

## **ORDINANCE NO. 9-090820**

**AN ORDINANCE MAKING APPROPRIATIONS OF FUNDS FOR THE SUPPORT OF THE CITY OF BERTRAM FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 21, 2021; APPROPRIATING MONEY AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF BERTRAM FOR THE 2020-2021 FISCAL YEAR; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, notice of Public Hearing on the Budget for the City of Bertram, Texas, for the fiscal year beginning October 1, 2020, and ending on September 30, 2021 has been published in the official newspaper of the City as required by law; and

**WHEREAS**, a Public Hearing was duly held at the time and place as provided for in the notice of such Public Hearing and all interested persons were given an opportunity to be heard on said budget; and

**WHEREAS**, the City Council desires to adopt Ordinance No. 9-090820 as the Official Budget Ordinance of the City for Fiscal Year 2020-2021;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BERTRAM AS FOLLOWS:**

### **PART 1. ENACTED**

THAT the Official Budget of the City of Bertram, adopted by Ordinance No. 9-090820 is hereby adopted by the City Council and shall be described on Exhibit "A" attached hereto.

#### **Sec. 1.01:**

That the budget presented by the Mayor to the City Council of the City of Bertram and reviewed during the Public Hearing is hereby approved and adopted for the fiscal year beginning October 1, 2020 and ending on September 30, 2021. The appropriations for the fiscal year beginning October 1, 2020, and ending September 30, 2021, for the support of the general government of the City of Bertram, Texas, are hereby fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2020/2021 budget.

#### **Sec. 1.02:**

That the Mayor or designee is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in accordance with the Texas Government Code Chapter 2256, (Texas Public Funds Investment Act) and the Investment Policy of the City of Bertram.

## **PART 2. DIRECTION TO CITY SECRETARY**

The City Secretary is directed to keep and maintain a copy of such Official Budget, as amended, on file in the office of the City Secretary available for inspection by citizens and the general public. Additionally, a true and correct copy of the approved Budget amendments shall be filed with the municipal clerk.

## **PART 3. CUMULATIVE AND CONTROL**

This Ordinance shall be cumulative of all provisions of ordinances of the City of Bertram, Texas, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

## **PART 4. SEVERABILITY**

If any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Bertram in adopting and of the Mayor in approving this ordinance, that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision or regulation, and to this end all provisions of this Ordinance are declared to be severable.

## **PART 5. EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its adoption.

PASSED AND APPROVED on this the 8<sup>th</sup> day of September, 2020.



CITY OF BERTRAM

ADAM WARDEN, MAYOR

ATTEST:

  
GEORGINA HERNANDEZ, CITY SECRETARY

City of Bertram  
Fiscal Year 2020-2021

<b>REVENUES</b>	
<b>General Fund</b>	<b>Proposed FY 2020-2021 Budget</b>
Transfer IN - from Reserved Account	95,550
Property Tax	578,801
Sales Tax	388,000
Hotel/Motel Tax	10,000
Child Safety Fund	3,000
Mixed Beverage Tax	500
Open Records Request	300
Credit Card Fees Income	1,500
NSF Check Charges	120
Lease Income	3,800
Interest Income	5,000
Other	1,000
Fees-Franchise	60,000
Sub-Total	1,147,571
<b>Bldg Inspection/Code</b>	
Building Permits	120,000
Sign Permits	700
Vendor Permits	400
Subdivision Permits	70,000
Zoning Permits	2,500
Conditional Permits	500
Bldg Inspection	2,500

Filed this 25 Day of 8 AD 20  
By: [Signature]  
City of Bertram, Texas



City of Bertram  
Fiscal Year 2020-2021

Sub-Total	196,600
<b>Municipal Court</b>	
Fines Collected	225,000
Municipal Court Technology Fee	3,800
Municipal Court Security Fee	4,100
Municipal Bonds	500
Arrest/Warrant Fees	3,200
Sub-Total	236,600
<b>Police</b>	
BCISD Grant	37,000
Sale of auction items	6,000
Grants POLICE equipment	25,000
Police LEOSE Training Funds	1,100
Misc Income-Other	1,000
K9 Recovery	2,500
Sub-Total	72,600
<b>Parks/Pool</b>	
Pavilion Rental	1,200
Pool Rental	1,200
Park Rental - Ballfields	750
Pool Admissions	6,000
Pool Concessions	600
Sub-Total	9,750
<b>Total Revenues</b>	<b>1,663,121</b>
<b>Expenses</b>	
<b>General Administration</b>	

City of Bertram  
Fiscal Year 2020-2021

Street Repair Cost (pot holes/other)	18,000
Hotel/Motel Expense	7,000
City Street Maintenance (paving)	80,000
Street Sign Maintenance	15,000
Administrative Asst	16,250
Street/Park Maintenance Worker	20,000
Overtime	2,000
Retirement	1,500
Health Insurance	4,800
Payroll Taxes -Employer Portion	1,300
Miscellaneous Fees	400
Advertising/Posting	500
Memberships/Annual fees	2,000
Computer Maintenance-City	8,200
Postage	900
Community Outreach	1,600
Office Supplies	2,000
Insurance -General Liability	3,900
Insurance - Property	1,900
Consultant	1,000
Fees-Attorney	24,000
Property Tax Collection -Current	10,000
Audit/Financial	4,500
Copier Lease	1,350
Copier Paper Lease Agreement	900
Building Maintenance-City Hall/PD	1,000
Janitorial	1,800

City of Bertram  
Fiscal Year 2020-2021

Telephone/Internet	4,200
Utilities	22,000
City TIB Loan Pymt Principal	16,000
City TIB Loan Pymt Interest	14,181
Child Safety Fund Expense	2,500
City Hall Building loan pymt into reserve	16,020
Sub-Total	307,201
<b>Other Expense</b>	
EDC	85,000
MDD	37,000
Sub-Total	122,000
<b>City Secretary</b>	
Salary	80,000
Longevity Pay	500
certificate Pay	1,200
Retirement -Employer Portion	3,500
Training	3,000
Workers Compensation	275
General Liability Insurance	150
Insurance-Health	6,000
Payroll Taxes -Employer Portion	5,850
Filing Fees	200
IT Services	2,500
Software	500
Membership Fees	650

City of Bertram  
Fiscal Year 2020-2021

Books & Publications	1,000
Office Supplies	1,000
Records Mgmt	3,500
Election	5,000
telephone	650
Capital Outlay -Codification of City Records	3,200
Sub-Total	118,675
<b>Police Department</b>	
Grant Expense	25,000
New Fleet	160,000
Salary Chief	75,000
Certificate Pay	900
Longevity Pay	500
Overtime-department	6,000
FT Patrol Officer	174,720
FT SRO - Patrol Officer	44,772
Retirement	15,000
Training	6,000
Uniforms	3,500
Body armor	4,500
Workers Compensation	6,000
Insurance Health	43,200
Payroll Taxes -Employer Portion	24,000
Computer Maintenance	12,000
Laptop Aircards	2,750
Fees - Membership	500

City of Bertram  
Fiscal Year 2020-2021

COPSYNC Annual	7,500
Radio Tower Maintenance	3,250
Animal Shelter Agreement	7,500
Dispatching Annual Fee	31,000
Equipment Maintenance	6,000
Misc Equipment	2,000
Police Radio Repair	500
Postage	250
Community Outreach	1,000
Office Supplies	1,000
Operating Expense	11,400
DWI Blood Draw Program	800
ammunition	1,000
Radar Lease (2units)	2,500
Jailing (Prisoner Housing)	2,000
Fees - Outside Investigation	800
Canine Supplies	1,500
Insurance - Auto	5,100
Insurance - General Liability	3,400
Insurance - Property	2,200
Auto Expense	15,000
Auto Fuel	25,000
Janitorial Servies	1,200
Copier/Printer Lease	1,000
Maintenance - Building	3,500
Telephone	3,500
Utilities	3,500



City of Bertram  
Fiscal Year 2020-2021

TIB Fleet Loan Payment	8,500
TIB Building Reno Repayment	12,000
Sub-Total	743,242
<b>Municipal Court</b>	
Municipal Court Technology	3,800
Municipal Court Security	4,100
Fines Fees Remitted to State	105,000
Bond Escrow Expense	500
Salary - Court Clerk	33,500
Longevity Pay	350
Training	1,000
Workers Compensation	275
Payroll Taxes - Employer Portion	3,000
General Liability	150
Advertising /Posting	200
Computer Maintenance	2,000
Fees - Membership	4,700
COPSYNC - Incode	1,243
Postage	1,000
Books & Publications	150
Office Supplies	750
Interpreter -Court	50
Court Judge	9,600
Court Prosecutor	8,000
Collection Fees	3,000
Lease Copier	900

City of Bertram  
Fiscal Year 2020-2021

Telephone	1,000
Utilities	900
Sub-Total	185,168
<b>Bldg Inspection /Code</b>	
Building Inspection Fees	30,000
Fire Inspection Fees	2,000
Advertising Posting	1,500
Postage	2,000
Office Supplies	250
Engineering /Architect Fees	25,000
Sub-Total	60,750
<b>Parks/Pool</b>	
YMCA Pool Contract	25,000
Park Maintenance	17,000
Operating Expense	1,700
Insurance -General Liability	1,035
Insurance - Property	350
Pool Maintenance Expense	20,000
Park Sign Maintenance	500
Utilities	4,200
Capital improvement - ballfield project	15,000
Capital Improvement - restroom addtion	15,000
Sub-Total	99,785
<b>Library</b>	

City of Bertram  
Fiscal Year 2020-2021

Monthly City Utility Contributions	1,000
City Paid Insurance	3,064
Sub-Total	4,064
<b>EMS</b>	
Monthly Contributions	10,000
City Paid Utilities	1,800
City Paid Telephone	800
City Paid Insurance	500
Sub-Total	13,100
<b>TRANSFERS</b>	
Transfer to reserve fund GEN	9,136
<b>Total Expenses</b>	<b>1,663,121</b>
<b>General Fund Total Income</b>	<b>1,663,121</b>
<b>General Fund Total Expense</b>	<b>1,663,121</b>
<b>General Fund Net Profit/(Loss)</b>	<b>0</b>

City of Bertram - Utility  
Fiscal Year 2020-2021

REVENUE	
Utility Fund	Proposed 2020/2021 Budget
Transfer from Reserved Accounts	\$ 367,373
Sewer Income	\$ 342,000
Sanitation Income	\$ 188,000
Credit Card Fees Income	\$ 5,000
Water Income	
Billed	\$ 645,000
Bulk	\$ 12,500
Fees - Tap	
Water	\$ 42,500
Sewer	\$ 15,000
Fees - Impact	
Water	\$ 94,000
Sewer	\$ 111,250
Miscellaneous Income	
Sale of Scrap	\$ 1,000
Misc Income - Other (damage line reimbursements)	\$ 5,000
Service Charges (reconnects)	\$ 8,500
Adjustments (late fees, etc)	\$ 32,100
Sub-Total	\$ 1,869,223
<b>Total Revenues</b>	<b>\$ 1,869,223</b>
<b>EXPENSES</b>	
Utility Expenses	

Filed this 25<sup>th</sup> Day of August AD 2020

By: *[Signature]*  
City of Bertram, Texas



City of Bertram - Utility  
Fiscal Year 2020-2021

Water Purchase	\$ 65,000
Street Repair	\$ 3,500
Garbage Collection	\$ 140,000
Bulk Trash Collection	\$ 8,000
Director Salary	\$ 75,705
Clerical Wage	\$ 28,050
Utility Employees Wages	\$ 253,136
Longevity Pay	\$ 1,800
Certificate Pay	\$ 3,900
OnCALL pay	\$ 5,200
Overtime Pay	\$ 12,000
Fees - Penalties	\$ 100
Retirement	\$ 13,500
Training	\$ 6,000
Lease-Uniforms	\$ 7,500
Workers Compensation	\$ 9,700
Insurance -Health	\$ 48,000
Taxes - Payroll	\$ 30,420
Fees - Filing	\$ 100
Credit Card Processing Fee	\$ 1,500
Advertising	\$ 800
Computer Maintenance	\$ 1,500
Membership Fees / License	\$ 9,050
Equipment Maintenance	\$ 20,000
Equipment Expense	\$ 15,000
Note Interest Payments	
7 year note -AMR Meter	\$ 3,000
USDA Series 2013 Note - Sewer Expansion	\$ 16,550
Consolidated Regions Loan Interest	\$ 39,508

City of Bertram - Utility  
Fiscal Year 2020-2021

2019 Series - loan interest	\$ 10,157
2020 Series A- Water Project interest	\$ 42,751
2020 Series B - Sewer Project interest	\$ 43,758
Postage	\$ 5,000
Lab Fees Water	\$ 2,500
Lab Fees Sewer	\$ 4,000
Office Supplies Expense	\$ 3,000
Operating Expense	\$ 4,000
Miscellaneous Fees (processing)	\$ 300
Cash Discounts	\$ (60)
Auto Insurance	\$ 5,100
General Liability Insurance	\$ 1,300
Property Insurance	\$ 1,950
Auto Expense	\$ 5,000
Auto Fuel	\$ 17,000
Consultant	\$ 500
Fees -Legal	\$ 12,000
Water Maint. & Repair Water lines	\$ 35,000
Maint. & Repair Pumps, Motors, Wells	\$ 30,000
Sewer Tap Expense	\$ 2,500
Water Tap Expense	\$ 15,000
Maint. & Repair Sewer Liftstations	\$ 25,000
Maint. & Repair Sewer Plant	\$ 50,000
Maint. & Repair Sewer Lines	\$ 3,000
Utility Collection	\$ 250
Fees -Engineering	\$ 18,000
Audit/Financial	\$ 4,500
Paying Agent Water	\$ 560
Paying Agent Sewer	\$ 320
Copier	\$ 1,200

City of Bertram - Utility  
Fiscal Year 2020-2021

Copier Paper Copies	\$ 500
Janitorial	\$ 1,200
Telephone/Internet	\$ 5,500
PEC Utilities Water	\$ 30,000
PEC Utilities Sewer	\$ 10,000
Maintenance - Building	\$ 2,000
Sub-Total	\$ 1,211,305
<b>Other Expense</b>	
Fees - Impact	
Water	\$ 94,000
Sewer	\$ 111,250
Water Storage Tanks	\$ 12,000
New Fleet/equipment addition	\$ 75,000
GIS System	\$ 5,200
Fire Hydrant Repairs	\$ 10,000
7 Yr Note Principal - Neptunes	\$ 22,615
USDA 2013 Note - Sewer Expansion Principal	\$ 7,000
Consolidated Regions Loan	\$ 70,000
2019 Series Loan - Principal	\$ 44,000
2020 Series B Sewer- Loan Principal	\$ -
2020 Series A Water- Loan Principal	\$ -
Building City Loan pymt into Reserve	\$ 5,550
Transfers to Restricted Accounts for Loan Payment	\$ 156,000
Series 2020 A Water Project Expense	\$ 12,281,182
Series 2020 B Sewer Project Expense	\$ 4,750,000
Transfer to Reserve Fund	\$ 67,224
Sub-Total	\$ 17,711,021
<b>Other Income</b>	
Lease -Sewer Plant	\$ 3,621

City of Bertram - Utility  
Fiscal Year 2020-2021

Sales of fixed asset	\$ 12,500
Series 2020 A - Water Project	\$ 12,281,182
Series 2020 B - Sewer Project	\$ 4,750,000
Interest Income	
Water	\$ 2,000
Sewer	\$ 600
Meter	\$ 3,200
Sub-Total	\$ 17,053,103
<b>Utility Fund Total Income</b>	<b>\$ 18,922,326</b>
<b>Utility Fund Total Expense</b>	<b>\$ 18,922,326</b>
<b>Utility Fund Net Profit/Loss</b>	<b>\$0</b>