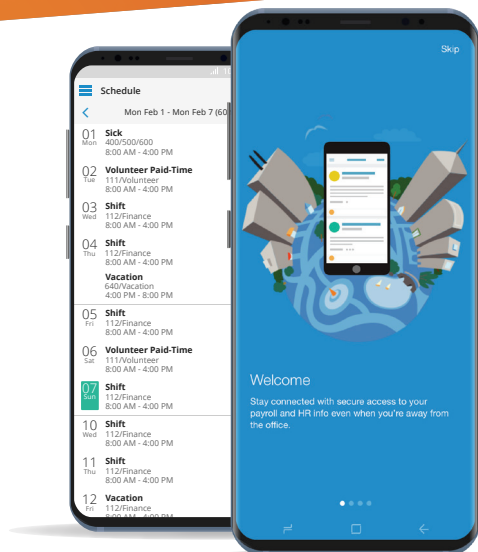
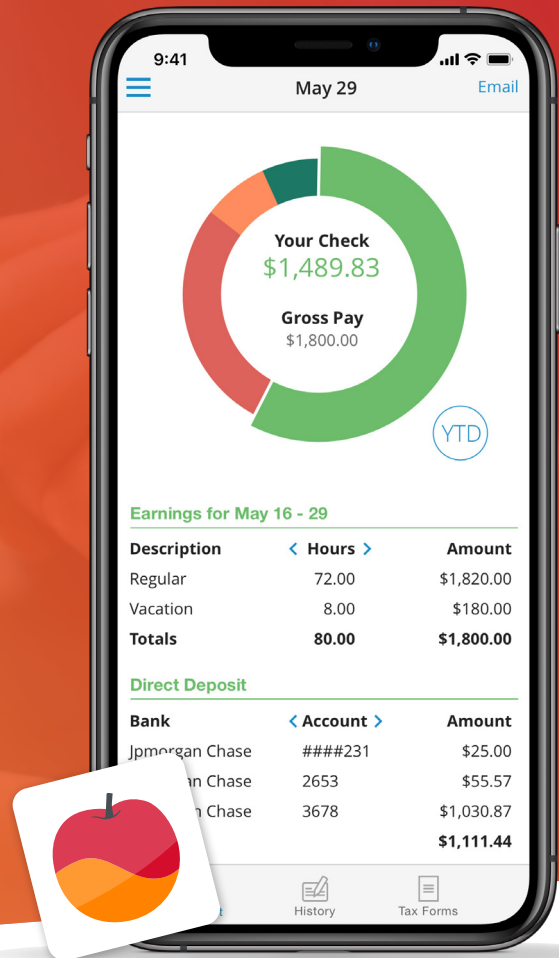


# PAYLOCITY MOBILE APP

## WHAT CAN YOU DO?\*

- View paychecks, accruals, pay history, & tax forms
- Submit time-off requests & view balances
- Clock in/out or view timesheets & schedules
- Upload photos of receipts & submit expense reports
- Manage your flex benefit accounts
- Edit personal contact information
- Access and complete assigned training\*\*
- Send or receive peer recognition badges with Impressions
- Access company news & announcements, connect with colleagues, and more

Plus, managers can approve time-off requests, review schedule changes and timecards, and more!



Accessing your payroll and HR information has never been easier than with the Paylocity Mobile App!

- ✓ Convenient
- ✓ Secure
- ✓ User-friendly
- ✓ Fingerprint & Face ID



\*App functionality may vary based on the features your company's Paylocity system includes or has enabled. For questions on accessibility, please reach out to your HR Department.

\*\*Requires internet connection for full functionality.

ELEVATING PAYROLL & HR

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