

Scanned by TapScanner

CONTENTS

| Ch | apter | Page |
|----|--|----------|
| | Foreword to Edition 1 | 13 |
| | Part A | |
| | Introduction | |
| 0 | Conspectus | 17 |
| 1 | Reference Service Experience as a Student | 19 |
| 2 | Reference Service Experience as a Teacher | 23 |
| 3 | Reference Service Experience as an Adult User of | |
| | Library | 26 |
| 4 | Observation of Reference Service | 29 |
| 5 | Practice of Reference Service | 33 |
| 6 | Genesis of the Book | 41 |
| 7 | Suggestions to Beginners and Teachers | 46 |
| | | |
| | Part B | |
| - | Emergence of Reference Service | 3/4 |
| 1 | Reference Service and the Laws of Library Science | 53 |
| 2 | | 61 |
| 3 | | 64 |
| 4 | | 70 |
| 5 | | 73 76 |
| 6 | Closer View of Reference Service Message of Holism | 77 |
| 1 | Wiessage of Hollsin | " |
| | Part C | |
| | Initiation of Freshman | |
| 1 | What of Initiation | 81 |
| 2 | 2 Why of Initiation | 84 |
| 3 | B How of Initiation | 92 |
| 4 | 4 Initiation in College Library | 106 |
| 4 | 5 Initiation in School Library | 115 |
| | ONE BORDERSON OF THE PERSON OF | |
| | Part D | |
| | General Help to General Reader | 10 |
| | 1 Introduction | 123 |
| | 2 Difficult Reader | 12. |

CONTENTS

| 3 | Difficult Material | 133 |
|---|---|-----|
| 4 | Modern Book | 142 |
| 5 | Ancient Work | 146 |
| 6 | | 150 |
| 7 | Intangible Qualities Difficult Reference Librarian | 153 |
| 8 | Dimeunt Reference Librarian | 161 |
| | Part E | |
| | Mystic Picture of Reference Service | |
| 1 | Introduction | 171 |
| 2 | | 177 |
| 3 | Light from Valmiki | 178 |
| 4 | | 181 |
| 5 | Light from Sanskrit | 185 |
| | Part F | |
| | Ready Reference Service | |
| 1 | What of Ready Reference Service | 189 |
| 2 | Why of Ready Reference Service | 197 |
| 3 | How of Ready Reference Service | 213 |
| 4 | Preparation for Ready Reference Service | 215 |
| 5 | | 218 |
| | Assimilation in Ready Reference Service | 233 |
| | Part G | |
| | Find Me Out | |
| 1 | Introduction | 239 |
| _ | Enquiries During One Month | 240 |
| | 108 Facts to Find | 247 |
| 9 | | 271 |
| | Part H | |
| | Reference Book | |
| | What of Reference Book | 255 |
| 1 | Emergence of Reference Book | 259 |
| 2 | Scope of Reference Book | 263 |
| | Up-to-date-ness | 284 |
| 4 | Arrangement | 289 |
| 5 | Alphabetical Arrangement | 291 |
| 5 | Classified Arrangement | 306 |
| 7 | Mixed Arrangement | 310 |
| 2 | Structure and Contents of a Reference Book | 31 |
| , | Bu acture and Contents of a Meletence Dook | |

CONTENTS

Part J

| | Long Range Reference Service | |
|---|--|-----|
| 1 | What of Long Range Reference Service | 319 |
| 2 | Why of Long Range Reference Service | 334 |
| 3 | How of Long Range Reference Service | 345 |
| 4 | Preparation | 347 |
| 5 | Service in Long Range Reference Service | 361 |
| 6 | Assimilation in Long Range Reference Service | 366 |
| 7 | Structure and Contents of a Bibliography | 370 |
| | Part K | |
| | Illustrative Actualities | |
| 1 | General Observation | 373 |
| 2 | Palmyra's Uses Enquiry | 375 |
| 3 | Pre-Columbian Hindu Colonisation of America | 379 |
| 4 | Pamban Bridge Enquiry | 382 |
| 5 | Devil Worship of Tuluva Enquiry | 385 |
| 6 | Shadow Plays Enquiry | 389 |
| 7 | | 391 |
| 8 | Deferred Ego-less Joy | 395 |
| | Bibliography | 401 |
| | Index 1 | 407 |
| | Index 2 | 421 |