



कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
आंचलिक कार्यालय, हरियाणा
डॉ. श्यामा प्रसाद मुखर्जी सामाजिक सुरक्षा प्रशासन संस्थान भवन
सेक्टर 16-A, ओल्ड फरीदाबाद, हरियाणा-121002
EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour & Employment, Govt. of India)
ZONAL OFFICE, HARYANA



Dr. Syama Prasad Mookerjee Institute of Social Security Adm. Building
SECTOR-16A, OLD FARIDABAD-121002 (Haryana)

Email: acc.hr@epfindia.gov.in फोन/Phone: 0129-2227843, फैक्स/Fax- 0129-2227844

F.No.ACC/HR/Adm/Apptt.SSA/DR/1621000163 / 3855

Date: 11/02/2021

To,
RAINA CHITKARA,
S/O / D/O SHRI SUDERSHAN KUMAR,
HOUSE NO 1050, WARD NO 14, JAGJIVANPURA
FATEHABAD, HARYANA - 125050

Subject: Appointment to the post of Social Security Assistant
Reference: (i) Exam Notification No. 12(1)2018/SSA/DR for the post of Social Security Assistants.

Madam / Sir,

With reference to your application for the post of Social Security Assistant (SSA), it is informed that you have been recommended for appointment to the said post in Employees' Provident Fund Organisation against the vacancies notified for the Haryana State.

2. You should report to the undersigned at Zonal Office, Haryana, Dr. Syama Prasad Mookerjee Institute of Social Security Adm. Building, Sector-16A, Old Faridabad-121002 for document verification on 23.02.2021 at 10:00AM. The Candidate shall produce the following documents in original at the time of reporting:

- i. Original Certificates of Educational Qualifications along with self attested copies thereof;
- ii. Original Certificate of Age along with self attested copy;
- iii. Caste Certificate issued by the prescribed authority (wherever applicable) along with self attested copy;
- iv. Certificates for PwBD category issued by the competent authority under the RPwD Act, 2016 along with self attested copy, (if applicable);
- v. Certificates for Ex-Servicemen, if applicable;
- vi. Four Passport size photographs;
- vii. Attestation form duly filled in by candidate;
- viii. Medical Certificate of fitness issued by Medical Superintendent / Chairman of the Medical Examination Board or a district medical officer or a medical officer of equivalent status (if available);
- ix. Original Aadhar Card and a self attested copy;
- x. Original Relieving order from the present employer; if any

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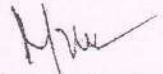
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3. It is made clear, that the appointment shall only be offered on the satisfaction of the Cadre Controlling Authority of the genuineness of candidature through enquiry and verification of the relevant documents.

4. Further, you are required to follow health advisory prescribed by Govt. of Haryana in pursuance of guidelines issue by the Ministry of Health & Family Welfare, Govt of India on preventive measures to contain the spread of COVID-19 and stay in quarantine, if required, before reporting for verification.

Yours faithfully,



[Manoj Yadav]

Regional Provident Fund Commissioner-I
Zonal Office, Haryana

Copy to:

Personal file of the candidate.