

A COMPLETE PUBLIC SPEAKING COURSE

By
HERBERT N. CASSON

M.M. College Library
FATEHABAD (Hissar)

10847

D. B. TARAPOREVALA SONS & CO. PRIVATE LTD.

210, DR. DADABHAI NAOROJI ROAD, BOMBAY 1

80852

CONTENTS

<i>Text-Book</i>		<i>Page</i>
<i>One</i>	STAGE FRIGHT ...	11
<i>Two</i>	FLUENCY ...	21
<i>Three</i>	VOICE PRODUCTION ...	31
<i>Four</i>	ENUNCIATION ...	40
<i>Five</i>	GESTURE ...	46
<i>Six</i>	PREPARATION ...	55
<i>Seven</i>	HOW TO BEGIN ...	65
<i>Eight</i>	HOW TO CONVINCE AND CLOSE	74
<i>Nine</i>	HUMOUR AND ILLUSTRATION ...	84
<i>Ten</i>	STYLE ...	94
<i>Eleven</i>	THE AUDIENCE ...	105
<i>Twelve</i>	THE EFFICIENT SPEAKER ...	115