

# MANOHAR MEMORIAL (P.G.) COLLEGE, FATEHABAD

## FEEDBACK ANALYSIS AND ACTION TAKEN REPORT: 2020-21

**IQAC** makes it a tradition to mandatorily collect feedback from stakeholders- students, teachers, alumni, and employers. This is done by the feedback committee. It collects and analyzes the feedbacks from different stakeholders.

**Objective:** The objective of this exercise is to trace the impact of all the efforts made by the institution for the various stakeholders. The institution intends to enhance its benefits to reach all the stakeholders. This feedback is collected and analyzed. Based on the opinions of the stakeholders, further action is taken by the feedback committee.

**Methodology and Analysis:** The Feedback from students by circulating the Feedback Forms online and offline. It is collected by the IQAC and submitted to feedback committee to deliberate on various suggestions made by the stake holders. The feedback committee holds meeting with staff members at the end of the academic year to discuss on the various suggestions and prepare action taken report. The action taken report will be circulated among the staff members through the IQAC and uploaded on website of college

**Based on the feedback, the action taken is illustrated in the following table:**

Sr. No.	Suggestions	Observation /Source	Action Taken
1	More emphasis on Skill oriented Courses	Feedback from Students	Five Skill based UGC sponsored certificate courses under NSQF are introduced
2	Modern Teaching Aids LCD projectors, Web sources, e-Content	Feedback from Students and teachers	Three LCD projectors are purchased and installed during this session. Also 4 desktop computers with latest configuration purchased.
3	Mentoring of Students	Feedback by Teachers	Regular Teachers are appointed as Mentors to students regarding career and motivational guidance.
4	Extra-curricular activities	Feedback from Students	College is continuously making efforts to hosting youth festival, university sports meet and literary events in next session.

5	Alumni meets through alumni Association	Feedback from Alumni	Alumni association of College registered under Society registration act and online alumni meet organized and convocation organized in March 2021.
6	Suggestion to promote Work Environment for Team Work	Feedback from Employer	Formal Instructions were circulated to all faculty members to ensure promotion of work environment in the team work. Positive results of working in a team work are visible