

#werkstolz

## OUR COMPANY.

We are real estate specialists. We handle and support complex transactions of residential and commercial investments in Germany. We participate in real estate investments with selected partners. To do this, we buy, analyse, optimise and manage suitable stocks.

We rely on more than 55 years of market presence and experience, a remarkable track record and a nationwide, owner-managed platform with six service centres in Germany's major cities. Above all, however, we rely on a team of 65 highly qualified specialists with a long company history and special expertise in real estate.

## Senior Transaction Manager (w/m/d) Commercial

Full time in Stuttgart

### YOUR RESPONSIBILITY.

You will take responsibility in the Stuttgart office for the following tasks:

- Acquire purchase and sale mandates of saleable properties and portfolios
- Regularly arrange acquisition and customer appointments, key customer support
- Value real estate, carry out investment calculations as well as rent, turnover and competition analyses
- Prepare investor-oriented documentation (exposé, information memorandum, data room) and stringent marketing of the properties, report to the client
- Submit offers, carry out inspections
- Support contract negotiations through to their conclusion
- Establish direct contact with (new) investors, collect search criteria and maintain database
- Maintain network (multipliers, municipalities, business development agencies, etc.)

### WHAT WE NEED.

- Degree in real estate management and/or sound real estate management training and further education; chartered surveyor an advantage
- Extensive existing network of portfolio holders, investors and project developers
- Good knowledge of real estate valuation and investment appraisal
- A working style characterised by analytical ability and a result and client-focused approach
- Acquisition and negotiation skills, perseverance in pursuing business approaches, successfully closing contracts
- Very good verbal and written skills, both in German and English, additional foreign language skills an advantage

- Independent way of working in a team, combined with a high level of initiative
- Confident and convincing manner

### WHAT WE DELIVER.

- Varied and interesting tasks in a motivated team
- Performance-related pay
- Long-term professional perspective in permanent employment
- Modern workplace in an easily accessible pedestrian zone
- Flexible working hours within the framework of our core working hours
- Accident insurance, also for private use
- Specific further training as part of an induction programme
- Fast decision-making processes in the company due to flat hierarchies
- Various benefits: job bike, employee discounts and much more!

### CONTACT.

I'm happy to answer any questions!

**Sandra Fischer**

Management Assistant

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**[luebke-kelber.de](http://luebke-kelber.de)**

**APPLY NOW**

 Regulated by **RICS**