

***M.M. MEMORIAL PUBLIC SR. SEC. SCHOOL, ODHAN***  
***Syllabus for Class - 12th Commerce***

**ENGLISH**

<b>MONTH</b>	<b>TOPICS</b>
<b>April</b>	<b>FLAMINGO</b> - The Last Lesson, Lost Spring – (Part – 1) <b>POETRY</b> – My Mother at Sixty Six <b>Grammar</b> : Articles
<b>May</b>	<b>FLAMINGO</b> - Deep Water, The Rattrap <b>POETRY</b> - An Elementary School Classroom in a Slum <b>VISTAS</b> – The Third Level <b>GRAMMAR</b> - Tenses
<b>June</b>	<b>Summer Vacation</b>
<b>July</b>	<b>VISTAS</b> - Should Wizard Hit Mommy?, On the Face of It <b>POETRY</b> - Keeping Quiet, A Thing of Beauty <b>WRITING SKILL</b> – Notice Writing
<b>August</b>	<b>VISTAS</b> - The Enemy <b>FLAMINGO</b> - Indigo. <b>POETRY</b> - A Thing of Beauty, A Roadside Stand <b>WRITING SKILL</b> - Reports Writing <b>GRAMMAR</b> – Reported Speech
<b>September</b>	<b>Half Yearly Exam</b>
<b>October</b>	<b>LAMINGO</b> - Poets and Pancakes, The Interview <b>POETRY</b> - Aunt Jennifer’s Tigers <b>WRITING SKILL</b> – Advertisements <b>GRAMMAR</b> – Voices
<b>November</b>	<b>VISTAS</b> - Chapter 2 The Tiger King, Journey to the End of the Earth <b>WRITING SKILL</b> – Letter Writing <b>GRAMMAR</b> – Modals
<b>December</b>	<b>VISTAS</b> - Memories of Childhood (Part – 1 & 2), Going Places <b>WRITING SKILL</b> – Paragraph, Poster Making
<b>January</b>	<b>REVISION &amp; TEST SERIES</b>
<b>February</b>	<b>TEST SERIES &amp; PRE – BOARD EXAM</b>
<b>March</b>	<b>FINAL EXAM</b>

**HINDI**

<b>MONTH</b>	<b>TOPICS</b>
<b>April</b>	काव्य खंड - दिन जल्दी -जल्दी ढलता है गद्य खंड - भक्तिन,बाजार दर्शन अभिव्यक्ति और माध्यम- कैसे लिखें कहानी, कैसे बनता है रेडियो नाटक
<b>May</b>	काव्य खंड - कैमरे में बंद अपाहिज, सहर्ष स्वीकार है । गद्य खंड - काले मेघा पानी दे, पहलवान की ढोलक

अभिव्यक्ति और माध्यम- कैसे करें कहानी का नाट्य रूपांतरण

<b>July</b>	काव्य खंड - लक्ष्मण - मूर्च्छा और राम का विलाप, उषा गद्य खंड - नमक वितान - सिल्वर वैडिंग व्याकरण - स्वर संधि, अलंकार
<b>August</b>	वितान - अतीत में दबे पांव, जूझ अभिव्यक्ति और माध्यम- पत्रकारीय लेखन के विभिन्न रूप और लेखन प्रक्रिया, विभिन्न माध्यमों के लिए लेखन व्याकरण - समास
<b>September</b>	<b>Revision</b>
<b>October</b>	काव्य खंड - कविता के बहाने, बात सीधी थी पर, पतंग गद्य खंड - चार्ली चैप्लिन यानी हम सब, शिरीष के फूल अभिव्यक्ति और माध्यम- विशेष लेखन स्वरूप और प्रकार, कैसे बनती है कविता, नाटक लिखने का व्याकरण
<b>November</b>	काव्य खंड - बादल राग, रुबाइयां, गज़ल,छोटा मेरा खेत, बगुलों के पंख गद्य खंड - श्रम विभाजन और जाति प्रथा अभिव्यक्ति और माध्यम- नए और अप्रत्याशित विषयों पर लेखन वितान - डायरी के पन्ने व्याकरण - वाक्य शोधन
<b>December</b>	<b>Revision</b>

**ACCOUNTANCY**

MONTH	TOPICS
<b>April</b>	Accounting for Partnership firms: Fundamentals change in profit – Sharing Ratio among Partner's
<b>May</b>	Admission of Partner, Issue of Shares (Half)
<b>July</b>	Issue of shares –Complete, Analysis of Financial Statements, Tools of Financial statements Company
<b>August</b>	Common Size Statements, Accounting Ratios
<b>September</b>	Accounting for Partnership Firms:- Retirement and death of a partner, Issue of debentures, Redemption of debentures
<b>October</b>	Accounting for not for Profit organisations
<b>November</b>	Dissolution of a Partnership Firm cash-flow statement (As per As-3 Revised)

**B. STUDY**

MONTH	TOPICS
<b>April</b>	Unit : 1 Nature and significance of Management, Management : An Introduction, Science, Arts and Profession Levels and functions of Management, Co-ordination, Unit-2
<b>May</b>	Business Environment, Planning Types
<b>July</b>	Organising, Structure, Delegation and Decentralisation
<b>August</b>	Marketing Management, Marketing and Marketing Mix, advertising concept personal selling: Concept, Sales promotion
<b>September</b>	Directing, Motivation, Leadership, Communication, Controlling
<b>October</b>	Financial management, Capital structure, Fixed and working capital
<b>November</b>	Financial market Concept, Trading Procedure, Consumer protection

## **Economics**

<b>MONTH</b>	<b>TOPICS</b>
<b>April</b>	Money and Banking, Government Budget
<b>May</b>	Balance of Payment, National Income and related Aggregates, Some Basic concept of Macro Eco. Circular Flow
<b>July</b>	Determination of income and employment AD, AS and relative concepts
<b>August</b>	Investment multiplier, Problems of Deficient and Excess Demand, Measures of correct Deficient and Excess Demand
<b>September</b>	Foreign Exchange Rate
<b>October</b>	Law of production, Return to a factor concept cost and revenue
<b>November</b>	P.C. and Profit maximistaion, Theory of supply market Equilibrium in P.C., Non competitive market
<b>December</b>	Central Problem, Consumer Behaviour
<b>January</b>	Theory of Demand and Elasticity of Demand, Production function
<b>February</b>	Revision

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## **MATHEMATICS**

<b>MONTH</b>	<b>TOPICS</b>
<b>April</b>	Determinant, Algebra of matrices, Matrices Continued, Inverse Trigonometry
<b>May</b>	Continuity and Differentiability, Differentiation
<b>July</b>	Vector, Three Dimensional Geometry
<b>August</b>	Probability, Linear Programming
<b>September</b>	<b>Revision</b>
<b>October</b>	Integrals
<b>November</b>	Applications of Integrals, Differential Equations
<b>December</b>	Applications of Derivatives, Relations and Function
<b>January</b>	<b>Revision</b>

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