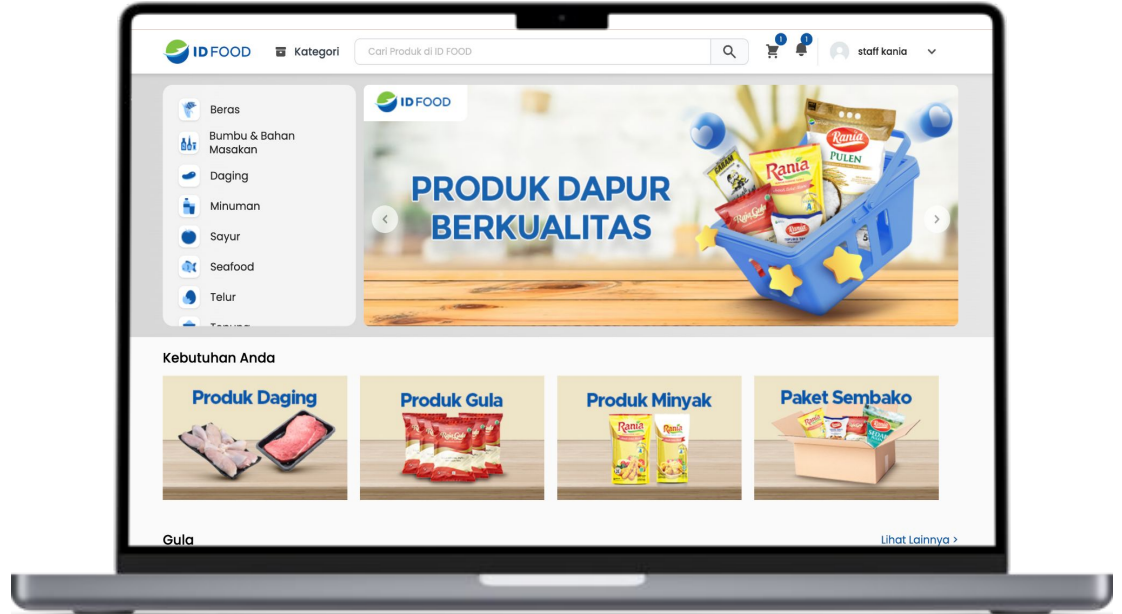


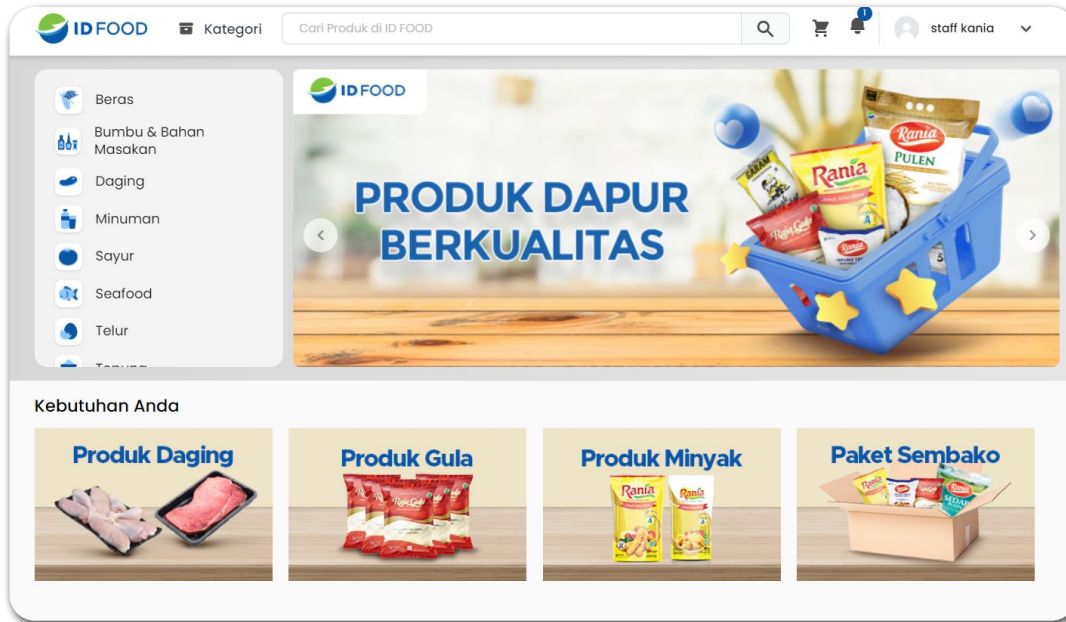


Panduan untuk Pembeli



Cara Berbelanja

Akses IDFOOD Platform




Buka website

<https://market.idfood.co.id/>

pada browser Anda.

Masuk ke website sebagai Pembeli

Selamat Datang Di  ID FOOD

Registrasi Pembeli Bisnis (B2B)

Daftarkan akun Anda dan nikmati berbagai keuntungan yang kami tawarkan di platform kami

Nama *

Email *

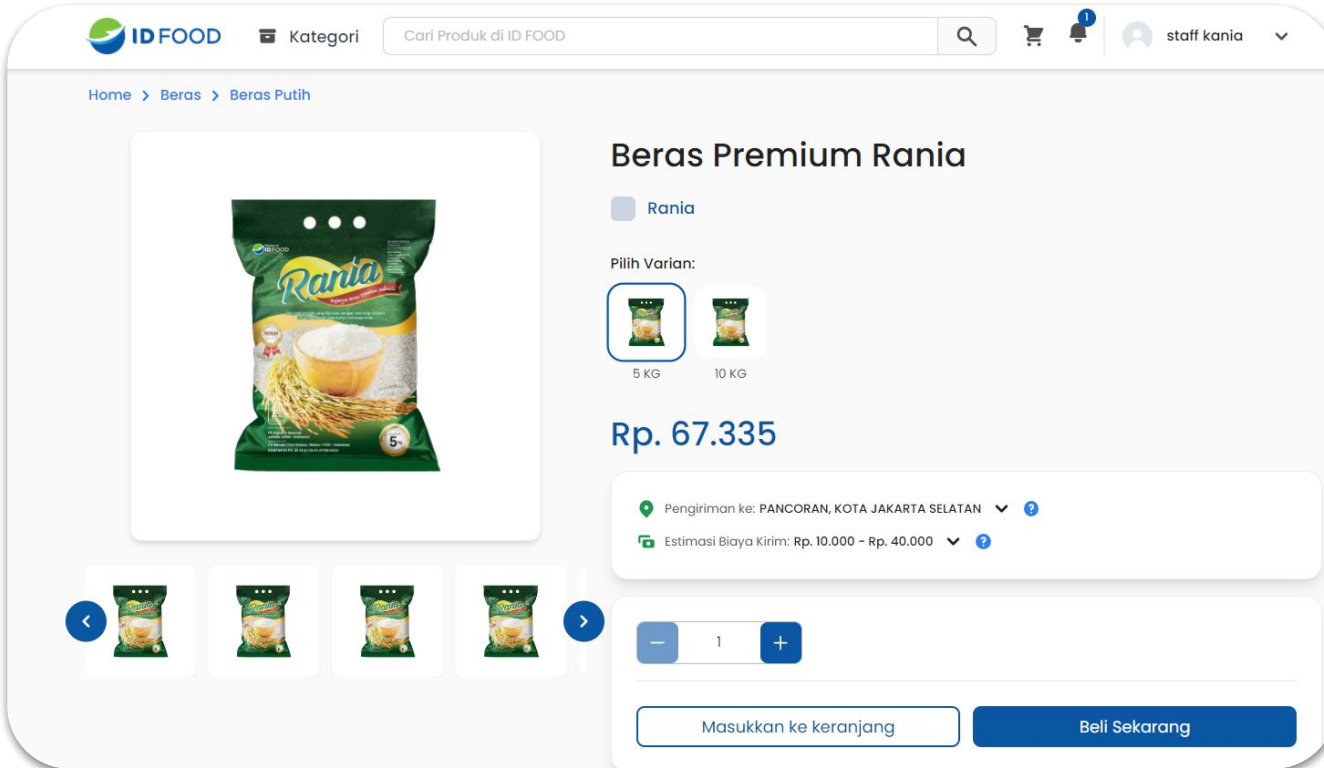
No. Handphone *

[Daftar](#)

Sudah Memiliki Akun? [Login](#)

Silakan masuk ke website dengan menetik *e-mail* yang Anda gunakan untuk mendaftar. Ketikkan kata sandi, lalu klik “Masuk”.

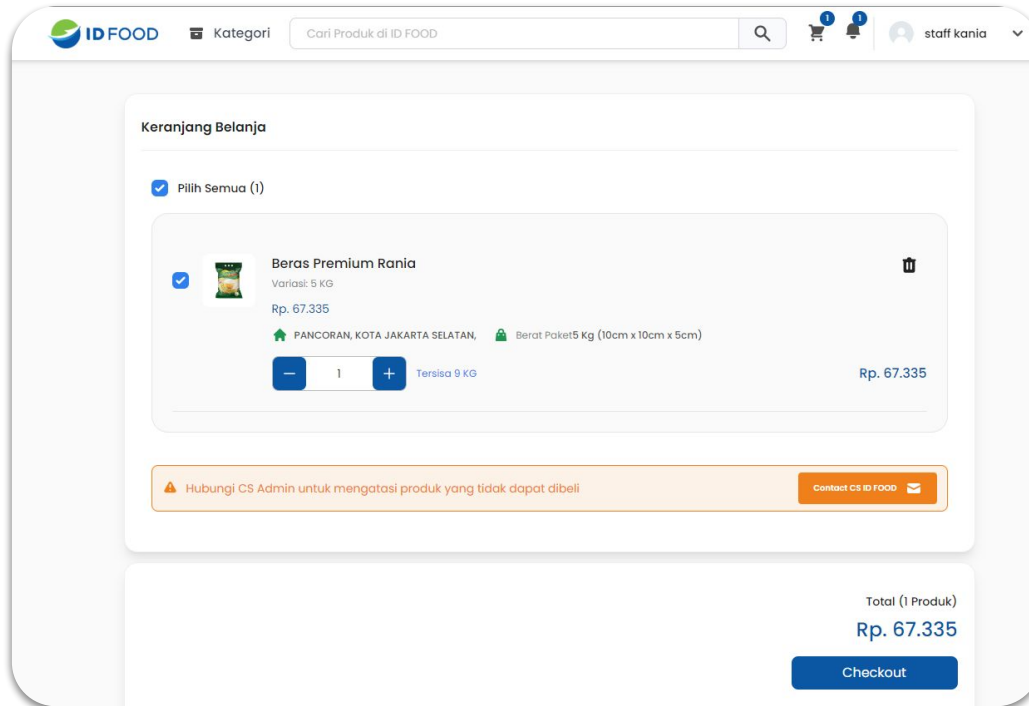
Pilih Produk



The screenshot displays the ID FOOD website interface. At the top, there is a navigation bar with the ID FOOD logo, a 'Kategori' dropdown, a search bar containing 'Cari Produk di ID FOOD', and icons for a shopping cart, notifications, and a user profile labeled 'staff kania'. Below the navigation bar, the breadcrumb trail reads 'Home > Beras > Beras Putih'. The main content area features a large image of a green and yellow 'Rania' rice bag on the left. To the right, the product title 'Beras Premium Rania' is displayed, followed by a 'Rania' brand selector. Under 'Pilih Varian:', two options are shown: '5 KG' (selected) and '10 KG'. The price is listed as 'Rp. 67.335'. Below the price, there are two dropdown menus: 'Pengiriman ke: PANCORAN, KOTA JAKARTA SELATAN' and 'Estimasi Biaya Kirim: Rp. 10.000 - Rp. 40.000'. At the bottom, there is a quantity selector showing '1' and two buttons: 'Masukkan ke keranjang' and 'Beli Sekarang'.

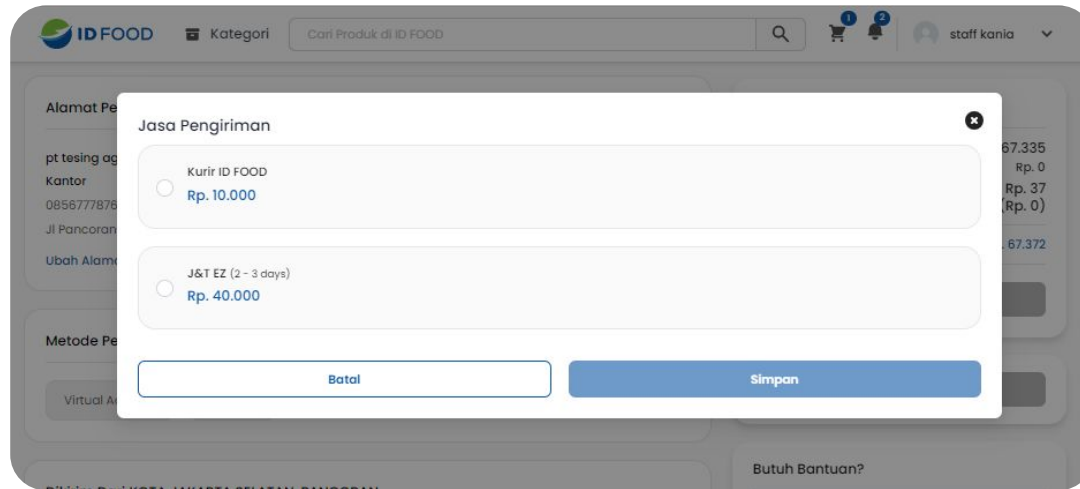
Silakan pilih produk yang Anda inginkan. Klik “Beli sekarang” jika ingin langsung membayar, atau klik “Masukkan ke keranjang” jika ingin membeli produk lainnya.

Checkout Produk



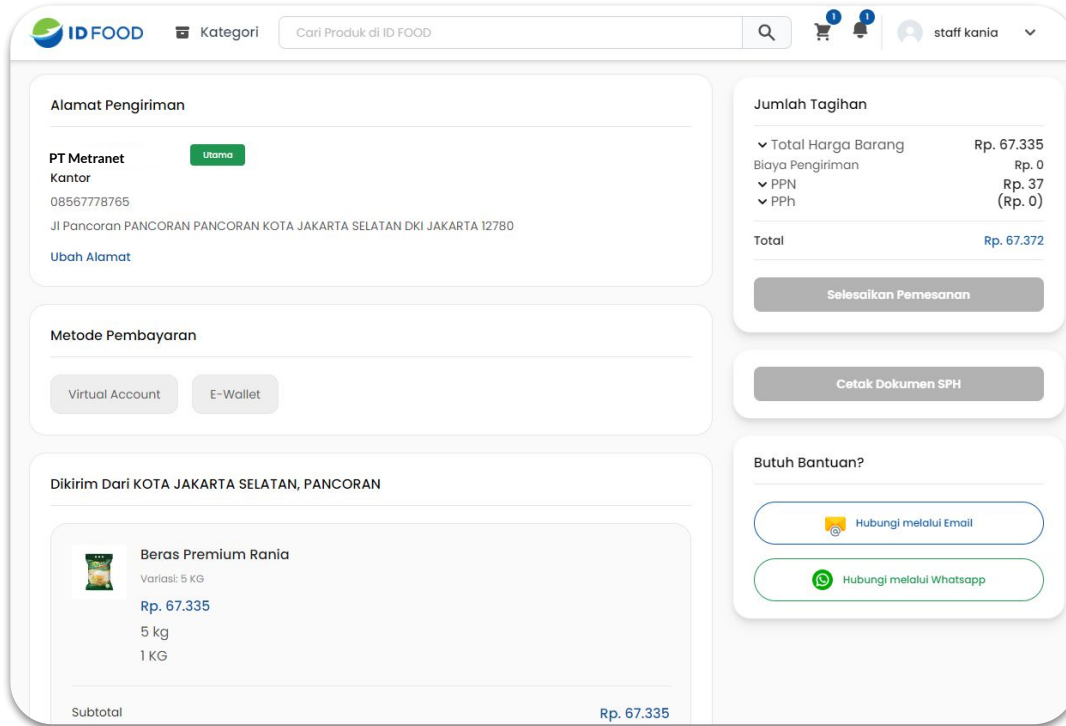
Pada halaman checkout, pastikan produk dan jumlah produk yang ingin Anda beli sudah benar, kemudian klik “Checkout”.

Pilih Metode Pengiriman



Tentukan metode pengiriman yang Anda inginkan dengan klik “Pilih Jasa Pengiriman”. Pilih jasa pengiriman yang paling sesuai, kemudian klik “Pilih”.

Pilih Metode Pembayaran



The screenshot shows the IDFOOD checkout interface. At the top, there is a navigation bar with the IDFOOD logo, a search bar, and user information. The main content is divided into several sections:

- Alamat Pengiriman:** Shows the address for PT Metranet Kantor in Pancoran, Jakarta. A green 'Utama' button is present.
- Metode Pembayaran:** Two buttons are visible: 'Virtual Account' and 'E-Wallet'.
- Dikirim Dari KOTA JAKARTA SELATAN, PANCORAN:** A product card for 'Beras Premium Rania' (5 kg) with a price of Rp. 67.335.
- Jumlah Tagihan:** A summary table of charges:

▼ Total Harga Barang	Rp. 67.335
Biaya Pengiriman	Rp. 0
▼ PPN	Rp. 37
▼ PPh	(Rp. 0)
Total	Rp. 67.372
- Butuh Bantuan?:** Two buttons for assistance: 'Hubungi melalui Email' and 'Hubungi melalui Whatsapp'.

At the bottom right, a 'Subtotal' of Rp. 67.335 is displayed.

Selanjutnya, pilih metode pembayaran yang Anda inginkan.

Periksa & Selesaikan Pesanan Anda

The screenshot displays the ID FOOD checkout interface. At the top, there is a search bar with the text 'Cari Produk di ID FOOD' and a user profile for 'staff kania'. The main content is divided into several sections:

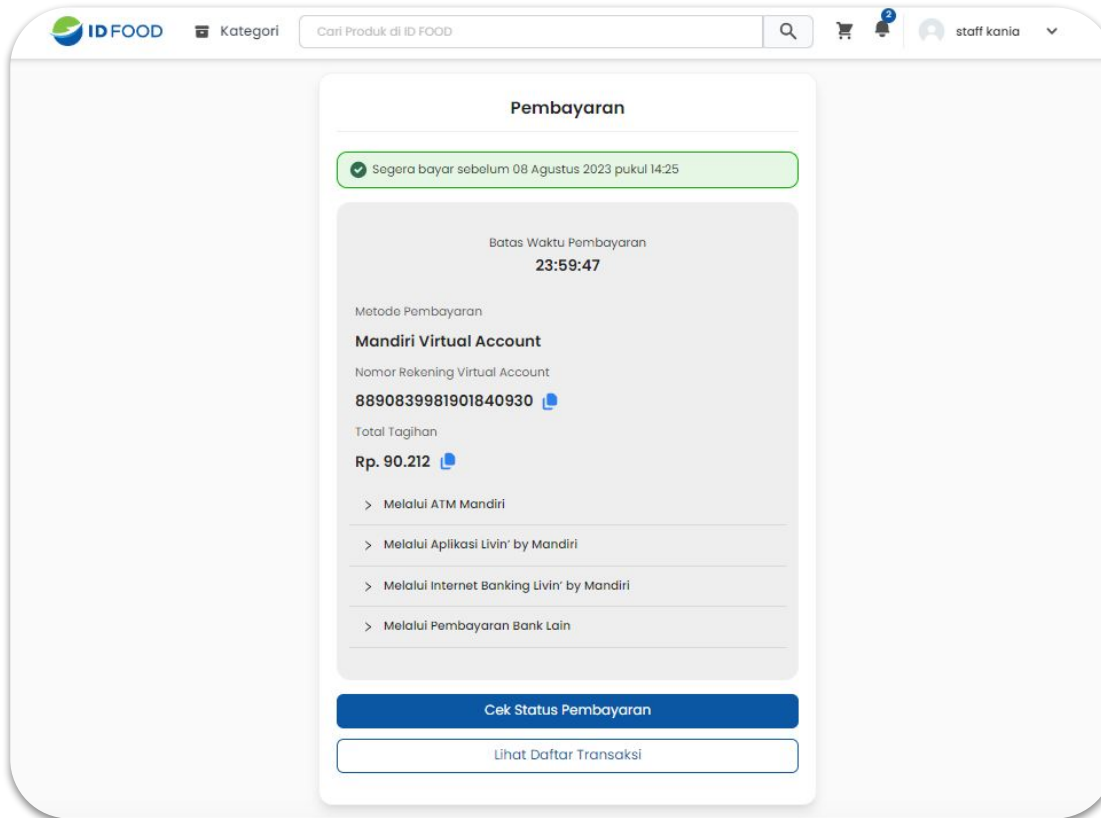
- Alamat Pengiriman:** Shows the address for PT Metranet Kantor in Pancoran, Jakarta Selatan. A green 'Utama' button is present.
- Metode Pembayaran:** Offers 'Virtual Account' and 'E-Wallet' options. Below, it lists 'Pilih Bank' with logos for Mandiri, BNI, and BRI.
- Jumlah Tagihan:** A summary table of costs:

▼ Total Harga Barang	Rp. 67.335
Biaya Pengiriman	Rp. 10.000
Biaya Transaksi	Rp. 11.500
▼ PPN	Rp. 1.577
▼ PPh	(Rp. 200)
Total	Rp. 90.212
- Buttons:** A large blue 'Selesaikan Pemesanan' button is prominent, along with a smaller 'Cetak Dokumen SPH' button.
- Butuh Bantuan?:** Provides options to 'Hubungi melalui Email' and 'Hubungi melalui Whatsapp'.

At the bottom, a product card for 'Beras Premium Rania' is partially visible.

Periksa kembali pesanan Anda, jika sudah sesuai lanjutkan dengan klik tombol “Selesaikan Pesanan”

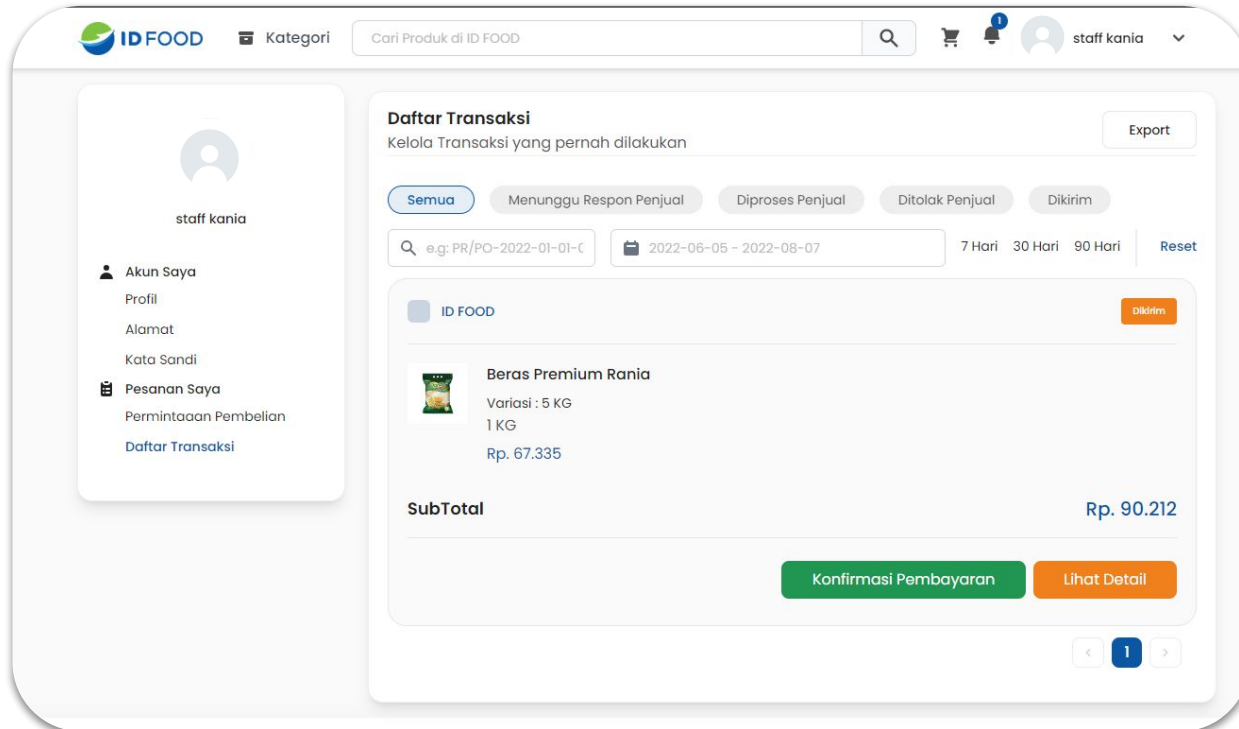
Melakukan Pembayaran



Selanjutnya, lakukan pembayaran sesuai dengan nomor virtual account yang tertera di layar. Anda juga bisa melihat daftar transaksi dengan klik tombol “Lihat Daftar Transaksi”.

Memonitor Pesanan & Alur Penerimaan Pesanan untuk Pembeli

Melihat daftar transaksi



The screenshot displays the ID FOOD user interface. At the top, there is a navigation bar with the ID FOOD logo, a 'Kategori' dropdown, a search bar for products, and user account information for 'staff kania'. On the left side, a sidebar menu lists options: 'Akun Saya' (with sub-items: Profil, Alamat, Kata Sandi), 'Pesanan Saya' (with sub-items: Permintaan Pembelian, Daftar Transaksi), and 'Daftar Transaksi'. The main content area is titled 'Daftar Transaksi' and includes an 'Export' button. Below the title, there are filter tabs: 'Semua' (selected), 'Menunggu Respon Penjual', 'Diproses Penjual', 'Ditolak Penjual', and 'Dikirim'. A search bar contains 'e.g. PR/PO-2022-01-01-C' and a date range selector shows '2022-06-05 - 2022-08-07'. Filter options for '7 Hari', '30 Hari', and '90 Hari' are also present, along with a 'Reset' button. The transaction list shows a single entry for 'ID FOOD' with a 'Dikirim' status. The item is 'Beras Premium Rania', with a quantity of '1 KG' and a price of 'Rp. 67.335'. The 'SubTotal' is 'Rp. 90.212'. At the bottom of the list, there are two buttons: 'Konfirmasi Pembayaran' and 'Lihat Detail'. A pagination bar at the very bottom shows '1' of 1 items.

Masuk ke *dashboard* Pembeli kemudian cek “Pesanan Saya”, lalu “Daftar Transaksi” dan klik “Lihat Detail”

Melihat dan melacak pesanan

PO-2023-08-063229408 * 07-08-2023 Dikirim

Ringkasan Pembayaran Pembeli

Metode Pembayaran	MANDIRI
Pembelian	Rp67.335
Pengiriman	Rp10.000
Biaya Transaksi	Rp11.500
PPN	Rp1.577
PPN dipungut pembeli	Rp0
PPH 22	Rp0
PPH 23	Rp0
PPH 23 atas biaya pengiriman	(Rp200)
Total	Rp90.212

Dokumen Transaksi

- Purchase Order (PO)
- Invoice

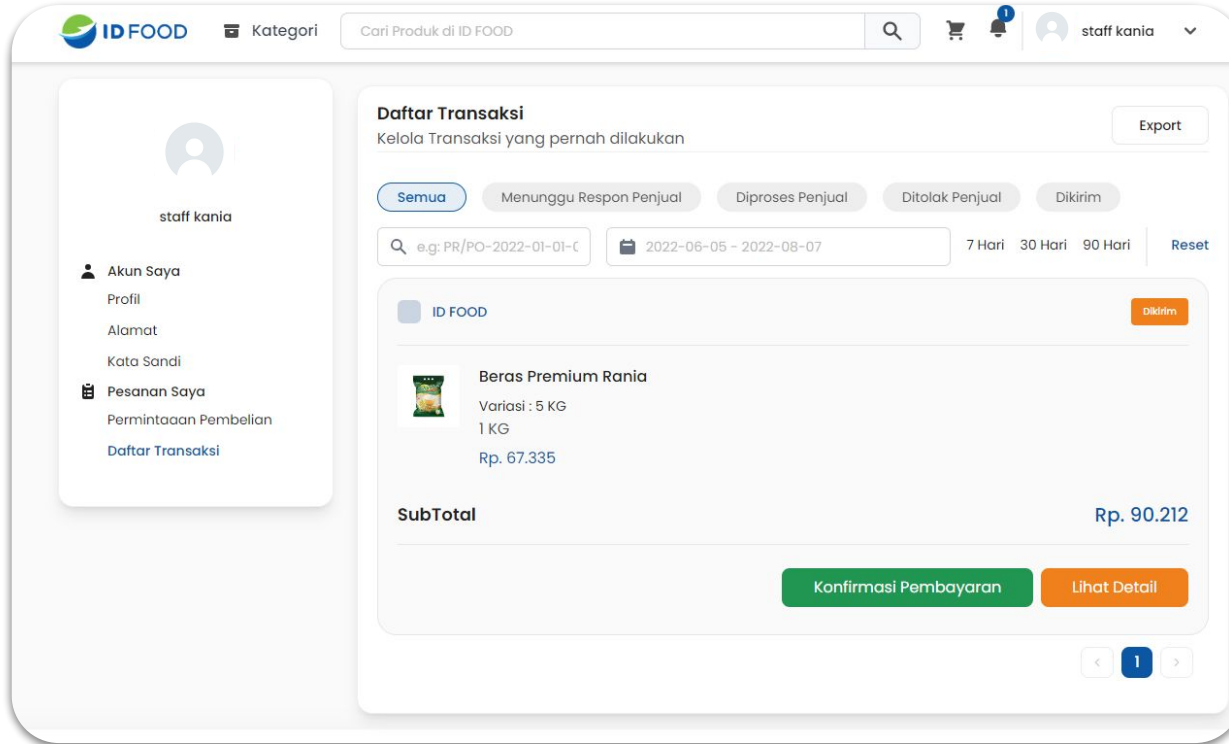
Dokumen Pajak

Riwayat Pesanan

- Dikirim
09-08-2023
AWB : 123123132 [DROPOFF]
- Diproses Penjual
08-08-2023

Untuk melacak posisi pesanan Anda, silakan cek pada menu “Riwayat Pesanan”.

Penerimaan Pesanan



The screenshot displays the ID FOOD dashboard for a user named 'staff kania'. The main section is titled 'Daftar Transaksi' (Transaction List) and includes an 'Export' button. Below the title, there are filter tabs: 'Semua' (All), 'Menunggu Respon Penjual' (Waiting for Seller Response), 'Diproses Penjual' (Being Processed by Seller), 'Ditolak Penjual' (Rejected by Seller), and 'Dikirim' (Shipped). A search bar contains the text 'e.g. PR/PO-2022-01-01-C', and a date range is set to '2022-06-05 - 2022-08-07'. Filter options include '7 Hari', '30 Hari', and '90 Hari', along with a 'Reset' button. The transaction list shows one entry for 'ID FOOD' with a status of 'Dikirim'. The item is 'Beras Premium Rania' with a variation of '5 KG' and a quantity of '1 KG', priced at 'Rp. 67.335'. The 'SubTotal' is 'Rp. 90.212'. At the bottom of the transaction card, there are two buttons: 'Konfirmasi Pembayaran' (Confirm Payment) and 'Lihat Detail' (View Details). A pagination indicator at the bottom right shows '1' of 1 items.

Saat pesanan sudah diterima dengan baik dan sesuai, selesaikan pesanan dengan klik tombol “Konfirmasi Diterima”.