

MANOHAR MEMORIAL (P.G.) COLLEGE, FATEHABAD

FEEDBACK ANALYSIS AND ACTION TAKEN REPORT

2021-22

IQAC makes it a tradition to mandatorily collect feedback from stakeholders- students, teachers, alumni, and employers. This is done by the feedback committee. It collects and analyzes the feedbacks from different stakeholders.

Objective: The objective of this exercise is to trace the impact of all the efforts made by the institution for the various stakeholders. The institution intends to enhance its benefits to reach all the stakeholders. This feedback is collected and analyzed. Based on the opinions of the stakeholders, further action is taken by the feedback committee.

Methodology and Analysis: The Feedback from students by circulating the Feedback Forms online and offline. It is collected by the IQAC and submitted to feedback committee to deliberate on various suggestions made by the stake holders. The feedback committee holds meeting with staff members at the end of the academic year to discuss on the various suggestions and prepare action taken report. The action taken report will be circulated among the staff members through the IQAC and uploaded on website of college.

Based on the feedback collected, the following actions have been taken:

Sr. No.	Observation/Suggestions	Action Taken
1.	More Educational tours should be organized	The college has organized educational tours in the past. Due to unavoidable circumstances, no educational tour was organized in the session 2021-22. It was resolved that the college will organize Educational Tours in future.
2.	ICT and other facilities for the effective teaching learning process may further be improved	The college has infrastructure and facilities for effective teaching learning. However, to cater to the increasing needs of newly introduced PG Courses, the college needs to upgrade its existing infrastructure. This matter has been considered in the Staff Council meeting of the college and the committees to accomplish the task have been constituted.
3.	The cleanliness and maintenance of campus need some more attention	The concerned departments/ Committee asked to do the needful.

4.	Availability of more variety of food item in the canteen	The Canteen Committee was asked to do the needful.
5.	There is a need to improve the performance of the students	All the teachers are already doing their best. However, they were advised to put more effort and motivate weak students to work hard.
6.	Placement activities should be strengthened	The Career Guidance and Placement Cell organized various Job placements Fair in collaboration with Helpcom Solution-A Tag for Lifetime Company on Dated 5.4.2022 and Majestic Hyundai on Dated 23.6.2022. The Coordinator of the Cell was asked to organize more activities in future.
7.	The Research and Faculty Development Activities should be increased	The college intends to promote research and faculty development activities. For this, Online National Level seminar on Corona positive-awareness and precautions, current issues in IPR in India, digitalization and covid 19, Exploitation and challenges of working women at workplce were organized in the session 2021-22.