign Responsibility for Cyber Intelligence****Notes**

Security is the responsibility of all xMatters personnel. The entire team is regularly trained, and our systems and processes are audited at planned intervals. The Privacy Officer and the Information Assurance Manager define and maintain the security portfolio up-to-date. The ISMS Steering Committee reviews the entire program and controls on a regular basis during the Management Review Meetings.

<https://www.xmatters.com/trust/security/>

7.1 Intelligence and Information Sharing Planning **Implemented**

**1.B Mechanism to Disseminate Threat Intelligence****Notes**

7.1 Intelligence and Information Sharing Planning **Implemented**

**1.C Identify Threat Intelligence Sources****Notes**

7.1 Intelligence and Information Sharing Planning **Implemented**

**1.D Identify and Participate in Information Sharing Organizations**

7.2 Information Sharing Organizations and Resources **Excluded**

**2.A MSSP or Managed Service/Software Vendor**

7.2 Information Sharing Organizations and Resources **Excluded**

**2.B FS-ISAC**

7.2 Information Sharing Organizations and Resources **Excluded**

**2.C US Computer Emergency Readiness Team (US-Cert)**



7.2 Information Sharing **Excluded**  
Organizations and Resources

**2.D FBI or InfraGard**

7.2 Information Sharing **Excluded**  
Organizations and Resources

**2.E National Cyber Forensics and Training Alliance (NCFTA)**

7.2 Information Sharing **Excluded**  
Organizations and Resources

**2.F Department of Homeland Security (DHS)**

PART 8: Cyber Insurance

8.1 Cyber Liability Insurance **Implemented**

**1.A Documented Policy and Carrier**

**Notes**

xMatters maintains a Cyber Liability Policy with a consolidated carrier that covers: Aggregate Limit of Liability for All Damages, Claim Expenses, Privacy Event Expenses, Extortion Payments, Privacy Regulation Investigation Expenses, First Party Loss under all Coverages, among others.

8.1 Cyber Liability Insurance **Implemented**

**1.B First-Party Loss Coverage**

8.1 Cyber Liability Insurance **Implemented**

**1.C Third-Party Loss/Professional Liability**

8.1 Cyber Liability Insurance **Implemented**

**1.D Identify and Participate in Information Sharing Organizations**



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